**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

AGENDA – October 11, 2017

3:30 - 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Brook SolesSchool of Education | x | Amy CarneySchool of Nursing |
|  | Elizabeth GarzaSchool of Education | x | Paul StuhrAt-Large |
| x | Hyun Gu KangSchool of Health Sciences & Human Services |  | Paul StuhrCEHHS Rep. to UCC ***(Non-voting)*** |
| x | Jimmy YoungSchool of Health Sciences & Human Services | x | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
| x | Lorna KendrickSchool of Nursing |  | Denise Garcia, Associate DeanCEHHS ***(Non-voting)*** |

Guest(s): Lisa Basista (representing Brook Soles)

# CALL TO ORDER (Carney/Kang)

 Establish quorum, yes.

# APPROVAL OF MINUTES (Carney/Kang)

Minutes approved from last meeting.

# STANDING REPORT FROM CCC (Kang)

n/a

# STANDING REPORT FROM SENATE (Stuhr)

## CURRICULOG UPDATE

*39 slots for training for submitting first report date in spring Jan. 17, 2018*

*Ask Criselda to offer training for CAPC for Curriculog / Hyun Gu or Amy will ask Criselda*

* *Grant committee access to log on in advance for view of interface.*
* *Does Curriculog have web base tutorials?*
* *Learning curve with submission. Launch proposal first. Then approve proposal. Faculty will need training.*
* *Curriculog Forms follow current P2, C, and other forms.*

# OLD ITEMS UNDER REVIEW

## BA in Game Design Studies;

* A-Form – Stuhr / Soles
* A-Form Abstract –All to review

**APPROVED**

## SOE: MA LITERACY

 Original signed P-2 form available

* + Revised P-2 Form Narrative **– Stuhr / Soles**
	+ Revised Program Elevation **– Kang / Carney**
	+ Revised Catalog Changes **– Young / Kendrick**

**APPROVED PENDING SPECIFIC CHANGES**

* *E-mail sent to Laurie Stowell. Update courses and how units are laid out*
* *Move to approve Elevating Options and P2 for MA Lit*

## KINESIOLOGY

**Denise indicated ECGs are required before students can be registered in November**

* + C2-Form KINE 204 **– Stuhr / Soles**
	+ C2-Form KINE 301 **– Kang / Carney**
	+ C2-Form KINE 302 **– Young / Kendrick**
	+ C2-Form KINE 303 **– Garza / Kang**
	+ C2-Form KINE 304 **– Garza / Young**
	+ C2-Form KINE 305 **– Garza / Kendrick**
	+ C-2 Form KINE 311 **– Soles / Carney**
	+ C-2 Form KINE 326 **- Garza / Stuhr**
	+ C-2 Form KINE 336 **- Kang / Soles**
	+ C-2 Form KINE 404 **– Young / Garza**
	+ C-2 Form KINE 405 **– Kendrick / Kang**
	+ C-2 Form KINE 407 **– Carney / Young**
	+ C-2 Form KINE 415 **– Stuhr / Kendrick**
	+ C-2 Form KINE 425 **– Soles / Carney**
	+ C-2 Form KINE 316 **– Carney (assigned after 9/13/17 meeting)**

***KINE – APPROVED***

* *Okay with passing through without re-reviewing.*
* *When they arrive pass along to Amy and Hyun Gu*

## MSW

* + P-2 Form /Catalog Changes **- Soles / Stuhr; add catalog copy indicating where these courses will be within the sequence**
	+ C-Form MSW 656 **– Kang / Carney (check Box 21; specify degree requirement met; Box 10 instructional mode)**
	+ C-Form MSW 658 **– Young / Kendrick (check Box 21; specify degree requirement met; Box 10 instructional mode)**
	+ C-Form MSW 660 **– Soles / Garza (check Box 21; specify degree requirement met; Box 10 instructional mode)**

*MSW: - REVISIT*

*Paul: Comments on P2 and Catalog (Posted in Box)*

*Brook: Comments (Posted in Box)*

* *By adding the catalog in the sequence of the program*
* *Only change is addition of 3 elective courses.*
* *Course catalog, pg. 184. If a course is changed from Fall to Spring a request must be made, if it is to show in the catalog copy.*
* *The courses are electives.*
* *Communicate to MSW*

*MSW 656*

*C-FORM*

* *Box 21: Check – yes*
* *Box 6: Replace MI with Motivational Interviewing*
* *Box 10: C5? Seminar? (C5 – Seminar Method of Instruction / or C2 / or other) - advisory issue*

*SYLLABUS*

* *10 course outcomes, too much? Suggest condensing list*

*MSW 658*

*C-FORM*

* *Course classification may need to be updated.*

*SYLLABUS*

* *12 course outcomes. Perhaps collapse/condensed*
* *Recommend, talking to Kyle Landin*

*MSW 660*

*C-FORM*

* *Box 21: Check – yes*

*SYLLABUS*

* *Course objectives listed in unusual format.*
* *Refer to Kyle Landin*
* *SLO – outcomes, difficult to measure, mindfulness. Can the student identify where they will be by the end of course?*

## HUMAN DEVELOPMENT

* + C-2 Form HD 304 **– Kang / Young**

*HD 304 (Noriko)*

*C-FORM*

* *BOX 6: Prereq. Italic in catalog description.*
* *Pass through when change is made*

***HD – APPROVED***

## SOE: EDAD Package

* + C-Form EDAD 622A
	+ Syllabus EDAD 622A
	+ C-Form EDAD 622B
	+ Syllabus EDAD 622B
	+ C-Form EDAD 622C
	+ Syllabus EDAD 622C
	+ C-Form EDAD 698A
	+ Syllabus EDAD 698A
	+ C-Form EDAD 698B
	+ Syllabus EDAD 698B
	+ C-Form EDAD 698C
* *EDAD 622A*
* *Catalog desc. - Director approval to enroll. State is catalog description for all.*
* *Box 21: Check – yes. Fulfills requirement for MA and EdAdmin (case for all EDAD courses)*

*SYLLABUS*

* *Course Objectives: Need to written as outcomes. Change "Students will" to Students will be able to" or Upon the completion of this course, student should or will be able to:"*

*EDAD – REVISIT*

##  SoN: BSN

* + P-2 Form, C- Form NURS 389 **– Kang to clarify prerequisite of 491/495**

# NEW ITEMS FOR REVIEW

## SON:

* + RN to BSN Online: **Pre-assign P-2 forms**
	+ RN to MSN Online: **Pre-assign P-2 forms**
	+ MSN Options Online: **Pre-assign P-2 forms**

## SOE:

* + Masters in Ed Admin: **Pre-assign P-2 forms**
	+ Masters in Ed Reading and Literacy: **Pre-assign P-2 forms**
* SharePoint transition / updates

# AGENDA ITEMS FOR NEXT MEETING

# ACTION ITEMS

* *Hyun Gu will compile all comments and send.*
* *Melinda: BOX set up*
	+ *Assemble folders by package from same submitter*
	+ *Create an approved folder and move documents as they are approved.*

# ANNOUNCEMENTS

* *Extended Learning Issue*
* *Shannon per Janet's directive on EL – we have not received any P2's.*

# ADJOURNMENT (Carney/Kang)

4:38 pm

# NEXT MEETING: