**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

AGENDA – October 3, 2017

12:00 - 1:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Pat StallSchool of Education | x | Geri SchmotzerSchool of Nursing |
| x | Lisa BasistaSchool of Education | x | Jacky ThomasAt-Large |
| x | Christina HolubSchool of Health Sciences & Human Services | x | Shannon Cody, DirectorCEHHS Student Services ***(Non-voting)*** |
|  | Blake BeecherSchool of Health Sciences & Human Services |  | Jessica WilsonStaff ***(Non-voting)*** |
|  | Susan AnderaSchool of Nursing | x | Denise Garcia, Associate DeanCEHHS ***(Non-voting)*** |
|  |  | x | Melinda JonesStaff ***(Non-voting)*** |

Guest(s):

**CALL TO ORDER** (Chair)

 Establish quorum, yes.

**APPROVAL OF AGENDA** (Chair)

 Not approved at this meeting

**APPROVAL OF MINUTES** (Chair)

 No minutes from prior meeting.

**OLD BUSINESS** ( TBA )

**The Budget and Academic Planning Committee**

The charge of the Budget and Academic Planning Committee (BAPC) is to make recommendations to the Dean concerning the allocation of the stateside fiscal budget of CEHHS. Allocation of CEHHS stateside funds for faculty development will also be subject to recommendation by the BAPC, but recommendations regarding the disbursement of those funds will be handled by the Faculty Development and Policy Committee (FDPC).

BAPC will also make recommendations to the Dean concerning long-range academic and resource planning of CEHHS. Through annual reviews and revisions of the College Academic Master Plan (CAMP) and three-year rolling plans, the BAPC will make specific recommendations regarding the implementation of new academic programs from stateside and EL. In view of that plan, as well as a survey of CEHHS needs, the BAPC will also make annual recommendations regarding the hiring of stateside and EL faculty and departmental/school support staff, and advise the Dean on broader questions of long-range CEHHS development.

Bylaws: <http://www.csusm.edu/cehhs/documents/cehhs_bylaws_amended2015apr06.pdf>

# NEW BUSINESS

 Elect Chair of BAPC AY 2017-2018

* Pat nominated and voted to be elected as Chair.

 Deadline 3-Year Rolling Plan and Request for New Tenure Line Faculty 2018-19

* October 31, 2017
	+ Melinda send email to: Department Chairs and Directors (copy Assoc. Directors)
	+ Notify BAPC will begin review of 3-yr plans on Oct 17 if plan is complete send by then or by the absolute deadline.
	+ Melinda will place 3-yr plans in BOX for review
	+ Due to University: January 2018

# ANNOUNCEMENTS

 Report from rep to CCC

ADJOURNMENT (Chair)

1:02 pm

*Next Meeting:*

 *October 17, 2017*

*November 7, 2017 (start meeting on time, Pat will arrive by 12:30)*

*November 21, 2017 (Pending date change to: November 28th) - Melinda will check room availability. Pending confirmation for Kellogg 3012, Conference Room.*

*December 5, 2017*

*December 19, 2017 (Pending date change to: December 12th) - Melinda will check room availability Pending confirmation for Kellogg 3012, Conference Room.*

*Discuss Spring Dates on December 12th*

*Meetings are typically once per month in the Spring (1st Tuesday)*