California State University, San Marcos   FORM E–T

• AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT THROUGH EXTENDED LEARNING •

(Note: Extended Learning sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from PEOPLESOFT as periodic audits of course offerings are performed.)

Note: Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.

1. College of: __Education__   2. Center/Program/Department: __Extended Learning__

3. Instructor __Katherine Hayden__
    (If more than one instructor will be teaching the course, list full name of the "instructor of record.")

4. Topic Abbreviation and Number: __EDST 633_EX__   5. Grading Method __Normal__

6. Term __Summer__   7. Year __2008__   8. Variable Units* __3__

9. Has this topic been offered previously? __x__Yes ____No   If yes, indicate term(s) __Spring 2008__

10. Topic Title: __Designing Online Experiences for Teaching and Learning__

11. **Topic Description:** Note: This part can be skipped if answer to part 9 is "yes." (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.

    Prepares instructors to design online experiences using appropriate instructional media and assessment for effective web-based learning. Consent of Program Director required for enrollment

12. Does this topic have prerequisites? No

13. Does this topic have co-requisites? No

14. Does the topic require consent for enrollment? __x__Yes ____No
    ____Faculty ____Credential Analyst ____Dean __x__Program/Center/Department - Director/Chair

15. Is topic crosslisted: ____Yes __x__No If yes, indicate which course_____and obtain signature in #18.

16. What resources are needed to offer this topic (including technology)?

    The course will be taught online via WebCT and has been funded by a grant.

17. Justification for offering this topic.

    Need for the Clinical Nursing Faculty Certificate

* Enter units only if this is a variable-units topic course.

18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is "yes."

_____Yes _x_____No   If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

_____Support _____Oppose

_____   _____   _____
Discipline   Signature   Date

_____Support _____Oppose

_____   _____   _____
Discipline   Signature   Date

19. Location (if topic not offered at main campus) _____

20. Is this course being offered on-line? _x___Yes   _____No

21. Is this a contract topic? _____Yes _x___No

22. Enrollment Limit_____25_____

23. Requested Bldg/Room _____
    Please call Extended Studies first to reserve the room.

Please note: A separate Form E-T must be submitted for each section offered.

SIGNATURES

1. Program/Center/Department – Director/Chair   Date

2. College Dean (or Designee)   Date   6/4/08

The academic credentials of the instructor listed above are known to the Program/Center/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Center/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form T or Form E-T in the case of a topic that has already been offered).

3. Dean of Extended Learning (or Designee)   Date   06/05/08

Completed form received in the Office of Extended Learning

4. Associate Vice President for Academic Affairs – Academic Programs   Date   6/5/08   (2ⁿᵈ offering)