**Faculty Development & Policy (FDPC) Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – April 7, 2022

10:45 a.m. - 11:45 a.m. via Zoom & UH449

<https://csusm.zoom.us/j/81888651961>

**Committee Members:**

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| --- | --- | --- | --- |
| x | Deanna Schmidt, Chair  School of Health Sciences & Human Services | x | Katie Robinson  School of Nursing |
| x | Teru Toyokawa  School of Health Sciences & Human Services |  | School of Nursing |
| x | Moses Ochanji  School of Education | x | Christina Holub  At-Large |
| x | Grace McField  School of Education  Rebecca Brooks – Sabbatical Spring 2022 | x | Jennifer Ostergren, Dean  CEHHS ***(Non-voting)*** |

**10:45am CALL TO ORDER**  (SCHMIDT)

Establish quorum

**APPROVAL OF AGENDA** (SCHMIDT)

Approved as written

**APPROVAL OF MINUTES FROM LAST MEETING** (SCHMIDT)

Approved as written

**OLD BUSINESS UPDATE**

Welcome back gift – CEHHS lunch boxes are available!

**DEAN UPDATE**  (OSTERGREN)

In the middle of TT hirings. SOE has accepted and PH offer has been accepted**.** Need to start thinking about policy around program director evaluations. Senate passed the School Director evaluation polity. SON will come up with a process to give the dean feedback on the director. There is a draft school director tool that was used to evaluate the past SOE director. SOE director is appointed like chair elections, SON requested the director to be appointed with no timeline. There will be a continued discussion on director term lengths.

What distinguishes a school from a department? There is not a university policy on what defines a school.

Next meeting will be to look at the draft school director policy, discuss what defines a school.

**10:50am SENATE UPDATE**  (SCHMIDT)

* Small items are being passed.
* Canvas resolution was voted on to use for courses. This will be implemented in Fall 2022.

**CCC UPDATE**

* Committee composition changed.

**11:00am DISCUSSION** (ALL)

* Please remember to join us on April 12th for CEHHS FDPC/CIDE in-person community building lunch event at Faculty Center Patio 12:00pm.
* Discuss Dean Ostergren’s email regarding units updating COVID-related policy addendums for RTP. FPDC has received no addendum updates at this time.

These are 100% up to each unit.

* Discuss use of one-time funds FDPC received, to be used by June 30, 2022
  + Suggest book *Tiny Habits* for All College meeting? Any others?

New faculty starter kits

Subscriptions (Grammarly, Padlet.com, you can book me, ePortfolio, paper weight, YouTube no advertising option)

* + Gift for Fall welcome back – to be purchased by June 30.
* Update and discussion on working with LAC on email to Senate Office regarding number of items that could be added to CEHHS Lecturer RTP evaluation document.

See draft email in 2021-22 documents folder in the FDPC folder. CEHHS limits lecturers to have a 3-page narrative, LAC is concerned that lecturers would not fit the numbers of items of evidence with in 3 pages of the narrative, Deanna and the LAC chair will meet to discuss this. CEHHS lecturers teach and have a variety of duties, the college will review the eval policy.

* Discuss CEHHS Mentorship priorities
  + Teru is working on draft of CEHHS New Faculty Binder content
  + Other priorities to implement mentorship in CEHHS next academic year
  + CEHHS welcome orientation for the new faculty in Fall 2022? -Give them the binders and then briefly introduce FDPC, IPE, CIDE and college level service?
* Invite new members of FDPC to May 5 meeting, please consider who will chair.

**11:40am FUTURE DISCUSSION ITEMS** (ALL)

* Addressing Faculty morale (list of possibilities) –short-term and long-term goals
* Finalize school director evaluation tool; feedback from stakeholders –from last AY

**11:45am ANNOUNCEMENTS/ADJOURNMENT** (ALL)

Upcoming Meetings: May 5, 2022