



**Minutes of the Regular Meeting of the Board of Directors
September 29, 2022**

In Person: Extended Learning Building, Suite 615

Remote: <https://csusm.zoom.us/j/82131057922>

Attendees

Members Present:

- In Person Carl Kemnitz; Leon Wyden; Charles De Leone; Jason Schreiber; Denise Garcia; Michael Walsh; Julia Glorioso; Ernest Cisneros;
- Remote Kristin Stewart; Ann Bersi; Chris Thibodeau; Carmen Rene

Members Absent:

Sarah Villarreal and Cynthia Chavez Metoyer

Staff:

- In Person Will Marchese; Janine Prior; Janelle Temnick; Michelle Hinojosa; Justin Cox; James McBride; Sheila Van Metre
- Remote Deborah Davis; Trina Beckwith; Thomas Fontaine

Guests:

None

I. Convening of the Regular Meeting

Van Metre took a roll call. A quorum being present, Chair Schreiber called the meeting to order at 4:16 pm. Chair Schreiber thanked members that have taken on new roles for 2022/2023, congratulated Julia Glorioso on her new role as ASI president and welcomed Ernest Cisneros as a newly elected member of the Board of Directors.

II. Open Session

Schreiber opened the meeting to public comments. There were none.

III. Minutes of the May 26, 2022 Regular Meeting

Schreiber asked if everyone had the chance to review the minutes distributed prior to the meeting and called for corrections. *No corrections were offered; the May 26, 2022 minutes were approved as distributed.*

IV. Committee Reports and University Updates

a. University Update

Kemnitz noted the campus was thriving and applauded the new dining facility and residence hall. Wyden shared updates from the Report to the Community provided by the President.

b. Corporation Update

Marchese reported staffing updates and highlights of accomplishments which included contract agreements with Sodexo, pouring rights with Pepsi, affiliation agreement with North Commons, meal plan launch, Chancellor's Office and Financial audits, and summer renovations. Marchese also reported on considered future projects. Marchese turned the meeting over to Temnick and Hinojosa.

Temnick reported over 98% occupancy at all three CSUSM residential housing locations totaling 1,861 residents on campus. Meal plans have exceeded expectations and over 800 plans have been sold to date. An additional 489 meals have been donated by

Sodexo to the Cougar Care Network and will be distributed to students with food insecurity throughout the semester. Hinojosa reported an update to the compensation structure as approved at the May 26, 2022, meeting. The revisions allow the Corporation to align with the minimum wage changes scheduled to begin January 2023.

c. Sponsored Projects Committee update

Beckwith shared FY ending 2022 Sponsored Projects Expenditure Report (Attachment C). De Leone shared new awards received. The awards and proposals report for the year will be distributed prior to the next meeting.

d. Student Housing and Dining Advisory Committee Update

Schreiber reported the Student Housing and Dining Advisory Committee has not met since the last Board of Directors meeting.

e. Finance & Operations Committee Update

Schreiber reported the Finance and Operation Committee met on September 14, 2022. The agenda packet distributed includes the Quarterly/Year-End Financial and Investment reports (Attachments D and E) for your review. There are two Consent Agenda items, Attachments F and G, which were approved by the committee.

f. Joint Audit Committee Update

Thibodeau reported that the Joint Audit Committee met on September 28, 2022, to review the audits for CSUSM Corporation, University Foundation and Associated Students, Inc. The auditors from Aldrich found no issues or findings for all three entities.

g. Executive Committee Update

Wyden reported the Executive Committee met on August 31, 2022, to review and approve the board member nominations, officer updates and committee appointments. These were moved forward and approved at the Annual Board of Directors meeting.

V. Consent Agenda

Schreiber explained the purpose of the Consent Agenda and that the items come fully reviewed and discussed by the Finance and Operations and Joint Audit Committees. The purpose of the Consent Agenda is to save time. Schreiber asked if anyone had any questions or would like to remove any items from the Consent Agenda. There being none, *a motion was made and seconded (Wyden/Rene) to approve consent agenda items A and B as presented. Motion carried.*

a. Brought forward by the Finance and Operations Committee (09/14/2022 meeting)

- i. Delegation of Authority Policy 102, Exhibit A (Attachment F)
- ii. New Mobile Device Use for Business Purposes Policy (Attachment G)

b. Brought forward by the Joint Audit Committee (09/28/22 meeting)

- i. CSUSM Corporation Financial Audit Report & A-133 Compliance Report 06/30/22 (Attachment H)

VI. Adjournment of Regular Meeting

The meeting was adjourned at 4:56 pm

A motion was made and seconded (De Leone/Garcia) for the Board of Director Committee members to move into a closed session. Motion carried.


Denise Garcia (Nov 18, 2022 09:03 PST)

Denise Garcia
Secretary

11/18/2022

Date