CEHHS Lecturer Advisory Council Minutes

Wednesday October 16, 2019

Noon – 1 pm

UH 449

**The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”**

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| X | Jeannine Guarino (SHSHS-SLP, 06/20) | X | Sarah Jayyousi (*At-Large 19-21, reverts back to SoE*) |
|  | Kristen Nahrstedt (At-Large, 06/20) | X | Leslie Mauerman (SoE, 06/20) |
| X | Tony Ordas (SHSHS, 19-21) |  X | Vanessa Quiroz (SoN, 06/21) |
| X | Lisa Bandong (SoN-PH, 06/20) Chair |  | Debbie Kristan (Associate Dean) |
|  | Guests: N/A | X | Malachi Harper (Dean’s Office) |

Meeting opened at: 12:03pm

Quorum: Yes

Approval of Agenda:

* Approved as it stands.

Approval of Meeting Minutes

* Motion: Jeannine Guarino
* Seconded: Vanessa Quiroz
* Unanimously Approved

Welcome new members!

**Old Business**

1. CCC Updates
	1. BAPC is considering adding a lecturer seat. Would it be possible to have that seat tied to LAC for continuity.
	2. CCC will hopefully have a chair elected at today’s meeting.
2. Mixer Updates
	1. Additional funding provided for a total of $300.
	2. Wednesdays at Pizza Nova or Tuesdays at Urge
	3. 3 events, each after the WPAF submission deadlines (1 in fall, 2 in spring).
		1. One Semester – November 6th
			1. Pizza Nova, Wednesday Nov 13th, 5-7pm
		2. One Year – March 4th
			1. Urge, Tuesday March 10th, 5-7pm
		3. One Semester – May 6th
			1. Pizza Nova, Wednesday May 6th?
3. ListServ
	1. Tony and Lisa will work together regarding the ListServ.

**Permanent Business**

1. Super LAC
	1. Meeting 11/8, 2-3pm. Location is TBD.
2. Standard Operating Procedures
3. “Did you know?” Segment ideas
4. Newsletter
5. General Topics Relevant to Lecturers
	1. Discussion surrounded internships and clinical placements detailing how they are selected and the relationship between CSUSM and the site.

**New Business**

1. President Neufeldt: Listening Tour
	1. She expressed her support of CEHHS lecturers and is aware of the need to change the 2007 policy. She also congratulated CEHHS for leading in lecturer involvement and inclusion in shared governance.
2. Bylaws
3. Internship, Service Learning, Clinical Placements
	1. The committee will consider expanding how it can interact with the various departments on campus that coordinate and run these assignments.
	2. Possibly LAC could lead in the creation of an ISLCP collaborative.

**Upcoming 2019 meetings:**

**Wednesdays from 12-1p in UH 449**

* November 20, 2019
* December 18, 2019 (*tentative*)
* February 19, 2020
* March 18, 2020
* April 15, 2020
* May 20, 2020 (*tentative*)