

## **The Mission of the Lecturer Advisory Committee**

The purpose of the College of Science, Technology, Engineering and Mathematics (CSTEM) Lecturer Advisory Committee (LAC) is to identify and provide needed resources and support to lecturers as well as present to University leadership collective ideas, concerns, and issues about the needs of lecturers. The LAC aims to encourage and enhance communication among lecturers, departmental, college, and university staff and faculty members to promote a positive and a productive experience.

## **Charge and Bylaws**

The charge of the CSTEM Lecturer Advisory Committee is to identify and provide needed resources and support to CSTEM lecturers as well as present to University leadership collective ideas, concerns, and issues about the needs of lecturers. The Lecturer Advisory Committee is a group of department representatives who aims to:

- Mentor lecturers through the sharing of resources, information, and knowledge about processes and procedures unique to their department, and to the larger College and University;
- Advocate for resources and opportunities specific to lecturers within the College and the larger University;
- Provide lecturer perspective(s) to the Dean and the College;
- Consider issues that affect the well-being and success of lecturer faculty and as needed, put forward ideas and draft policies/procedure to improve the quality of work-life for lecturers;
- Be a sounding board for ideas from across the College and the campus, including from the administration, that may impact lecturers; and
- Maintain relationships with other LACs and groups that represent lecturers throughout the University in an effort to share information relevant to lecturers.

It is expected the LAC will meet at least three times each semester, with additional meetings on an as-needed basis.

## **Composition**

The voting members of the committee shall be CSTEM lecturer faculty members from each college program with one-year or greater appointments, elected by lecturer faculty from the program they represent. Only one lecturer from a single department may serve on the committee unless there are the same or fewer nominees on the ballot than number of open seats. Lecturers with one year or greater appointments from all departments in CSTEM are eligible. Ex-officio, non-voting members shall include the CSTEM Dean or his/her representative.

Committee members shall serve staggered terms of two years. After a term is served a committee member may serve for an additional two-years, provided there are no other lecturers from their department willing to serve. A committee chair shall be elected by current LAC members for a two-year term to coordinate and organize committee activities as well as serve as a point of contact to the Dean and University leadership. The committee chair will meet at least once per semester with the representative to the Faculty Development Committee (FDC) lecturer representative to express concerns that should be brought to the FDC on behalf of lecturers and to gather news from FDC to share with representatives from each department.