Course Classification System

Please note that the class sizes shown on this table are "normative class sizes," and were never intended to serve as either upper or lower enrollment limits. They were supposed to be representative of the typical sizes for course sections assigned a particular classification number (the mode) and taught at a particular level. These numbers were originally developed in the 1970s

Wilhs are on a semester length as the basis for the mode-and-level staffing formula. This table is included in the Curriculum Handbook because it may still have some value as a rough guideline in determining appropriate enrollment limits. The asterisk () stands for the facility limits.

basis and are doubled for courses meeting for only half of the semester.

WTU = CCU x K

| | | | | | | | | | | semester. | | |
|--------|---|--|---|---|--|--|--|--|--|---|--|-------------|
| C/S# | | APDB | SHORT DESCRIPTION | LONG DESCRIPTION/ TYPICAL EXAMPLES | CONTACT NORMATIVE | | | ΓIVE | WORKLOAD | COURSE | WEEKLY | WEIGHTED |
| | | | | | HOURS CLASS SIZE | | IZE | WEIGHING | CREDIT | INSTRUCTIONAL | TEACHING | |
| | | CODE | | | | LD | UD | GD | FACTOR (k) | UNITS (CCU) | HOURS (WIH) | UNITS (WTU) |
| C-01 | LEC | 01 A | Large lecture | Any discipline with more than 50 enrollments. | 1 | * | * | * | | 1 | 1 | 1 |
| C-02** | LEC | 02 B | Lecture / discussion | Any discipline where class participation is planned. | 1 | 40 | 40 | 40 | | | | |
| C-03 | LEC | 03 C | Lecture activity | , , , | 1 | 30 | 30 | 30 | 1 | | | |
| C-04 | SEM | 04 D | Discussion | Any discipline where discussion is primary activity. | 1 | 25 | 25 | 25 | 1 | | | |
| C-05 | SEM | 05 E | Seminar | Any discipline with seminar method. | 1 | 20 | 20 | 15 | | | | |
| C-06 | SEM | 06 F | Clinical process | Nursing and Psychology clinical process or education involving individual testing. | 1 | 20 | 10 | 10 | | | | |
| C-07** | ACT | 07 G | Arts and Science activity | Art, Anthropology and Science activities. | 2 | 24 | 24 | 24 | | 1 | 2 | 1.3 |
| C-08 | ACT | 08 H | Workshops and Social Science activities | Method activities in Education and subject areas. | 2 | 30 | 30 | 30 | 1.3 | | | |
| C-13 | ACT | 13M | Technical activities and lab | Use of business and other machines. | 2 | * | * | * | | | | |
| C-14 | ACT | 14 N | Remedial courses | Students admitted as exceptions only. | 2 | 15 | 15 | 15 | | | | |
| C-09 | ACT | 09 I | Music ativities - large group | Does not result in major public performance. | 2 | 40 | 40 | 40 | | 1 | 2 | 1.3 |
| C-10 | ACT | 10 J | Music ativities - small group | Instrumental or Vocal instruction. | 2 | 10 | 10 | 10 | 1.3 | | | |
| C-12 | ACT | 12 L | Speech, Drama, Journalism activities | Debate, acting and publication - no public performances. | 2 | 20 | 20 | 20 | | | | |
| C-20 | ACT | 20 T | Major performance | Art, Drama, Journalism, Music, Photography, Radio-TV, Debate – results in public performance, showing or distribution. | 3+ | 20 | 20 | 20 | 3 | · - | - | - |
| C-21 | ACT | 21 U | Music performance | Performance groups – orchestra, bands, and choruses. | 3+ | 40 | 40 | 40 | | | | |
| C-11 | ACT | 11 K | P.E. and rec activities | Gym or intramural sports for credit. | 2 | 30 | 30 | 30 | 1.3 | 1 | 2 | 1.3 |
| C-18 | ACT | 18 R | Major intercoll. Sports | Football, Basketball, Baseball, Etc. | 3+ | 20 | 20 | - | 6 | | | |
| C-19 | ACT | 19 S | Minor intercoll. Sports | Other sports not listed as Athletics. | 3+ | 20 | 20 | - | 3 | - | - | - |
| C-15 | LAB | 15 0 | | | 3 | * | * | * | 1.5 | 1 | 3 | 1.5 |
| C-16** | LAB | 16 P | Science Laboratories | Natural Science, Life Science, Psychology, Natural Resources, Engineering, Meteorology and Photography. | 3 | * | * | * | 2 | 1 | 3 | 2 |
| C-17 | LAB | 17 Q | Clinic off-campus | Nursing and Social Work. | 3 | 8 | 8 | 8 | - | | | |
| | C-01 C-02** C-03 C-04 C-05 C-06 C-07** C-08 C-13 C-14 C-09 C-10 C-12 C-20 C-21 C-11 C-18 C-19 C-15 C-16** | C-01 LEC C-02** LEC C-03 LEC C-04 SEM C-05 SEM C-06 SEM C-07** ACT C-08 ACT C-13 ACT C-14 ACT C-10 ACT C-10 ACT C-12 ACT C-12 ACT C-14 ACT C-19 ACT C-15 LAB C-15* LAB | C/S# CODE C-01 LEC 01A C-02** LEC 02B C-03 LEC 03C C-04 SEM 04D C-05 SEM 05E C-06 SEM 06F C-07** ACT 07G C-08 ACT 08H C-13 ACT 13M C-14 ACT 14N C-09 ACT 091 C-10 ACT 10J C-12 ACT 12L C-20 ACT 20T C-21 ACT 21U C-11 ACT 11K C-18 ACT 18R C-19 ACT 19S C-15 LAB 15O C-16** LAB 16P | C/S# CODE SHORT DESCRIPTION C-01 LEC 01 A Large lecture C-02*** LEC 02 B Lecture / discussion C-03 LEC 03 C Lecture activity C-04 SEM 04 D Discussion C-05 SEM 05 E Seminar C-06 SEM 06 F Clinical process C-07*** ACT 07 G Arts and Science activity C-08 ACT 08 H Workshops and Social Science activities C-13 ACT 13M Technical activities and lab C-14 ACT 14 N Remedial courses C-09 ACT 09 I Music ativities - large group C-10 ACT 10 J Music ativities - small group C-12 ACT 12 L Speech, Drama, Journalism activities C-20 ACT 20 T Major performance C-21 ACT 21 U Music performance C-11 ACT 18 R Major i | C-01 LEC 01 A Large lecture Any discipline with more than 50 enrollments. C-02*** LEC 02 B Lecture / discussion Any discipline where class participation is planned. C-03 LEC 03 C Lecture activity Business, Education, English and Psychology courses with writing, counseling or case studies. C-04 SEM 04 D Discussion Any discipline where discussion is primary activity. C-05 SEM 05 E Seminar Any discipline where discussion is primary activity. C-06 SEM 06 F Clinical process Any discipline with seminar method. C-07 SEM 06 F Clinical process Investigation of Psychology clinical process or education involving individual testing. C-08 ACT 07 G Arts and Science activities Method activities in Education and subject areas. C-08 ACT 08 H Workshops and Social Science activities Method activities in Education and subject areas. C-13 ACT 13M Technical activities and lab Use of business and other machines. C-14 ACT 14 N Remedial courses Students admitted as exceptions only. C-09 ACT 09 I Music ativities - large group Does not result in major public performance. C-10 ACT 10 J Music ativities - small group Instrumental or Vocal instruction. C-12 ACT 12 L Speech, Drama, Journalism activities Debate, acting and publication - no public performances. ACT 20 Major performance Performance groups - orchestra, bands, and choruses. C-20 ACT 21 Music performance Performance groups - orchestra, bands, and choruses. C-13 ACT 18 R Major intercoll. Sports Football, Baskeball, Baseball, Etc. C-15 ACT 19 S Minor intercoll. Sports Football, Baskeball, Baseball, Etc. C-16 ACT 19 S Minor intercoll. Sports Other sports not listed as Athletics. C-16 ACT 19 S Cience Laboratories Ratural Science, Psychology, Natural Resources, Engineering, Meteorology and Photography. | C/S # CODE SHORT DESCRIPTION LONG DESCRIPTION/TYPICAL EXAMPLES HOURS PER UNIT C-01 LEC 01 A Large lecture Any discipline with more than 50 enrollments. 1 C-02*** LEC 02 B Lecture / discussion Any discipline where class participation is planned. 1 C-03 LEC 03 C Lecture activity counseling or case studies. 1 C-04 SEM 04 D Discussion Any discipline where discussion is primary activity. 1 C-05 SEM 05 E Seminar Any discipline where discussion is primary activity. 1 C-06 SEM 06 F Clinical process Nursing and Psychology clinical process or education involving individual testing. C-07** ACT 07 G Arts and Science activity Art, Anthropology and Science activities. 2 C-08 ACT 08 H Workshops and Social Science activities Method activities in Education and subject areas. 2 C-13 ACT 13M Technical activities and lab Use of business and other machines. 2 C-09 ACT 09 I Music ativities - large group Does not result in major public performance. 2 C-10 ACT 10 Music ativities - small group Instrumental or Vocal instruction. 2 C-12 ACT 12 D Speech, Drama, Journalism activities Debate, acting and publication - no public performances. 2 C-20 ACT 20 T Major performance Performance, showing or distribution. 3+ ACT 11 R Music performance Performance, showing or distribution. 3+ ACT 11 R Music performance Performance, showing or distribution. 3+ ACT 11 R Music performance Performance groups - orchestra, bands, and choruses. 3+ ACT 11 R Music performance Performance proves - orchestra, bands, and choruses. 3+ ACT 11 R Music performance Performance groups - orchestra, bands, and choruses. 3+ ACT 11 R Music performance Performance groups - orchestra, bands, and choruses. 3+ ACT 11 R Music performance Performance groups - orchestra, bands, and choruses. 3+ ACT 11 R Music performance Performance groups - orchestra, bands, and choruses. 3+ ACT 11 R Music performance Performance Performance, showing or distribution. 3+ ACT 11 R Music performance Performance Performance, showing or distribution. 3+ ACT 11 R Music performance Performa | C/S # CODE SHORT DESCRIPTION LONG DESCRIPTION/ TYPICAL EXAMPLES HOURS PER UNIT 10 C-0.1 LEC 0.1 A Large lecture Any discipline with more than 50 enrollments. 1 1 40 C-0.2** LEC 0.2 B Lecture / discussion Any discipline where class participation is planned. 1 40 C-0.3 LEC 0.3 C Lecture activity Counseling or case studies. 1 30 C-0.4 SEM 0.4 D Discussion Any discipline where discussion is primary activity. 1 25 C-0.5 SEM 0.5 E Seminar Any discipline with seminar method. 1 1 20 C-0.6 SEM 0.6 F Clinical process Nursing and Psychology courses with writing, 1 20 C-0.7** ACT 0.7 G Arts and Science activity Art, Anthropology and Science activities. 2 2 44 C-0.8 ACT 0.8 H Workshops and Social Science activities Method activities in Education and subject areas. 2 30 C-1.3 ACT 1.3 M Technical activities and lab Use of business and other machines. 2 4 C-0.9 ACT 0.9 I Music ativities - large group Does not result in major public performance. 2 40 C-1.0 ACT 1.0 I Music ativities - small group Instrumental or Vocal instruction. 2 2 10 C-1.1 ACT 1.1 K Speech, Drama, Journalism activities Debate, acting and publication - no public performances. 2 2 20 C-2.1 ACT 1.1 K P.E. and rea activities Gym or intramural sports for credit. 3 40 C-1.1 ACT 1.1 R Major performance Performance Performance showing or distribution. 3 4 20 C-1.1 ACT 1.1 R Major intercoll. Sports Other sports of the sports of the sports or distribution. 3 4 20 C-1.1 ACT 1.1 R Major intercoll. Sports Other sports of the sports or distribution. 4 2 30 C-1.1 ACT 1.1 R Major intercoll. Sports Other sports of the sports of tisribution. 4 2 30 C-1.2 ACT 1.2 R Major intercoll. Sports Other sports of tisribution. 4 3 4 20 C-1.1 ACT 1.1 R Major intercoll. Sports Other sports or distribution. 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 | C/S # CODE SHORT DESCRIPTION LONG DESCRIPTION/ TYPICAL EXAMPLES PRE WINT CODE CO1 LEC 01 A Large lecture Any discipline with more than 50 enrollments. 1 * * * C-02*** LEC 02 B Lecture / discussion Any discipline where class participation is planned. 1 40 40 C-03 LEC 03 C Lecture activity Counseling or case studies. 1 40 40 40 C-04 SEM 04 D Discussion Any discipline where discussion is primary activity. 1 25 25 C-05 SEM 05 E Seminar Any discipline white seminar method. 1 1 20 20 C-06 SEM 06 F Clinical process Nursing and Psychology courses with writing, or 1 25 25 C-07 AATS and Science activity Art, Anthropology and Science activities. 2 2 42 42 C-08 ACT 08 H Workshops and Social Science activities Method activities in Education and subject areas. 2 30 30 C-13 ACT 13M Technical activities and lab Use of business and other machines. 2 * * C-09 ACT 09 I Music ativities - large group Does not result in major public performance. 2 40 40 C-10 ACT 10 Music ativities - small group Instrumental or Vocal instruction - no public performances. 2 20 20 C-20 ACT 20 Major performance in public performance showing or distribution. 3 40 40 C-11 ACT 11 ACT 11 P.E. and rea activities Gym or intramural sports for credit. 4 ACT 18 Major intercoil. Sports Other sports of the public performances. 3 40 40 40 C-10 ACT 18 ACT 18 Major intercoil. Sports Other sports of the public performance showing or distribution. 3 40 40 C-11 ACT 18 Major intercoil. Sports Other sports of the public performance showing or distribution. 3 40 40 C-15 LAB 15 O Technical activities and lab Activities Ac | C/S # CODE SHORT DESCRIPTION LICK ODE CODE CODE CODE CODE CODE CODE CODE C | APDB CODE SHORT DESCRIPTION LONG DESCRIPTION/TYPICAL EXAMPLES HOURS CLASS 32E WEIGHING FACTOR (k) | APDB CODE SHORT DESCRIPTION LONG DESCRIPTION TYPICAL EXAMPLES HOURS CALSSIZE WIGHING CREDIT CREDIT | CO3 |

^{**} used by most courses in that category

^{****} Online courses are generally assigned to C-02 as there are not modes created specifically for online courses.

| | | SUPERVISION # | | APDB CODE | SHORT DESCRIPTION | LONG DESCRIPTION/ TYPICAL EXAMPLES | CONTACT | NORMATIVE CLASS SIZE | | | WEIGHTED TEACHING UNIT | |
|-------------------------------|-------|---|------|--------------|--|--|---------|-------------------------|----|----|---------------------------|--|
| | | " | | CODL | | | HOOKS | LD | UD | GD | PER STUDENT (s) | |
| rses | kloa | C-77 | SUPV | 77 1 | Peer-taught courses, ROTC, non workloa | Generate no workload – not state supported. | Varies | - | - | - | 0.0 | |
| Courses Without Workloa | Wor | C-78 | SUPV | 78 2 | Nontraditional instruction | State supported – credit by exam or non-traditional courses. | Varies | - | - | - | 0.0 | |
| | П | S-1 (48) | SUPV | 48 Z | Independent study, studio instruction | Undergraduate – all disciplines. | 0.75 | 48 | 48 | 48 | 0.25 (1/4 unit) | |
| Supervision Courses | , [| S-2 (36) | SUPV | 36 Y | Independent study, studio instruction | instruction Undergraduate – all disciplines. | | 36 | 36 | 36 | 0.33 (1/3 unit) | |
| | oc mo | S-3 (25) SUPV 25 X Student teaching Undergraduate Practice Teaching, Graduate Public School Nursing – Graduate all disciplines. | | 1.5 | , | 25 | 25 | 0.5 (1/2 unit) | | | | |
| | Ί | S-4 (24) | SUPV | 24 W | Work study, thesis | Undergraduate – All disciplines. | 2 | 18 | 18 | 18 | 0.67 (2/3 unit) | |
| | | S-5 (23) | SUPV | 23 V | MSW fieldwork | Graduate Level Social Work only. | 3 | - | - | 12 | 1.0 (1 unit) | |

For supervision courses, the workload credit a supervisor receives is totally unrelated to the units value of the course. Faculty workload credit is a function of the classification of the course and the number of students enrolled in the course.

Calculate workload for supervision by multiplying the number of students supervised by the S-factor WTU per student.

Example of Supervision Formula Calculation:

Two different students are enrolled in a section of undergraduate independent study (S-48). The faculty supervisor will receive .25 WTU for each student. The workload-weighing factor is the weighted teaching units per student. Two students, therefore, generate .5 WTU for the faculty member.

^{***}When there are 2 different lecture components (e.g. large lecture & breakout) a second C/S # is used (often C-04) is used for the breakout.