**Budget & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – October 1, 2019

12:00 PM - 1:30 PM in UH 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X  | Laurie Stowell   School of Education   | X | Amy Carney  School of Nursing   |
| X | Erika Daniels  School of Education   | X | Lori Heisler  At-Large   |
| X | Matthew SchubertSchool of Health Sciences & Human Services   | X | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)***   |
| X | Teru Toyokawa  School of Health Sciences & Human Services   | X | Bonnie MottolaStaff ***(Non-voting)***   |
| X | Susan Andera  School of Nursing   | X  | Deborah Kristan, Associate Dean  CEHHS ***(Non-voting)***   |
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**CALL TO ORDER**

Establish quorum:

**APPROVAL OF AGENDA**

Moved to Approve: Lori Heisler

Seconded: Laurie Stowell

Unanimously Approved

**APPROVAL OF MINUTES**

Moved to Approve as Ammended: Laurie Stowell

Seconded: Susan Andera

Unaminously Approved

**OLD BUSINESS & STANDING ITEMS**

**BLP update**

* None

**CCC update**

* Overview of lecturer involvement in the committees. Final discussion at CCC delayed to October Meeting.

**Role of BAPC in College faculty governance**

* Continued revisions to committee charge
* Discussion revolved around the interconnectivity of CAMP and the three year rolling plan.
* BAPC will add between membership and duties a section regarding the guiding principals/priorities of BAPC’s decision making. These could be sourced from the UBC and the BLP, despite not being aligned completely.
* What is the responsibility of BAPC with CAMP?
	+ This and the prioritization of new programs in the college would be topics to address with the Dean.
	+ Extensive discussion regarding A forms and the interplay between CAMP and BAPC.
		- BAPC could review A forms, existing CAMP, and new programs for prioritization of programs.

**General Discussion**

* FTES, how are these treated in the budget?
	+ Dr. Kristan explained how the budget is based on FTES and how CEHHS FTES were decreased this semester. This will likely be corrected while adaptions to the target FTES calculation are considered to include nuances in SoN and SoE.
	+ A secondary component is cost per FTES. These will be justified by unit combined with efforts to reduce costs.
		- Conversation covered items related to cost per FTES, equity across units, class sizes and pedagogical issues.
* EL Profit Share
	+ All EL shares must be spent per EO 1099. As a result, we won’t be able to spend certain EL moneys on stateside only items.

**NEW BUSINESS**

**Report from the Listening & Learning Tour**

* Amy Carney reviewed the President’s commitment to the growth of the university and our goal of 25k students by 2025 (or possibly 2030). She discussed the lack of reserves within the university and the focus on building our savings.
* Dr. Kristan discussed the strengths of our college shared with the President (such as our happy Lecturers) and the vagaries of the EL MOU affecting the budget.

**Develop principles for decision-making on spending priorities and allocations**

* Tabled for further discussion.

Adjournment: 1:26pm