**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – September 4, 2018

12:00 - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Laurie Stowell  School of Education |  | Amy Carney  School of Nursing (Sabbatical until Spring) |
|  | TBD  School of Education |  | TBD  At-Large |
| X | Christina Holub  School of Health Sciences & Human Services |  | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)*** |
| X | Teru Toyokawa  School of Health Sciences & Human Services |  | Christina Norita  Staff ***(Non-voting)*** |
| X | Susan Andera  School of Nursing |  | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
|  |  |  |  |

Guest(s):

**CALL TO ORDER**

Establish quorum: Yes

**APPROVAL OF AGENDA**

Move to approve:

**APPROVAL OF MINUTES**

Approved

**ITEMS UNDER REVIEW:**

* Agenda
* Elect a new chair
* Review Fall meeting dates

**OLD BUSINESS:**

* Discussion about the 3-Year Rolling Plan and how it works. Although it is a 3 – Year Rolling Plan, each year it moves forward, so always working in the 1st year.

**New Business:**

* Discussion about replacing Amy Carney as she is on sabbatical until Spring.
* We have open seats in SoE and At-Large.
* Discussion about sending out information to all departments to fill vacancies.
* Many questions on the new Dean’s vision.
* How will EL monies be divided state side.
* Debbie to request Dr. Ayala to attend the October 2,2018 meeting

**Action Items**:

* Send questions to Debbie Kristan for the Dean to review prior to October 2nd meeting.
* Debbie will reach out to inquire about EL monies allocated.
* How to move forward on the 3-Year Rolling Plan to discuss with Dean Ayala
* Committee members will discuss possible nominations from each School/units with their respective departments

**COMPLETED BUSINESS**:

* Move to elect new chair – Susan Andera – self nominated, 2nd Christina Holub. Approved
* Revise CCC report was sent out from the Dean in an email on May 8, 2018
* Report from CCC – Budget was approved November 2017

# ANNOUNCEMENTS:

ADJOURNMENT: ( Susan Andera - Chair)

*Fall Meetings:*

*September 4, 2018*

*12 -1:30 p.m.*

*September 18, 2018 - CANCELED*

*12 – 1:30 p.m.*

*October 2, 2018*

*12 – 1:30 p.m.*

*October 16, 2018*

*12 – 1:30 p.m.*

*November 6, 2018*

*12 – 1:30 p.m.*

*November 20, 2018*

*12 – 1:30 p.m.*

*December 4, 2018*

*12 – 1:30 p.m.*

*December 18, 2018*

*12 – 1:30 p.m.*