**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

**DRAFT** Minutes – April 12, 2017

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Pam Kohlbry, **Chair**  School of Nursing |  | ***TBD***  School of Nursing |
| X | Carol Van Vooren, **Vice Chair**  School of Education |  | ***TBD***  School of Nursing |
|  | Devan Romero (Denise Boren), Chair of BAPC  School of Health Sciences & Human Services |  | ***TBD***  School of Education |
| X | Hyun Gu Kang (Jimmy Young), Chair of CAPC  School of Health Sciences & Human Services |  | ***TBD***  School of Education |
| X | Sinem Siyahhan, Chair of FDPC  School of Education | X | Janet Powell, Dean  CEHHS (***Non-voting***) |
| X | Jeannine Guarino, Chair of LAC  School of Health Sciences & Human Services |  | Denise Garcia, Associate Dean  CEHHS ***(Non-voting)*** |
|  | Christina Norita, Staff  School of Health Sciences & Human Services | X | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |
|  | ***TBD***  School of Nursing |  |  |

Guest(s): None

**CALL TO ORDER**

Having established quorum, meeting was called to order at 1:35 pm

**APPROVAL OF AGENDA**

Committee approve 4/12/17 agenda as presented

**APPROVAL OF MINUTES**

Committee approve minutes from March 8, 2017 as written.

**CEHHS STANDING COMMITTEE REPORTS**

BAPC: No Report

CAPC: Working on program elevations for Special Education & Literacy as stand along MA programs

FDPC: Reported on revisions needed for division RTP documents. Sinem will email Re: public health

LAC: Will be hosting mixer before CEHHS recognition ceremony. Working on listserv

STAFF: No Report

**DIVERSITY STRATEGIC PLAN** (Powell)

CEHHS Diversity Coordinator - Review applicant Leandro Galaz (See handout)

Dean Powell referred to handout regarding applicant for CEHHS Diversity Coordinator. After a short discussion, it was:

M/S/C VanVooren/Guarino

To support a 2-year appointment of Leandro Galaz as the CEHHS Diversity Coordinator.

*UNANIMOUS*

**OLD BUSINESS**

Committee Strategic Plan discussion: Review of feedback and referrals Numbers 4, 6, 7

CEHHS will form 2 committees (1) Leandro Galaz & Committee to work on Diversity Strategic Plan for CEHHS. (2) An outside facilitator & committee to work on Strategic Plan for CEHHS.

Governance Proposal Options

Task deferred to Fall semester

**NEW BUSINESS**

None.

**ANNOUNCEMENTS**

CEHHS All College Meeting, ***May 10, 2017 from 12:00 - 2:00 pm in the USU Ballroom (A & D)***

Please submit year end reports by May 5th

CEHHS Annual Recognition Celebration, ***May 16, 2017 from 4:00 - 7:00 pm in the USU Ballroom***

**ADJOURNMENT**

Meeting adjourned at 2:15 PM.

*Next Meeting: Fall 2017 dateTBA*

**Strategic Notes from Fall 2016 Convocation**

Strategic Goal Write up notes:

Strategic Plan Goal #1:

Faculty Programming for: online academic programs

\*Faculty: Student ratio

\*Faculty: TA ratio

\*Hiring Practice for out of area faculty/online

Tenure Track: Lecturers

Ratio in

Dept level

Strategic Plan Goal #2

1. 2016 New Team (Program Coordinators/directors)

-orders need to be adjusted

-add Public Health representative

2) 2016 Each department has a different success measure…. ID them

-generate shared assessment (eg. % completed)

-align w/ CEHHS vision/ mission

3) 2017… Do it by MAY

-Add ways to celebrate student success as a measureable goal.

\*What do we do?

\*What more could we be doing?

\* How to make it public?

\* Benefits to students (free parking)

Strategic Plan Goal #3   
 1) Further clarification of measurable goal (college wide policies & guidelines?)  
 1.1 College Dean will provide support and resources to sustain existing or develop  
 new partnerships. (host and attend meetings, provide $$$, …)

1. Advisory Committee Members from each discipline serve on the college wide advisory committee.

Strategic Plan Goal #4  
 Lunch with the Dean (x)

Cookie with the Dean (x)

Brown Bag (x)

Student Services

* User Satisfaction Survey (delayed)
* Improvements (delayed)
* Tech and data System (who is responsible?) (???)

How to meet your colleagues?

Strategic Plan Goal #5)   
NOTHING

Strategic Plan Goal #6)

* Increase CEHHS Enrollment
* We are growing FTE’s across CEHHS
* Explore linkages for matriculation to CEHHS programs
* Undergrad recruitment
* Seek scholarships $$ and opportunities
* More Cross- Program collaboration

Strategic Plan Goal #7)

* + Create Structured process (class/other) to incentivize student research.
  + Research assistant funds
  + Increased support for mentorship in research
  + CEHHS grants for faculty and students with measureable goals
  + Increase partnerships with community, private, non-profit & government agencies to engage students and faculty in research/ creative activities.
  + Create research “Clearinghouse” for prospective participants and interested parties.
  + Promote/ bolster incentives (money or course releases) for us (faculty) to do research.