**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – November 13.2018

11:45 AM - 1:15 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Laurie Stowell  School of Education |  | Amy Carney  School of Nursing |
| X | Erika Daniels  School of Education |  | Lori Heisler  At-Large |
|  | Christina Holub  School of Health Sciences & Human Services | X | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)*** |
| X | Teru Toyokawa  School of Health Sciences & Human Services |  | Christina Norita  Staff ***(Non-voting)*** |
| X | Susan Andera  School of Nursing |  | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
|  |  |  |  |

Guest(s):

**CALL TO ORDER**

Establish quorum: Yes

**APPROVAL OF AGENDA**

Move to approve: N/A

Second:

**APPROVAL OF MINUTES**

Minutes from previous three meetings for approval.

Move to approve: N/A

Second:

**ITEMS UNDER REVIEW:**

* Review CEHHS 3 year rolling plans for submitted by units for 2019-2022

**OLD BUSINESS**

**NEW BUSINESS**

* Review CEHHS 3 year rolling plans for 2018-2021
  + Recommends differentiating funding plans by ‘new money’ and maintaining current allocations. The ‘new money’ items will be categorized as 1.a. and 1.b. depending on relative priority.
  + Majority of units requested funding or planned expenditures using EL funds. Only SoE and HD had items for their Stateside budgets.
    - Stateside requests.
      * SoE requested extra funding to cover the 3-1 to 2-1 increase in student to WTU ratio for oversight classes.
      * HD requests extra funding to cover the cost of support staff as the growth of the Human Development and Kinesiology units is making the use of only one support staff untenable. Additionally, another Tenure Track position is requested.
        + Request for clarity from Dean and/or Provost regarding policy for replacing tenure track faculty and the treatment of faculty lines within the budget relative to the rolling plan. Are they ‘new money’ if replacing a missing faculty?
      * Move to accept Stateside funding requests: Erika Daniels.
      * Seconded: Laurie Stowell
      * Unanimously Approved.
    - EL Requests
      * PH requested a lecturer position and a consultant for accreditation.
      * Kinesiology requested a tenure track position, specifically Sports Psychologist.
      * Social Work requested a tenure track position.
      * SLP requested a tenure track or lecturer position for classes and a fee to cover accreditation costs.
      * Request clarification of whether all EL requests are within the purview of the College 3yr Rolling Plan. For example, are items to be covered by discretionary funds returned to the units as revenue share included within ‘College EL money’.

**COMPLETED BUSINESS**

# ANNOUNCEMENTS

Canceled November 20, 2018 meeting due to Thanksgiving.

ADJOURNMENT (Chair)

12:40 pm

*Fall Meetings:*

*September 4, 2018*

*12 -1:30 p.m..*

*October 2, 2018*

*12 – 1:30 p.m.*

*October 16, 2018*

*12 – 1:30 p.m.*

*November 6, 2018*

*12 – 1:30 p.m.*

*Special Meeting, November 13, 2018*

*11:45 a.m. – 1:15 p.m.*

*CANCELED November 20, 2018*

*12 – 1:30 p.m.*

*December 4, 2018*

*12 – 1:30 p.m.*

*December 18, 2018*

*12 – 1:30 p.m.*