# **MEMORANDUM**

**DATE:** October 31, 2014

**TO:** LAMP Task Force *(see membership below)*

**FROM:** Graham Oberem

Provost and Vice President for Academic Affairs

**SUBJECT:** Charge to the 2014/15 LAMP Task Force

Thank you for serving as member of the 2o14/15 Long-range Academic Master Plan (LAMP) Task Force.

*2014/15 Charge:*

LAMP will use information from the University Academic Master Plan, the Colleges’ strategic planning processes, unit three-year rolling plans, and regional economic and employment data, to examine and make recommendations about the prioritization of future degree programs, options, minors, and certificates, from across all of CSUSM's colleges.

LAMP will make recommendations regarding the timelines for implementing new programs. LAMP’s recommendations should be independent of resource implications. Although BLP and UCC may recommend the adoption of proposals for programs not considered by LAMP, LAMP’s recommendations must be taken into account by BLP and UCC in the evaluation of new proposals.

In considering program proposals and making its recommendations, LAMP should take into account, among other things, the following considerations:

* CSUSM's mission, vision and values
* The University Academic Master Plan
* Three year-rolling plans and College strategic plans
* State and regional needs (including but not limited to economic trends)
* Likely student demand
* Collaborations among CSUSM's colleges
* Potential collaborations with community partners and other campuses

GO/KH/mab

*LAMP Membership:*

Kamel Haddad, C0-Chair, Vice Provost

Debbie Kristan, Co-Chair, Academic Senate Vice Chair

Regina Eisenbach, AVP for Academic Programs

Wes Schultz, Interim Dean, Graduate Studies

Laurie Stowell, Chair, Academic Senate

Bruce Rich, CoBA Faculty Representative

TBD, CHABSS Faculty Representative

TBD, CSM Faculty Representative

Allison Carr, Library Faculty Representative

Mike Schroder, Dean, Extended Learning

Teresa Macklin, Associate Dean, IITS

Pam Wells, Student Affairs Representative

Alhijaz Althagafi, ASI Representative

Kris Roberts, Support Staff to LAMP