**Faculty Development & Policy (FDPC) Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – February 3, 2022

10:45 a.m. - 11:45 a.m. via Zoom & UH449

<https://csusm.zoom.us/j/81888651961>

**Committee Members:**

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| --- | --- | --- | --- |
| x | Deanna Schmidt, Chair  School of Health Sciences & Human Services |  | Katie Robinson  School of Nursing |
| x | Teru Toyokawa  School of Health Sciences & Human Services |  | Vacant  School of Nursing |
| x | Moses Ochanji  School of Education | x | Christina Holub  At-Large |
|  | Grace McField  School of Education  Rebecca Brooks – Sabbatical Spring 2022 |  | Jennifer Ostergren, Dean  CEHHS ***(Non-voting)*** |

**10:45am CALL TO ORDER**  (SCHMIDT)

Establish quorum

**APPROVAL OF AGENDA** (SCHMIDT)

* approved

**APPROVAL OF MINUTES FROM LAST MEETING** (SCHMIDT)

* approved

**OLD BUSINESS UPDATE**

* School of Nursing revisions to Policy FAC 332-08 Evaluation of Temp Faculty Unit 3 Employees – FDPC suggestions emailed to School of Nursing

**DEAN UPDATE**  (OSTERGREN)

* Back to in-person instruction on February 7, 2022
* Working with COVID management team closely to stay updated. A new class roster is being rolled out for faculty that state if student is cleared or not cleared to attend class in-person. If a student has a positive COVID test, they will go into quarantine and show up on the roster as not cleared. There is a possibility that a group of students may be quarantining at the same time.
* Fall 2022 may be back to the pre-pandemic schedule with possibly 20% online.

**10:50am SENATE UPDATE**  (SCHMIDT)

30% of first-time freshman were put on academic probation

**CCC UPDATE**

**11:00am DISCUSSION** (ALL)

* Discuss Welcome back gift
* Waiting on one-time funding still
* Keep the tin lunchbox or go with an insulated one? Multiuse, reusable. Add QR code to the lunchbox. FDPC unanimously voted to approve the welcome back tools and give final decision-making process to the Dean and Marilyn.
* Discuss feedback from LAC regarding number of items be added to CEHHS Lecturer RTP evaluation document.
* LAC gave feedback on a maximum number of items of evidence of scholarly/creative activity that lecturers will submit. Items of evidence is not defined for lecturers. Evidence can be referenced in the narrative. There needs to be a way to inform lecturers on how to write the narrative and how to mention items of evidence. Will continue to work on at the next meeting.
* Discuss working with CIDE to provide social/community opportunities.
  + Pick a date for February CEHHS community building social lunch event.
* Discuss CEHHS Mentorship priorities
  + Discuss next steps and when to start

**11:40am FUTURE DISCUSSION ITEMS** (ALL)

* Addressing Faculty morale (list of possibilities) –short-term and long-term goals
* Finalize school director evaluation tool; feedback from stakeholders –from last AY

**11:45am ANNOUNCEMENTS/ADJOURNMENT** (ALL)

Upcoming Meetings: Mar. 3, April 7, May 5, 2022