Schedule Assistant Features

Login to MyCSUSM and **Click Student Center**. **Click Degree Planner**. **Click Continue** to proceed. After selecting coursework for the upcoming semester, **click on Schedule Assistant** at the top of the Degree Planner. Enable Pop-Ups.

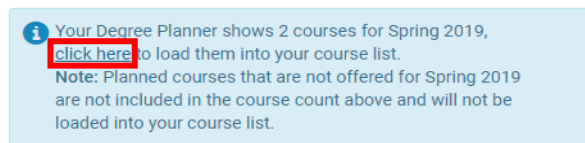Full site view: Schedule Assistant   Modernized View: [Schedule Assistant]

Select Main Campus and **Save and Continue**:

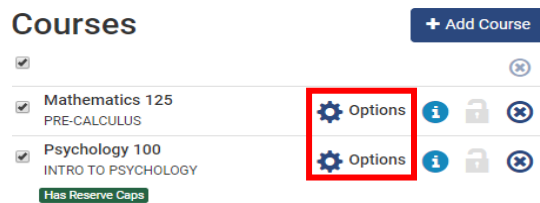**Filtering the Class Search:** Customize scheduling options with the following filters:
- Course Status: Open, Open & Full w/ Waitlist Open, Open & Full
- Sessions: Regular, Extended Learning
- Instruction Modes: Hybrid (In Person and Online), In Person, Online

Course Status	Open Classes Only	[Change]
Sessions	1 of 2 Selected	[Change]
Instruction Modes	All Instruction Modes Selected	[Change]

Load courses from Degree Planner: "**Click here**" link in the message box located under Courses to import the courses selected from Degree Planner.

> ℹ Your Degree Planner shows 2 courses for Spring 2019, click here to load them into your course list.
> **Note:** Planned courses that are not offered for Spring 2019 are not included in the course count above and will not be loaded into your course list.

Click Options next to each class: View various class sections, capacity (number of open seats), days/times, and instructor (if assigned yet).

Courses   [+ Add Course]

☑

☑ **Mathematics 125**   ⚙ Options ℹ 🔒 ⊗
PRE-CALCULUS

☑ **Psychology 100**   ⚙ Options ℹ 🔒 ⊗
INTRO TO PSYCHOLOGY
`Has Reserve Caps`

Click the Information Icon within the class section: View additional class details, including course description and enrollment restrictions.

	Section	Component	Seats Capacity	Seats Open	Instructor	Day(s) & Building(s)	Location
☑ ℹ	09	LEC	40	17	Shasta Gaughen	T 5:30pm - 8:20pm - Soc & Behavioral Sci Bldg 1107	Main Campus

Enabled (1 of 1) | Unavailable (8)   [< Back] [✔ Save & Close]

Seats Capacity 40
Seats Open 17

Click **Add Break** to filter out times that classes cannot be taken.

Breaks   [+ Add Break]

☐   ⊗

☐ **Work**   ⚙ Edit ⊗
TTh - 6:00pm to 11:00pm

Shopping Cart: If courses were placed in the Shopping Cart, they are displayed:

Shopping Cart

		Subject	Course	Section	Component	Day(s) & Building(s)
☑						
☑	ⓘ	Anthropology	200	09	LEC	T 5:30pm - 8:20pm - Soc & Behavioral Sci Bldg 1107
☑	ⓘ	GE Writing	101B	16	LEC	M 5:30pm - 8:20pm - Markstein Hall 308

Current Schedule: If pre-enrolled or self-enrolled in any courses, they are displayed:

Current Schedule

		Status	Subject	Course	Section	Component	Day(s) & Building(s)
☑							
☑	ⓘ	Enrolled	General Educ. Life Long Learn	101	03	LEC	TTh 4:00pm - 5:15pm - Academic Hall 317

Be sure all desired courses, filters, and breaks are included by **checking each box** before proceeding.

Courses   **+ Add Course**   **Breaks**   **+ Add Break**

☑   ⊗   ☑   ⊗

☑ Mathematics 125   ⚙ Options ⓘ 🔒 ⊗   ☑ Work   ⚙ Edit ⊗
   PRE-CALCULUS   TTh - 6:00pm to 11:00pm

☑ Psychology 100   ⚙ Options ⓘ 🔒 ⊗
   INTRO TO PSYCHOLOGY
   `Has Reserve Caps`

Current Schedule

		Status	Subject	Course	Section	Component	Day(s) & Building(s)
☑							
☑	ⓘ	Enrolled	General Educ. Life Long Learn	101	03	LEC	TTh 4:00pm - 5:15pm - Academic Hall 317

Click Generate Schedules. A list of possible schedule combinations will display.

⟳ Generate Schedules
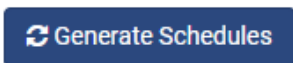
Hover over magnifying glasses for class schedule previews. Click the checkboxes to **Compare** up to 4 class schedules.

🗗 Compare ⓘ	Select at least two schedules to compare side by side	#1 #2 #3 #4

View 1 🔍 ☑ Anthropology-200-09-23763, GE Writing-101B-16-22474, Mathematics-125-30-22592, Mathematics-125-31A-22593

Click View to choose a class schedule.

View 1 🔍 ☐ Work, General Educ. Life Long Learn-101-03-20440, Mathematics-125-10-22586, Mathematics-125-11A-22587, Psychology-100-11A-21777, Psychology-100-10-21776

Locks: Click the lock icon to keep a class section in place and generate new schedules around the locked section.

⊟		Subject	Course	Section	Class #	Seats Capacity	Seats Open	Waitlist Seats	Day(s) & Building(s)	Dates	Location
⬛	ⓘ 🔒	Anthropology	200	09	23763	40	17	0	T 5:30pm - 8:20pm - Soc & Behavioral Sci Bldg 1107	01/22/2019 - 05/07/2019	Main Campus
		Seats Capacity 40									

Favorite: Click heart to favorite a schedule and save for future reference.

♥ ⤨ Shuffle ◁ Schedule 1 of 14 ▷

Choose a schedule and **click Send to Shopping Cart**.

🛒 Send to Shopping Cart