**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES – February 26, 2020

3:30 - 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Brooke Soles  School of Education | x | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
| x | Elizabeth Garza  School of Education | x | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |
|  | Vacant  School of Health Sciences & Human Services |  | Andi Shibata  CEHHS Student Services ***(Non-voting)*** |
| x | Jimmy Young (Chair)  School of Health Sciences & Human Services |  | Nam Nguyen  CEHHS Student Services ***(Non-voting)*** |
| x | Jessica Gerez  School of Nursing |  | Vacant  CEHHS Student Services ***(Non-voting)*** |
| x | Wendy Hansbrough  School of Nursing | x | Bonnie Mottola  CEHHS, Staff ***(Non-voting)*** |
| x | Emmanuel Iyiegbuniwe  At-Large |  | Vacant  CEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s):

# CALL TO ORDER (Young)

* Establish quorum:

# APPROVAL OF Agenda (Young)

* approved

# APPROVAL OF MINUTES (Young)

* Previous Minutes are available online at: <https://csusm.sharepoint.com/:w:/r/sites/college_of_education_health_and%20_human_services/deans_office/administration/_layouts/15/Doc.aspx?sourcedoc=%7BA8EC670A-ED36-4315-A330-1F9D7D7D2497%7D&file=capac_minutes_20200122.docx&action=default&mobileredirect=true>

# Approved

# ANNOUNCEMENTS

* Co-chair for CAPC Emmanuel Iyiegbuniwe – all in favor by email to be fair to the committee. Vote by email was unanimously in favor of appointing Emmanuel as Co-Chair.

# STANDING REPORT FROM CCC (Young)

* No updates

# STANDING REPORT FROM UCC (Vacant)

**PREVIOUS ITEMS TO DISCUSS**

# ITEMS UNDER REVIEW:

## EDUCATION

* **EDUC 499 - (C Form) CAPC will have Sinem edit the C Form to be more specific. May require EDUC 499ABC with different units for each. Student learning objectives should be added. Does SOE want enrollment restrictions. Enter information into q. 24 – 29**
* **The committee will wait for revisions. As of 3/11/2020- Still awaiting changes. Chair discussed with Academic Programs questions about this proposal and the following guidelines were suggested for changes and shared with the Originator:**
  + Question 2: 499 A, B, C
  + Question 8: Just add in some specific language around the creation of the courses and the Supervision Course Classification number. The CS code indicated currently is 36 and represents the average weekly hours spent per student. So 36= 1 hour, or 48= 45 minutes, or 25= 90 minutes. It just depends on which one is wanted. Specifically adding language “Request to make 499A, 499B, and 499C,” along with the specific course and SCC number will help CAPC and UCC know how this independent study will be implemented. It’s also helpful for Academic Programs.
    - EDUC 499A = 1 unit, SCC number 36
    - EDUC 499B = 2 units, SCC number 36
    - EDUC 499C = 3 units, SCC number 36
  + Question 14d: add “Enrollment restricted to students who have obtained consent of the instructor.”
  + Items 24-29 do not need to be updated as confirmed by Academic Programs.
* Independent Study courses do not need items 24-29 to be completed.

## PUBLIC HEALTH

## SPEECH LANGUAGE PATHOLOGY

## NURSING

## KINESIOLOGY

* **KINE 303 – Add pre-requisite (C2 Form) the committee will add “and” to the Prerequisite(s) list…: B4 Math requirement,**[**BIOL 104**](http://catalog.csusm.edu/search_advanced.php?cur_cat_oid=1&search_database=Search&search_db=Search&cpage=1&ecpage=1&ppage=1&spage=1&tpage=1&location=33&filter%5Bkeyword%5D=KINE+303#tt111) **or BIOL 160,**[**BIOL 177**](http://catalog.csusm.edu/search_advanced.php?cur_cat_oid=1&search_database=Search&search_db=Search&cpage=1&ecpage=1&ppage=1&spage=1&tpage=1&location=33&filter%5Bkeyword%5D=KINE+303#tt2829)**,**[**BIOL 178**](http://catalog.csusm.edu/search_advanced.php?cur_cat_oid=1&search_database=Search&search_db=Search&cpage=1&ecpage=1&ppage=1&spage=1&tpage=1&location=33&filter%5Bkeyword%5D=KINE+303#tt4730)**,**[**KINE 202**](http://catalog.csusm.edu/search_advanced.php?cur_cat_oid=1&search_database=Search&search_db=Search&cpage=1&ecpage=1&ppage=1&spage=1&tpage=1&location=33&filter%5Bkeyword%5D=KINE+303#tt4471)**. BIOL 160 enrollment restriction language should be updated.**
* **Approved pending changes. The changes were made and approved 2/27.**

## Social Work

# **ADJOURNMENT:** (Young)

# NEXT MEETINGS

* Spring Dates:
  + January 22, 2020
  + 3:30 – 4:30 p.m.
  + February 12, 2020
  + 3:30 – 4:30 p.m.
  + February 26, 2020
  + 3:30 – 4:30 p.m.
  + March 11, 2020
  + 3:30 – 4:30 p.m.
  + March 25, 2020
  + 3:30 – 4:30 p.m.
  + April 8, 2020
  + 3:30 – 4:30 p.m.
  + April 22, 2020
  + 3:30 – 4:30 p.m.
  + May 6, 2020
  + 3:30 – 4:30 p.m.