**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes April 10, 2019

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Brooke SolesSchool of Education | X | Deborah Kristan, Associate DeanCEHHS ***(Non-voting)*** |
| X | Elizabeth GarzaSchool of Education | X | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
| X | Hyun Gu Kang, School of Health Sciences & Human Services |  | Andi ShibataCEHHS Student Services ***(Non-voting)*** |
| X | Jimmy Young (Chair)School of Health Sciences & Human Services |  | Nam Nguyen CEHHS Student Services ***(Non-voting)*** |
| X | Louise HummelSchool of Nursing |  | Gwen HansenCEHHS Student Services ***(Non-voting)*** |
| X | Wendy HansbroughSchool of Nursing | X | Malachi HarperCEHHS, Staff ***(Non-voting)*** |
| X | Paul StuhrAt-Large | X | Paul StuhrCEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s): N/A

# CALL TO ORDER (Young)

* Establish quorum: Yes

# APPROVAL OF AGENDA/MINUTES (Young)

* Agenda
	+ Approved as it stands
* Previous Meeting Minutes
	+ Approved as they stand.

# ANNOUNCEMENTS

* None

# STANDING REPORT FROM CCC (Young)

* Hasn’t met

# STANDING REPORT FROM UCC (Stuhr)

* Academic Programs will be submitting minor improvements to Curriculog. Track changes for C2s will be improved. C forms will not require syllabi.

**PREVIOUS ITEMS TO DISCUSS**

* **Masters of Arts in Multilingual and Multicultural Education (P-Form) Approved!!!**
	+ Committee was excited for the SOE.

# ITEMS UNDER REVIEW:

## EDUCATION

* **ABA – 607 Characteristics & Concepts in Applied Behavior Analysis (C form)**
* **ABA – 608 Assessment & Processes for Behavior change in ABA (C form)**
* **ABA – 609 Complex Processes for Behavior Change & Supervision in ABA (C form)**
* **ABA – 610 Assessment Strategies & Supervision in ABA (C form)**
* **ABA – 611 Ethics & Professional Conduct for Behavior Analysis (C form)**
* **ABA – 612 Research Methods: Experimental Analysis of Behavior & Applications to Applied Behavior Analysis (C form)**
* **ABA – 613 Advanced Concepts & Principles in ABA in Research (C form)**
	+ Discussion
		- Course Description
			* Dr. Hansbrough suggested the description could be reworded for less awkward consumption by readers. Committee agreed, but decided clarification was necessary as the program has stringent language requirements from the accrediting body.
			* **To Do:** Dr. Young will ask Jodi for clarification.
		- There are no PSLOs (CLOs are present) in the syllabus attached to the submission. Dr. Stuhr mentioned that they are only required if the course meets one of the PSLOs. As these courses are certificate focused, they are not a part of the overall program (here education specialist).
			* Conversation trended towards the need for PSLOs within certificate programs that are an addon to the masters program. Essentially, must a certificate program have a separate set of CPLOs in addition to CLOs that are congruent with the overarching PSLOs? Committee covered other programs in similar situations. Discussion continued on whether certificate programs need to submit their CPLOs to
			* **To Do:** Dr. Young will include this question in his email to Academic Programs.
	+ Decision
		- Jimmy motioned for him to reach out to Academic Programs for clarification regarding the issues discussed by the committee. Pending their answers, he will reach out to Jodi for clarification and communication of recommended changes, if any. In light of this, the all of these P2 and C forms are tentatively rejected and require resubmission per AP.
		- Brooke Seconded.
		- Motion passed unanimously.
* **Applied Behavior Analysis Certificate of Advanced Study (P2 form)**
	+ Discussion
		- Dr. Garza wondered why the newly named courses didn’t have new descriptions to be included in the catalog. Does the new electronic process require that the descriptions be included in the P2 as the past process did?
			* The class descriptions have changed, as reflected in the class specific C forms. There is a step by step check list for making changes to the catalog provided by Academic Programs and disseminated by Dr. Stuhr.
			* **To Do:** Dr. Young will ask Academic Programs (Lourdes) how the catalog course descriptions are changed (i.e. if the descriptions must be in the P2 form as well).
* The committee entertained a general discussion regarding the matrix determining when PSLOs (aka PLO) are needed and how they are included in the submission.
* Dr. Garza complimented the submitter on identifying the correct course classification.

## PUBLIC HEALTH

## SPEECH LANGUAGE PATHOLOGY

* **SLP – 364 The Role of Cultural Diversity in Schooling (C2 Form)**
	+ Discussion
		- Dr. Kang asked a question regarding whether this should have been submitted as a C form rather than C2. This requires feedback from Lori or Academic Programs.
		- Dr. Kristan believes there should be an email sign off from SoE regarding the impact of this change on their program (EDUC 364). Dr. Stuhr concurred.
			* SLP is simply uncross-listing it with EDUC 364/b. However, there is no explanation of why nor evidence that SoE agrees with the change.
			* Moreover, the course catalog description for EDUC 364 will also have to change if the courses are no longer cross listed.
		- Course description may need to be changed since the class may not be for a credential program. Additionally, changing a course catalog description may only require a C form.
	+ Decision
		- Hyun motioned for Jimmy to communicate with SLP.
		- Jimmy seconded.
		- Motion approved unanimously.
	+ **To Do:** Dr. Young will reach out to Lori Heisler for clarification of the questions and discussion items listed above.

## NURSING

## KINESIOLOGY

# **ADJOURNMENT: 4:40 pm** (Young)

# NEXT MEETINGS

* Spring Dates:
	+ January 30, 2019
	+ 3:30 – 4:30 p.m.
	+ February 13, 2019
	+ 3:30 – 4:30 p.m.
	+ February 27, 2019
	+ 3:30 – 4:30 p.m.
	+ March 13, 2019
	+ 3:30 – 4:30 p.m.
	+ March 27, 2019
	+ 3:30 – 4:30 p.m.
	+ April 10, 2019
	+ 3:30 – 4:30 p.m.
	+ April 24, 2019
	+ 3:30 – 4:30 p.m.
	+ May 8, 2019
	+ 3:30 – 4:30 p.m.