**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – March 8, 2017

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Pam Kohlbry, **Chair**  School of Nursing |  | ***TBD***  School of Nursing |
| x | Carol Van Vooren, **Vice Chair**  School of Education |  | ***TBD***  School of Nursing |
|  | Devan Romero (Denise Boren), Chair of BAPC  School of Health Sciences & Human Services |  | ***TBD***  School of Education |
| x | Hyun Gu Kang (Jimmy Young), Chair of CAPC  School of Health Sciences & Human Services |  | ***TBD***  School of Education |
|  | Sinem Siyahhan, Chair of FDPC  School of Education | x | Janet Powell, Dean  CEHHS (***Non-voting***) |
|  | Jeannine Guarino, Chair of LAC  School of Health Sciences & Human Services | x | Denise Garcia, Associate Dean  CEHHS ***(Non-voting)*** |
| x | Christina Norita, Staff  School of Health Sciences & Human Services |  | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |
|  | ***TBD***  School of Nursing |  |  |

Guest(s):

**CALL TO ORDER**

Having established quorum, the meeting was called to order at 1:35 pm

**APPROVAL OF AGENDA**

Meeting agenda for 3/8/17 approved as presented.

**APPROVAL OF MINUTES**

It was moved (VanVooren), seconded (Norita) to approve the minutes from November 16, 2016 and February 6, 2017 meetings as written. Motion carried.

**CEHHS STANDING COMMITTEE REPORTS**

BAPC - No Report

CAPC - Still working on Curriculog. Training will happen when they are ready to launch

FDPC - No Report

LAC - No Report

STAFF - Nothing new to report

**DIVERSITY STRATEGIC PLAN**

CEHHS Strategic Planning Committee - Dean Powell went over composition of a CEHHS Strategic Planning Committee to do some preliminary work on updating the CEHHS Strategic Plan starting in summer 2017. During discussion is was mentioned to look into brining in an outside facilitator. Carol Van Vooren will provide name and contact information to Dean Powell for someone who has worked with other areas on campus.

Call for CEHHS Diversity Coordinator - Dean Powell shared a call that will go out for a CEHHS Diversity Coordinator. The diversity coordinator will have a two-year assigned with one three-unit course release per semester. Interested applicants will submit a letter of interest and vita to the Dean. The CCC will review applications received and submit the strengths and weaknesses of each candidate to the Dean.

**OLD BUSINESS**

Committee Strategic Plan discussion: Review of feedback and referrals Numbers 4, 6, 7

Did not Discuss

Governance Proposal Options

Deferred to next meeting.

**NEW BUSINESS**

Determine Call date for spring elections of CEHHS standing committees and Community-Chair in compliance with Bylaws.

Call for open seats to go out in mid-April. Elections to be conducted prior to first part of May as outlined in Bylaws.

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Meeting adjourned at 2:20 pm.

*Next Meeting: April 12, 2017, 1:30-2:30 pm in UNIV 449*

**Strategic Notes from Fall 2016 Convocation**

Strategic Goal Write up notes:

Strategic Plan Goal #1:

Faculty Programming for: online academic programs

\*Faculty: Student ratio

\*Faculty: TA ratio

\*Hiring Practice for out of area faculty/online

Tenure Track: Lecturers

Ratio in

Dept level

Strategic Plan Goal #2

1. 2016 New Team (Program Coordinators/directors)

-orders need to be adjusted

-add Public Health representative

2) 2016 Each department has a different success measure…. ID them

-generate shared assessment (eg. % completed)

-align w/ CEHHS vision/ mission

3) 2017… Do it by MAY

-Add ways to celebrate student success as a measureable goal.

\*What do we do?

\*What more could we be doing?

\* How to make it public?

\* Benefits to students (free parking)

Strategic Plan Goal #3   
 1) Further clarification of measurable goal (college wide policies & guidelines?)  
 1.1 College Dean will provide support and resources to sustain existing or develop  
 new partnerships. (host and attend meetings, provide $$$, …)

1. Advisory Committee Members from each discipline serve on the college wide advisory committee.

Strategic Plan Goal #4  
 Lunch with the Dean (x)

Cookie with the Dean (x)

Brown Bag (x)

Student Services

* User Satisfaction Survey (delayed)
* Improvements (delayed)
* Tech and data System (who is responsible?) (???)

How to meet your colleagues?

Strategic Plan Goal #5)   
NOTHING

Strategic Plan Goal #6)

* Increase CEHHS Enrollment
* We are growing FTE’s across CEHHS
* Explore linkages for matriculation to CEHHS programs
* Undergrad recruitment
* Seek scholarships $$ and opportunities
* More Cross- Program collaboration

Strategic Plan Goal #7)

* + Create Structured process (class/other) to incentivize student research.
  + Research assistant funds
  + Increased support for mentorship in research
  + CEHHS grants for faculty and students with measureable goals
  + Increase partnerships with community, private, non-profit & government agencies to engage students and faculty in research/ creative activities.
  + Create research “Clearinghouse” for prospective participants and interested parties.
  + Promote/ bolster incentives (money or course releases) for us (faculty) to do research.