**TRAINING PROGRAM TITLE**

Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Overview**

* [meeting dates, times and location]
* $\_\_\_\_ stipend for each faculty member who [summarize fulfillment expectations].
* Open to [state who can apply, for example: faculty of all ranks and colleges with active teaching appointments in the semester the program will run].
* Space limited to \_\_ participants.
* **Deadline to apply: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_.**

**Description**

[Insert description of program]

**Participation Requirements and Expectations for Stipend Compensation**

[Detail participation requirements and what is needed to be completed to receive the $\_\_\_ stipend.] All faculty members accepting a stipend must fulfill all of the stated terms and expectations that constitute completion of the training or development activity to receive the stipend.

**Who Should Apply?**

[Insert requirements. For example, “Faculty of all ranks from all colleges with teaching appointments in Fall 2023 are welcome to apply!”]

**How Will Faculty be Selected?**

[Detail how faculty will be selected.]

Space will be limited to \_\_\_ participants.

**How to Apply  
  
[CREATE APPLICATION LINK or detail how to apply.]  
  
Additional Information**   
  
Only Unit 3 faculty members who will be on contract with an existing Unit 3 appointment during the entire time frame of the training or professional development opportunity are eligible to be considered for a stipend. Faculty may not request or accept professional development and/or training under this program unless they are on active pay status as a faculty bargaining unit employee. Summer stipends can only be offered to faculty who will be employed the preceding spring and subsequent fall semesters.

Faculty are limited to a maximum of $10,000 in stipends for faculty training and professional development per fiscal year. Faculty cannot accept an offer for a stipend that will cause them to exceed this $10,000 annual limit.