



## INTENT TO ENROLL

After deciding CSUSM is your future home, submit your intent to enroll in your MyCSUSM Student Portal.



## APPLY AND PAY

Complete an application online at [www.csusm.edu/housing](http://www.csusm.edu/housing). Make sure all information is complete and accurate. To submit an application, the non-refundable \$300 administration fee must be paid. **We will not charge your account until we have processed your application.** (NOTE: **your space is not reserved until your license agreement has been signed by all parties!**)



## SIGN

After your application has been submitted, our team will review your application. Once it's approved, license documents will be emailed to student and guarantor(s) to sign electronically.



## CONFIRM

After our team has received the license documents signed by both student and guarantor(s), it will be countersigned by the Housing office. Upon countersignature, student and guarantor(s) will receive a copy via email. **Your space is now reserved!**



## ROOMMATES

Residents will select roommates through MyCollegeRoomie (MCR). An email with your login credentials will be sent after your license is countersigned. MCR will close end of day on June 30th. No further roommate requests can be made after that date. Please note that requesting roommates via MCR does not guarantee that you will be placed together.



## PAY INSTALLMENT

Payments may be made through your MyCSUSM student portal. (Please note: the \$300 Administrative Fee should be paid directly to the Housing Office.)



## ROOMMATE INFO

Roommate information will be sent via email in early August. The email will include assigned roommates, floor plan and bed space.



## MOVE-IN INFO

Move-in information will be sent via email one week prior to move-in. The email will include an assigned move-in time, with an overview of move-in day. If you are unable to arrive at your assigned time, you may move-in after 3PM.



## MOVE IN

Move-in day depends on which property will be your new home! UVA and North Commons residents move-in on Friday, August 26th and QUAD residents move-in on Saturday, August 27th. We look forward to welcoming you!

## Can I bring a car? Where do I park?

Yes! You can bring your vehicle with you. All parking is on campus, and parking permits are required at all times. You can purchase your parking permit online at

[www.csusm.edu/parking](http://www.csusm.edu/parking)

or in person at the Parking and Commuter Services office. Overnight parking is available in PS1, Lot O and Lot K.

**No parking is available at The QUAD.**

## What are the payment options?

All payments will be made to your MyCSUSM Student Account. Payments made will be applied in the following order: First to unpaid Fees, then Tuition, then Housing.

For this reason, in order to make sure all payments are correctly applied, **we advise against paying for the entire semester or year at one time.**

Payments will be due on the following dates:

August 26th, September 25th, October 25th, November 24th, January 20th, February 19th, March 21st, and April 20th. There are no installments in December or May.

## What if I end up not going to CSUSM? How do I cancel my license agreement?

If you decide to not attend CSUSM, you'll need to cancel your license agreement. **Withdrawing from CSUSM DOES NOT automatically cancel your housing.** The cancellation request form is available at [www.csusm.edu/housing](http://www.csusm.edu/housing).

**There are fees associated with cancelling.**

## Can I request my roommates?

Yes, you can submit your roommate preference on My College Roomie. We are not able to guarantee you will room with the students you selected.

## What is MyCollegeRoomie?

My College Roomie is how you can indicate roommate preference.

You'll receive an email with a link to join after your license has been countersigned (up until June 30th, 2022.) You can browse the profiles of students who have signed up for housing in your specific property and contact them.

The apartments are not co-ed (except those students who select into our Gender Inclusive community), so you'll only be able to request roommates that have the same gender identification and floorplan as you.

## Are meal plans included in the housing cost?

Meal Plans are offered through Sodexo and are separate from the cost of housing. For more information please visit [csusm.edu/dining](http://csusm.edu/dining).

## What if I don't use MyCollegeRoomie? How will my roommates be assigned?

Residents who don't select roommates will be assigned based what is open after taking all roommate requests into consideration.

It is highly recommended to select ALL roommates in MyCollegeRoomie since you know yourself better than we do. Any open spaces are filled randomly.

## How do I know how much I owe?

**Your payment information is on the first two pages of your license agreement.**

## What if I'm getting financial aid? How does that work with housing?

Financial aid is disbursed directly to the student at various times and depends on when all information is completed and processed by the Financial Aid department.

Any funds remaining after Fees and Tuition are fully paid will automatically be applied to Housing, then to the Meal Plan - if applicable.

It is the student's responsibility to pay any remaining balance.

For any questions specific to your financial aid, please contact the Financial Aid Department directly.