**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – September 17, 2019

12:00 PM - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  X | Laurie Stowell   School of Education   | X | Amy Carney  School of Nursing   |
| X | Erika Daniels  School of Education   | X | Lori Heisler  At-Large   |
| X | Matthew SchubertSchool of Health Sciences & Human Services   | X | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)***   |
| X | Teru Toyokawa  School of Health Sciences & Human Services   | X | Bonnie MottolaStaff ***(Non-voting)***   |
| X | Susan Andera  School of Nursing   |  X | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)***   |
|    |    |   |    |

**CALL TO ORDER**

Establish quorum:  Yes

**APPROVAL OF AGENDA**

Moved to Approve as Amended: Lori Heisler

Seconded: Erika Daniels

Unanimously Approved

**APPROVAL OF MINUTES**

Moved to Approve: Lori Heisler

Seconded: Susan Andera

Unanimously Approved

**OLD BUSINESS**

**Role of BAPC in College faculty governance**

* Committee discussion of BAPC’s role:
	+ Does BAPC have a role in EL?
		- Not directly, the programs should maintain their independence in creating their budget working with SSIBAC.
		- Possibly have a role in advising the Dean regarding the spending of EL profit share.
	+ Should BAPC have an active role in approving new and transitioning programs?
		- Committee agreed that BAPC should be involved at a review level when new academic programs are being submitted.
		- Proposed language: “BAPC will review , evaluate and provide recommendations regarding the fiscal impact of new programs and transition of programs from EL to Stateside in the college.”
	+ Removed language regarding hiring faculty and staff.
	+ Comparison of university BLP language
		- Added “BAPC will represent the faculty, staff, and students in advising the Dean on broader questions of long-range CEHHS development.”
	+ Student member
		- Added one ex-officio student non voting member.
			* Committee decided a student can be privy to the discussions and information provided.
	+ Lecturer participation
		- Suggested the bylaws should clarify the seats on BAPC are tenure track and then another seat should be designated as at-large lecturer.
	+ BAPC’s role in three year rolling plan
		- Discussion covered whether BAPC should merely ‘rubberstamp’ what is received from the units or should it actively participate in the prioritization of the requests.
			* Previously BAPC combined the units into a college narrative and assisted in placing requests in a hierarchy that the Dean reviewed.
		- Proposed language focused BAPC’s role to receiving the plans, reviewing them, and making recommendations to the Dean.
	+ BAPC’s consultation with Dean if final request is incongruous with recommendations.
		- Extensive discussion regarding any further role BAPC would have if the Dean’s Office decision is different than recommended.

**NEW BUSINESS**

**BLP Update Lori Heisler**

* BLP would like additional input with the university budget. As a result, they are doing a review of the implementation of their charge.
* With the shifting financial landscape (less money) BLP wants greater detail on the impact of new and changing programs, not only short term, but also long term ramifications. Program review is on hiatus.
* Due to the above, reviewing our charge is fortuitously timed.

**Prioritizing discretionary funding**

* Report from units regarding the spending slide from CCC meeting
	+ SoE
		- Will be reviewed at next internal meeting due to timing issues.
	+ SLP
		- Lecturers felt it was unfair they had to apply competitively for funding while other groups didn’t need to apply.
	+ SoN
		- Lecturers felt the same as SLP.
	+ HD
		- Tenure Track felt the allocations of professional development was too small.
		- Majority of lecturers felt funding was adequate as they had opportunities elsewhere.
	+ PH
		- Nothing to report. Will be brought up at next internal meeting.
	+ Could faculty donate funds they don’t need to others or a general pool?

**Action Items**

* Dr. Daniels will raise the issue of voting participation and lecturer seat on BAPC at tomorrow’s CCC meeting.

**FUTURE ITEMS**

* Further review of remaining bylaw text will be discussed next meeting.
* Discussion of decision making paradigm for establishing budget priorities in rolling plan.
* Feedback from the President’s Listening and Learning Tour.

Adjournment: 1:30pm