CEHHS Lecturer Advisory Council Minutes

Thursday, December 16, 2021

3:30 pm – 4:30 pm

 Zoom: <https://csusm.zoom.us/j/83370733164>

**The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”**

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| x | Jeannine Guarino (SHSHS-SW, 6/22) | x | Sarah Jayyousi (*At-*Large 6/22) |
| x | Kristen Nahrstedt (At-Large, 6/22) Chair |  | Suzi Van Steenbergen (SOE-6/23) |
| x | Tony Ordas (SHSHS - KINE, 6/23) |   | Deborah Kristan (Associate Dean) |
| x | Lisa Bandong (SoN-PH, 6/22)  | x | Jessenia Lua (Dean’s Office) |
| x | Brenda Miller (SON-6/23) | x | Jennifer Ostergren (Dean) |

Meeting opened at:

Quorum:

Approval of Agenda:

* Motion:
* Seconded:

**New Business**

1. Welcome Dean Ostergren
	1. Started as a lecturer at Cal State Long Beach and knows what it’s like to be a lecturer. Completed the joint-doctoral program while a lecturer.
	2. General Discussion: Questions to ask: Importance of shared governance, be a part of decision-making on budgetary level. Here to ask what it is you need as well as asking other committees. Think about the work that you do as not always having to be resources absent. Ideas of possible brown bag lunches or speaker series. What do you need and what can I do to help? Where do you see things going and what is on the horizon? Committee would like for the deans to be aware of the work we’re doing. PD money available to lecturers. FDPC was thinking of welcome care package to faculty/staff. Also creating handbook for TT, LAC also doing the same for lecturers. Handbooks are specific to depts or schools for new hires. Handbooks are useful for lecturers who work late, has no office hours, etc. Dean Ostergren happy to engage with other committee members. Start a dialogue to find more growth. On student affairs council: lecturer committee is still rather new to the CSU, university-level committee member lectures being paid, and chair for LAC committee. In some departments, lecturers who teach 5 courses, do student advising, co-chair, faculty meetings, and are in other committees are not compensated. Not the same for all departments because some depts do pay for additional work. Both SLP & MSW are EL. How do EL programs pay for additional work? Who makes the budgetary decisions? Some lecturers come from outside experience and are forced into a work field with suffered course evolutions. There is minor financial compensation in the Spring but it does not equate the 2-300 hours of work per semester. Looking into a care package to say thank you for being a part of the college. Deanna, FDPC chair, asking for input on WPAF for lac evaluations.
2. Introductions
	1. Brief introductions of committee members to Dean Ostergren.
3. History of LAC
	1. Committee started when Dean Powell and Assistant Dean Garcia were in office. Offered lots of support from the administration. Lisa put together a quick timeline handout: what LAC is about, when it started (2014), continue to stack more achievements for lecturers. A part of it is listening and assessment, and what is the best way to support colleagues.
4. Newsletter-Dec/Jan- who to highlight?
5. Moodle- Suzi and Kristen – January work?

**Old Business**

1. Congrats to the Senate Lecture Seats in our College.
2. LAC Spring meetings
3. LAC meetups

**Permanent Business**

1. CCC Updates
	1. 09/15
	2. 10/21
	3. 11/10
	4. 12/15
2. Super LAC
3. Standard Operating Procedures
	1. Review chair job description
	2. Review handbook update protocol
		1. [Lecturer Handbooks Assignments](https://www.csusm.edu/cehhs/facultyandstaff/lecturer.html)
	3. Review bylaws
		1. Updates to bylaws need to be amended on CEHHS Lecturer Resource webpage
4. ListServ (Tony)
5. Newsletter
6. University Policy draft - On hold
	1. until Lecturer Inclusion Working Group commences
7. Internship, Service Learning, Clinical Placements (on hold)
8. 2021-22 Mixer/Lecturer Inclusion (on hold)
9. LIWG – Success!

Approved there will be a referendum related to the LIWG chair attending two other meetings. Invited to talk to the provost regarding equity in pay, will implement new practices to show gap in pay between lecturer and lowest TT. Equity concerns regarding EL instruction. (Any updates?)

**Upcoming Spring 2022 meetings:**

**Next meeting:**

**Thursdays from 3:30-4:30pm via Zoom or UH 449**

**Reevaluate in Spring 22**