**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes October 24, 2018

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Brooke Soles  School of Education | x | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
|  | Elizabeth Garza  School of Education |  | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |
| x | Hyun Gu Kang,  School of Health Sciences & Human Services |  | Andi Shibata  CEHHS Student Services ***(Non-voting)*** |
| x | Jimmy Young (Chair)  School of Health Sciences & Human Services |  | Nam Nguyen  CEHHS Student Services ***(Non-voting)*** |
|  | Lorna Kendrick  School of Nursing |  | Gwen Hansen  CEHHS Student Services ***(Non-voting)*** |
| x | Wendy Hansbrough  School of Nursing | X | Malachi Harper  CEHHS, Staff ***(Non-voting)*** |
|  | Paul Stuhr  At-Large |  | Paul Stuhr  CEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s): Lisa Bandong, MPH. Emmanuel Iyiegbuniwe, MPH.

# CALL TO ORDER (Young)

* Establish quorum: Yes.

# APPROVAL OF MINUTES (Young)

* Approved.

# ANNOUNCEMENTS

# Sent an email to Gayle at Academic Programs to ask a question about item 14, Repeating a Course for graduation credit, AND I am still waiting a response.

Need to follow up with Gayle on this question.

# STANDING REPORT FROM CCC (Young)

* None.

# STANDING REPORT FROM UCC (Stuhr)

* None

**PREVIOUS ITEMS TO DISCUSS**

* **Using the Custom Route in Curriculog ---- may not be needed but Jimmy will look at the bylaws to see about the process. Follow up next time.**

# ITEMS UNDER REVIEW:

## EDUCATION

## PUBLIC HEALTH

**\* Invitation extended to Lisa Bandong, the originator for PH 693.**

* **PH – 693 Internship (C-2 Form)**
  + Item 13.
    - Since MPH desires to have PH 693 as a graded course, use of an RP classification may not be optimal. Rather, the committee recommends having it set as “Graded +/-“. While RP is a key catalogue element of the MPH program, the use of an RP is at the discretion of the faculty teaching the class as they can append that to any Graded +/- course.
    - Emmanuel Iyiegbuniwe was invited to approve the change of the C-2 form from RP to Graded +/-. Emmanuel approved, obviating need for rejection of form.
  + Item 14.
    - Young asked for clarification regarding the 6 total units of credit when repeated. How would the repeated internship be completed? Lisa noted taking it a second time would be an exception, and would be differentiated by either different site, scope, or project.
  + Young moved to approve. Hansbrough seconded. Approved unanimously.
  + Kristan approved form.

## NURSING

## KINESIOLOGY

# **ADJOURNMENT: 4:00pm** (Young)

# NEXT MEETINGS

* Fall Dates:
  + September 12, 2018
  + 3:30 – 4:30 p.m.
  + September 26, 2018
  + 3:30 – 4:30 p.m.
  + October 10, 2018
  + 3:30 – 4:30 p.m.
  + October 24, 2018
  + 3:30 – 4:30 p.m.
  + November 14, 2018 - Confirmed change
  + 3:30 – 4:30 p.m.
  + November 28, 2018 – Confirmed change date/time
  + 3 – 4 p.m.