

Supervising Faculty Member _____

Department _____

Internship name and location _____

[1] Internship Work Description: Outline on-site job responsibilities. Indicate learning activities that the student will engage in, including training, conferences, meetings, projects, tasks, interactions with other professionals, etc.

[2] Placement Logistics (address of internship site) and work schedule

[3] Check appropriate answer regarding compensation: ____ Paid internship ____ Unpaid internship:

[4] Internship Learning Outcomes: Outline learning objectives for each category as well as strategies to achieve these objectives.

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	Learning Objectives (What I expect to learn)	Strategies (How I expect to learn)
A. Application of Academic Knowledge		
B. Skill Development		
C. Professional Insights		
D. Personal Development		

[5] Internship Assessment: The Faculty Supervisor will assess student learning based on 1) hours completed; 2) satisfactory evaluation from site supervisor; 3) satisfactory achievement of learning outcomes; and 4) satisfactory completion of assignments listed in the course syllabus.