**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES– November 20, 2019

9:30 - 10:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Sinem Siyahhan, Chair  School of Education | x | Christina Holub, Chair of FDPC  Public Health (SoN) |
|  | Wendy Hansbrough, Vice Chair  School of Nursing | x | Malachi Harper, Staff  CEHHS |
| x | Jimmy Young Chair of CAPC  School of Health Sciences & Human Services | x | Richard Armenta, Co-Chair of CIDE  School of Health Sciences & Human Services |
|  | Joni Kolman, C0-Chair of CIDE  School of Education | x | Emiliano Ayala, Dean  CEHHS (***Non-voting***) |
| x | Lisa Bandong, Chair of LAC  Public Health (SoN) | x | Debbie Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
| x | Erika Daniels, Chair of BAPC  School of Education | x | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |

Guest(s):

CALL TO ORDER (Siyahhan)

Establish quorum/Call to order

APPROVAL OF AGENDA (Siyahhan)

Moved to approve:

1st Christina

2nd Malachi

Approved

APPROVAL OF MINUTES (Siyahhan)

Minutes from 10/16/19

Approved

# CEHHS STANDING COMMITTEE REPORTS

BAPC - will meet on Jan 21 to review, discuss, and prioritize department requests for the TYRP for deans to review. (Daniels)

CAPC – course updates regarding diversity and equity update 2022 requirement. CAPC’s job is to

make sure that all boxes are checked on the forms. CAPC & CIDE will get together to discuss

course updates so the college can be updated on curriculum. CAPC is curious on what workload will be in spring, what course changes are coming? (Young)

CIDE – course D&E updates. Meeting with department chairs in order to get courses updated, SLP

is working on two courses to go through the process in Jan/Feb. KINE has two courses going up for

review. If a learning objective changes, a C-2 form is needed, approval process could be a year.

Nursing has 1 course and will identify another. HD has 3 courses going up to review to meet the

D&E. working on language for student award for diversity, inclusion & equity.

Finalizing language for faculty award. (Armenta)

FDPC – Christina attended CIDE on behalf of FDPC, senate updates on faculty mentoring wording, (must, may, or shall) “may” is recommended. Review examples of mentorship statements. December director & chair policies will be discussed. Non-traditional tenure track roles. (Holub)

LAC – meeting is in the afternoon. Super LAC, November 11th meeting happened, contains all LAC

committees from the university, will receive updates. First LAC mixer was small but mighty. (Bandong)

STAFF – doing well, working and moving forward. Open positions are getting filled. (Harper)

# OLD BUSINESS/FOLLOW-UP

# Review and provide feedback on revised BAPC Bylaws (Daniels)

Feedback will be discussed on 12/3 by the dean. Will be shared at the Jan all-college meeting. Will BAPC have a roll in SSIBAC (EL funds), what will the process be? SSIBAC membership at following link <https://www.csusm.edu/senate/othercommittees.html#SS1>

25% of surplus going to college, formerly called EL shares, BAPC will make recommendations regarding these funds. Wording related to EL will need to be updated in the bylaws, SSIBAC is reviewing EL funds.

Lecturer representation, membership available to all faculty, even though not specified in document. (tenure & lecturers).

BAPC would like to be on the December agenda.

# NEW BUSINESS

* Review of Bylaws and Discussion of Shared Governance (ALL)
  + Who gets to serve on CCC? Is work redundant?

# ANNOUNCEMENTS

# ADJOURNMENT

Meeting adjourned at: 10:30am

Notes taken by Bonnie Mottola

*Next Meeting Dates:*

* *December 18, 2019*