

• AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT  
THROUGH EXTENDED LEARNING •

(Note: Extended Learning sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from PEOPLESOFT as periodic audits of course offerings are performed.)

**Note: Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.**

1. College of: School of Nursing      2. Center/Program/Department: Nursing
3. Instructor Pat McFarland  
*(If more than one instructor will be teaching the course, list full name of the "instructor of record.")*
4. Topic Abbreviation and Number: NURS 496 EX      5. Grading Method CRNC
6. Term Summer      7. Year 2009      8. Variable Units\* 3      *Fall 06 and*
9. Has this topic been offered previously?  Yes     No    If yes, indicate term(s) Spring 2007 *←*
10. Topic Title: Special Topics in Nursing: Foundation for Leadership Excellence
11. **Topic Description:** Note: This part can be skipped if answer to part 9 is "yes." (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.)

Conceived as an opportunity to provide frontline managers with the skills needed to excel in today's complex and changing health care environment, the Foundation for Leadership Excellence Program is a 5-day intensive program that provides education through immersion and camaraderie. Whether facing hiring, orientation and staffing issues, team development and customer-service concerns, resource allocation, budget analysis or cost-savings mandates, frontline managers will benefit from the program by gaining new perspectives and solutions to the difficult challenges they face on a daily basis...

12. Does this topic have prerequisites? No
13. Does this topic have co-requisites? No
14. Does the topic require consent for enrollment?  Yes  No  
Faculty \_\_\_\_\_ Credential Analyst \_\_\_\_\_ Dean \_\_\_\_\_ Program/Center/Department - Director/Chair
15. Is topic crosslisted:  Yes  No If yes, indicate which course \_\_\_\_\_ and obtain signature in #18.
16. What resources are needed to offer this topic (including technology)?  
  
None – off campus
17. Justification for offering this topic.  
  
To provide frontline managing nurses an opportunity to earn college credit in an intensive immersion program on the foundations of leadership.

\* Enter units only if this is a variable-units topic course.

18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is "yes."

\_\_\_\_\_ Yes  No If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

\_\_\_\_\_ Support \_\_\_\_\_ Oppose  
Discipline \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Support \_\_\_\_\_ Oppose  
Discipline \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

19. Location (if topic not offered at main campus) Association of California Nurse Leaders

20. Is this course being offered on-line? \_\_\_\_\_ Yes  No

21. Is this a contract topic?  Yes \_\_\_\_\_ No

22. Enrollment Limit \_\_\_\_\_ n/a \_\_\_\_\_

23. Requested Bldg/Room none


*Please call Extended Learning first to reserve the room.*

**Please note: A separate Form E-T must be submitted for each section offered.**

**SIGNATURES**

1. Program/Center/Department – Director/Chair

Date

  
\_\_\_\_\_

8/17/09

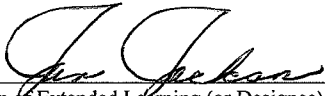
2. College Dean (or Designee)

Date

The academic credentials of the instructor listed above are known to the Program/Center/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Center/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form T or Form E-T in the case of a topic that has already been offered).

3. Dean of Extended Learning (or Designee)

Date

  
\_\_\_\_\_

8/18/09

Completed form received in the Office of Extended Learning

4. Associate Vice President for Academic Affairs – Academic Programs

Date

*This is the 3<sup>rd</sup> offering of this course. It won't be offered again.*