**Faculty Development & Policy (FDPC) Committee**

College of Education, Health & Human Services (CEHHS)

Minutes – March 3, 2022

10:45 a.m. - 11:45 a.m. via Zoom & UH449

<https://csusm.zoom.us/j/81888651961>

**Committee Members:**

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| --- | --- | --- | --- |
| x | Deanna Schmidt, Chair  School of Health Sciences & Human Services | x | Katie Robinson  School of Nursing |
| x | Teru Toyokawa  School of Health Sciences & Human Services |  | School of Nursing |
| x | Moses Ochanji  School of Education | x | Christina Holub  At-Large |
|  | Grace McField  School of Education  Rebecca Brooks – Sabbatical Spring 2022 |  | Jennifer Ostergren, Dean  CEHHS ***(Non-voting)*** |

**10:45am CALL TO ORDER**  (SCHMIDT)

Establish quorum

**APPROVAL OF AGENDA** (SCHMIDT)

Approved as written

**APPROVAL OF MINUTES FROM LAST MEETING** (SCHMIDT)

Approved as written

**OLD BUSINESS UPDATE**

Waiting on SON lecturer evaluation policy revisions, they are still working on it.

**DEAN UPDATE**  (OSTERGREN)

* Spring semester is going smoothly, no huge outbreaks for cancellation of classes.
* Mask requirement is schools is being removed mid-March, our campus is still deciding on what to do.
* BAPC townhall today at noon. Budget updates will be given.
* RTP documents, what happens with the covid addendums? The addendums are only applied for one promotion or major review cycle. The language does not indicate an end date.

**10:50am SENATE UPDATE**  (SCHMIDT)

* Referral sent to the CEHHS lecturer committee (LAC)
* Consider adding maximum number of items for lecturer WPAF’s to the university document. FDPC agreed that CEHHS should hold off on updating the CEHHS document to see what the University does? Deanna will draft an email that goes to Senate and cc FCPC and LAC chair.

**CCC UPDATE**

**11:00am DISCUSSION** (ALL)

* Update on welcome back gift

Items have been ordered

* Pick a date and format for CEHHS FDPC/CIDE in-person community building social snack/lunch event

Possibly April 12th - KEL Faculty Center Deck

Purchase 30 copies of each book, Thriving in Academia, How to Write A Lot

Deanna and Katie will work with IPE to come up with an activity and possibly a bookmark that has ITEP information on it.

* Discuss use of one-time funds FDPC received, to be used by June 30, 2022

$7,000.00 to spend.

Create a brochure or flyer related to CEHHS departments and ITEP (how the departments overlap)

Allocate $2000.00 for items to support new faculty possibly get items now to give out in fall.

* Discuss language regarding number of items that could be added to CEHHS Lecturer RTP evaluation document.
* Discuss CEHHS Mentorship priorities
  + Teru is working on draft of CEHHS New Faculty Binder content

LAC has a handout for new lecturers, COBA also has something for new faculty, Teru is comparing those to see what can be used for CEHHS.

* + Other priorities to implement mentorship in CEHHS next academic year

**11:40am FUTURE DISCUSSION ITEMS** (ALL)

* Addressing Faculty morale (list of possibilities) –short-term and long-term goals
* Finalize school director evaluation tool; feedback from stakeholders –from last AY

**11:45am ANNOUNCEMENTS/ADJOURNMENT** (ALL)

Upcoming Meetings: April 7, May 5, 2022