



MEMORANDUM

DATE: June 28, 2023
TO: Campus Community
FROM: CSU San Marcos Foundation Board of Directors
SUBJECT: Amendment to the March 17, 2021 Public Attendance at Board Meetings Memorandum

Pursuant to California Education Code 89920-28, the California State University San Marcos Foundation Board establishes the following protocol for public attendance at meetings of the CSUSM Foundation Board of Directors:

1. Members of the public (excepting agenda-topic presenters) attending a meeting should arrive early and introduce themselves to Foundation staff before the meeting convenes.
2. Those wishing to attend and comment on a Foundation matter or agenda topic should contact Foundation staff for a *Comment Request Slip* to be completed and returned to the Board Secretary. Comment requests are encouraged to be submitted one week in advance of the meeting date.
3. The Chair will call upon those requesting to comment during a Comment Period.
4. Comments shall be limited to one (1) minute. A meeting held by remote means requires those called upon for comment to activate both audio and video features of the connection.
5. The Board may or may not respond to comments.
6. Advanced expressed written consent of the Board is required to record video or audio in the meeting – one week prior to the meeting.
7. Contact Foundation staff at foundation@CSUSM.edu to request a Comment Request Slip.

Steven P. Wagner
Steven P. Wagner (Jun 28, 2023 17:04 PDT)

Steven P. Wagner
Chair of the Board

Jessica Berger

Jessica M. Berger
Executive Director

May 24, 2023 – amended March 17, 2021 memorandum to allow for one (1) minute for public comment.



Governance Committee Meeting
AGENDA
Tuesday, April 16, 2024 from 3:00 pm – 4:00 pm
Zoom Meeting

Call to Order – Committee Chair, Simon Kuo

I. Public Comment – Chair Kuo

II. Approval of Minutes – Chair Kuo

- A. May 12, 2023 ~ Governance Committee Meeting Minutes (attachment)

III. Class of 2024 – Chair Kuo

A. Directors with terms ending June 30, 2024:

- Jason Simmons (served 1 term)
- Lou Monville (served 1 term)
- Dan Epstein (served 1 term)
- Simon Kuo (served 1 term)
- Kristin Crellin (served 2 years in a 0-term beginning 2022/23)
- Ingo Hentschel, P'17, P'20 (served 2 years in a 0-term beginning 2022/23)

IV. Prospective Directors – Chair Kuo

A. Appointed Directors:

- Student
 - [Itsarely Palma](#); appointment
 - [Karina Ramirez Gonzalez](#); shadow / appointment
 - [Tyanna Tran](#); shadow
- Faculty
- Advisory Committee Representation:
 - MajGen Jackson – Military Advisory Council

B. Prospective Elected Directors

V. Orientation of New Directors – Chair Kuo

VI. Committee Assignments – Chair Kuo (attachment)

VII. Review Governing Documents – Chair Kuo

- A. Bylaws (attachment)
B. Articles of Incorporation (attachment)

VIII. Review Annual Signature Items / Reminders – Chair Kuo

- A. Conflict of Interest (attachment)
- B. Confidentiality Statement (attachment)
- C. Personal Commitments / Expectations (attachment)
- D. Association of Fundraising Professionals (AFP)
 - i. Code of Ethics (attachment)
 - ii. Donor bill of Rights (attachment)

IX. Draft Annual Survey for Discussion – Carleen Kreider (attachment)

X. Succession Planning – Chair Kuo

- A. Election of Officers for 2025/26 and 2026/27
 - Chair Kuo ~ Chair as of July 2025
 - TBA ~ Vice Chair as of July 2025

Governance Committee Meeting Dates:

- Tuesday, October 8, 3:00 pm – 4:00 pm (virtual)