**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – February 11, 2019

12:00 PM - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Laurie Stowell  School of Education | X | Amy Carney  School of Nursing |
| X | Erika Daniels  School of Education | X | Lori Heisler  At-Large |
| X | Christina Holub  School of Health Sciences & Human Services | X | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)*** |
| X | Teru Toyokawa  School of Health Sciences & Human Services | X | Christina Norita  Staff ***(Non-voting)*** |
| X | Susan Andera  School of Nursing | X | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
|  |  |  |  |

Guest(s): Blake Beecher, MSW; Emiliano Ayala, Dean

**CALL TO ORDER**

Establish quorum: Yes

**APPROVAL OF AGENDA**

No agenda required for special meeting. Topic: Questions for Dean regarding MSW move.

**APPROVAL OF MINUTES**

Not Applicable

**ITEMS UNDER REVIEW:**

* Review Social Work’s submission for moving their program stateside.

**OLD BUSINESS**

**NEW BUSINESS**

* Discussion with Dean regarding Social Work’s plan moving their program stateside.
  + What are the ramifications of moving the program stateside?
    - This is open and currently being reviewed at the campus level by BLP.
  + How may the committee express their concerns to others in the review process?
    - Blake pointed out that there is an option for the committee to attach a memo to the document.
    - Dean Ayala mentioned that the committee may sign the document as it reflects their due diligence, but then utilize the memo to qualify their concerns and the context of their signature. Mainly, the committee may state they support the process, but have concerns regarding where the money could come from and how it will affect the college and campus.
    - BLP views the committee signature as an endorsement of the move.
  + What about the College owing EL for the space that MSW was to take in the new building?
    - After deliberation, the need for additional clarification was required.
  + How is the reallocation of money and space going to be determined?
    - Dean Ayala says, as addressed in his memo, this is not about tapping current funding, but rather the college will have to be funded by the Campus and, in turn, the CSU.
    - Erika pointed out that the memos and evidence to date seem to imply a diminution in financial support and physical space available for the college. She specifically addressed the FTEs offset in the Provost’s letter.
      * Dr. Kristan encouraged the committee/MSW to calculate their FTEs to put the offset into perspective.
      * Dr. Ayala encouraged raising the space concerns in the memo and strongly prefacing the signature/endorsement with clear assumptions regarding funding, the space allocation, FTEs, etc.
    - The move to stateside is also predicated on the student fee being approved.
  + Additional discussion surrounded FTEs, graduate differential, and the final disposition of revenue generated by the program (which returns to academic affairs). The student fee would return to the program.
  + Should the Committee request the Dean’s Office recognition of the memo?
    - Dean Ayala stated that the committee’s opinion is separate from his own and stands alone. As a result, the memo does not require any form of ‘acknowledgement’ from him. Discussion followed regarding the where in the signature process BLP’s recommendation falls.
* What is the committee’s role in the college and the Dean’s vision for shared CEHHS governance?
  + The Dean would like to observe a full budget cycle with CSUSM to obtain a better grasp of the role the committees have within the shared governance structure of the college. He is interested in the relationship between Leadership Council and the CCC pertaining to budget as well as the role of BAPC relative to the college’s budget.

**COMPLETED BUSINESS**

# ANNOUNCEMENTS

ADJOURNMENT (Chair)

1:15 p.m.

*Spring Meetings:*

*February 5, 2019*

*12 – 1:30 p.m.*

*Special Meeting February 11, 2019*

*12 – 1:30 p.m.*

*March 5, 2019*

*12 – 1:30 p.m.*

*April 9, 2019*

*12 – 1:30 p.m.*

*May 7, 2019*

*12 – 1:30 p.m.*