**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes September 25, 2019

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Brooke Soles  School of Education |  | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
| X | Elizabeth Garza  School of Education |  | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |
|  | Vacant  School of Health Sciences & Human Services |  | Andi Shibata  CEHHS Student Services ***(Non-voting)*** |
| X | Jimmy Young (Chair)  School of Health Sciences & Human Services |  | Nam Nguyen  CEHHS Student Services ***(Non-voting)*** |
| X | Jessica Gerez  School of Nursing |  | Gwen Hansen  CEHHS Student Services ***(Non-voting)*** |
| X | Wendy Hansbrough  School of Nursing | X | Malachi Harper  CEHHS, Staff ***(Non-voting)*** |
| X | Emmanuel Iyiegbuniwe  At-Large |  | Vacant  CEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s):

# CALL TO ORDER (Young)

* Establish quorum: Yes
* Agenda
  + Motion to Approve as Amended: Jimmy Young
  + Seconded: Wendy Hansbrough
  + Unanimously Approved
* Minutes
  + Approved as it stands.

# APPROVAL OF MINUTES (Young)

* Previous Minutes are available online at:  <https://csusm.sharepoint.com/:w:/r/sites/college_of_education_health_and%20_human_services/deans_office/administration/_layouts/15/Doc.aspx?sourcedoc=%7B12E2BA49-6603-433D-B980-4B51839DA88D%7D&file=capc_minutes_20190911.docx&action=default&mobileredirect=true>

# ANNOUNCEMENTS

# Welcome newest member of CAPC, Dr. Iyiegbuniwe.

# STANDING REPORT FROM CCC (Young)

* Review of bylaws pertaining to vacant chair of CCC and lecturer participation on committees.

# STANDING REPORT FROM UCC (Vacant)

**PREVIOUS ITEMS TO DISCUSS**

# ITEMS UNDER REVIEW:

* Diversity and equity requirements
  + Some programs have unit caps from their accreditation standards. This makes adding in courses that have global and local standards of diversity impossible. As a result, these programs will have to go through their courses and show how their current offering satisfies the D&E requirements.
  + Dr. Hansbrough will raise this topic at the next CCC meeting.

## EDUCATION

## PUBLIC HEALTH

## SPEECH LANGUAGE PATHOLOGY

## NURSING

## KINESIOLOGY

* + KINE 200
    - They are removing the enrollment cap and simultaneously reserving 25-30 seats for their majors.
    - Item #23.a. says no requirement, but then says yes for KINE majors, is this a conflict?
      * It doesn’t seem so, rather is the result of an ambiguity within curriculog. For non-KINE majors, this isn’t a required course (so 23.a is correct), but it is required for their students (hence the reserved seats).
    - 23.b is not an elective for KINE majors (required for them), but is open for the whole campus.
    - #25. Forgot to attach syllabus. Is this important? Likely, so Jimmy will ask for one to attach it before sending onward.
    - #19. Nothing indicated on course instruction type, but by leaving it blank is correct as they aren’t making a change to classification.
  + KINE 201
    - Identical as above, but the syllabus is attached.
  + Moved to approve with syllabus attached for KINE 200: Jimmy Young
    - Seconded: Jessica Gerez
    - Unanimously Approved

# **ADJOURNMENT: 4:30pm** (Young)

# NEXT MEETINGS

* Fall Dates:
  + September 25, 2019
  + 3:30 – 4:30 p.m.
  + October 9, 2019
  + 3:30 – 4:30 p.m.
  + October 23, 2019
  + 3:30 – 4:30 p.m.
  + November 13, 2019
  + 3:30 – 4:30 p.m.
  + November 27, 2019
  + 3:30 – 4:30 p.m.
  + December 11, 2019
  + 3:30 – 4:30 p.m.