



## Affinity Group Formation Checklist

In order to become an officially recognized Affinity Group of the CSUSM Alumni Association, all items on the below checklist must be completed. Any required forms can be found on the Affinity Group Resources page of the Alumni Association website. If there are any questions, please feel free to email the alumni office at [alumni@csusm.edu](mailto:alumni@csusm.edu).

- Initial Meeting held
- Affinity Group name and purpose identified
- Appointment of temporary leadership
- Affinity Group structure outlined
- Completed Intent to Form an Affinity Group form
  - Meeting and Activity List
  - Leadership Information
- Declaration & Waiver
- Affinity Group Agreement
- Official Recognition