**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – April 16, 2019

12:00 PM - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Laurie Stowell  School of Education  | X | Amy Carney School of Nursing  |
|  | Erika Daniels School of Education  | X | Lori Heisler At-Large  |
|  | Christina Holub School of Health Sciences & Human Services  | X | Shannon Cody, Director CEHHS Student Services ***(Non-voting)***  |
| X | Teru Toyokawa School of Health Sciences & Human Services  | X | Christina Norita Staff  ***(Non-voting)***  |
| X | Susan Andera School of Nursing  | X | Deborah Kristan, Associate Dean CEHHS  ***(Non-voting)***  |
|   |   |  |   |

Guest(s):  Emiliano Ayala, Dean

**CALL TO ORDER**

Establish quorum: Yes

**APPROVAL OF AGENDA**

No agenda required for special meeting. Topic: Dean to present on Budget

**APPROVAL OF MINUTES**

**ITEMS UNDER REVIEW:**

* Role of BAPC in College Faculty Governance
	+ In light of the various faculty committees, what is the role of BAPC? Is it the same advisory role as originally intended? With items now diverted to CCC or LC, what strength does the voice of BAPC have?
		- Extensive conversation surrounding the interplay of the roles of CCC, LC and BAPC. A key element to defining BAPC’s purpose is understanding the role of faculty governance in budget administration.
* Revisions to BAPC Bylaws
	+ In light of the discussion below, Dr. Stowell mentioned that the committee should wait on revising its bylaws until the EL MOU and how it affects CEHHS’ budget structure has been delineated.
	+ After discussion the committee decided to delay consideration of the BAPC Bylaws until the new AY.

**OLD BUSINESS**

  BAPC Bylaws

**NEW BUSINESS**

* Discussion with Dean regarding Budget that was sent to Academic Programs for AY 2019-2020
* The Dean would like to observe a full budget cycle with CSUSM to obtain a better grasp of the role the committees have within the shared governance structure of the college. He is interested in the relationship between Leadership Council and the CCC pertaining to budget as well as the role of BAPC relative to the college’s budget.
* Dean Ayala
	+ Anything to report on our 3yr rolling plan submission?
		- Nothing yet. It is currently with BLP under consideration.
	+ Any decision or feedback about moving MSW to the stateside?
		- BLP reviewed the submission and unanimously denied it. Additionally, Neal Hoss wrote a letter against it. Blake Beecher was asked if he would like to rescind the request to move MSW stateside, but he decided to move forward to Academic Senate for a vote.
		- This reflects the difficult times the CSU system is facing with the structure and allocation of state funds. The CSU may be moving towards a targeted funding budget, rather than equal allocations across the campuses.
	+ Updates on the EL MOU
		- We should receive updates from EL regarding the revenue shares and letters. The work this year (prior to 7/1/19) is still operating under the current agreements and will provide the money as previously agreed. The letters/MOUs created by SSIBAC will be signed by the Provost on behalf of Academic Programs and then disseminated to the programs with the budget for the 19/20 AY.
		- This year was a truncated and expedited process. As a result, there was little opportunity for a collaborative process with the programs/colleges, which they hope to implement in the 19/20 AY moving to 20/21 AY.
		- Relevant parties signaled that EL funds cannot be used to supplement an entirely state supported program/faculty/events/etc. As a result, the Dean’s Office may be moving to a split administered budget approach.
		- Dr. Kristan added that the Dean’s Office is trying to migrate some items from one-time budget allocations to base budget to be able to provide college wide development funds, i.e. stateside faculty PD.
		- Significant impact from this MOU will be directed to starting new programs, which shifts the focus to finding partners that will support new programs.
		- Role of BAPC in context of EL MOU
			* As the Dean’s Office moves forward with defining the budget structure and administration, the Dean will be able to identify the purpose of BAPC and what its voice can affect within the budget in parallel with LC.
			* This committee will not be able to dictate the spending of the discretionary funds provided units.
			* 3yr rolling plans will no longer include self-support funds. This will be a significant change in its writing and execution by BAPC.

**COMPLETED BUSINESS**

 3-Year Rolling Plan

Memo of Support and Concerns for Moving MSW to a State Support Program

**ANNOUNCEMENTS**

**ADJOURNMENT**(Chair) 1:00pm

*Spring Meetings:*

*February 5, 2019*

*12 – 1:30 p.m.*

*Special Meeting February 11, 2019*

*12 – 1:30 p.m.*

*March 5, 2019*

*12 – 1:30 p.m.*

*April 16, 2019*

*12 – 1:30 p.m.*

*May 7, 2019*

*12 – 1:30 p.m.*