**Faculty Development & Policy (FDPC) Committee**

College of Education, Health & Human Services (CEHHS)

Meeting – November 4, 2021

10:45 a.m. - 11:45 a.m. via Zoom & UH449

<https://csusm.zoom.us/j/81888651961>

**Committee Members:**

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| x | Deanna Schmidt, ChairSchool of Health Sciences & Human Services | x | Katie RobinsonSchool of Nursing  |
| x | Teru ToyokawaSchool of Health Sciences & Human Services |  | Tom OlsonSchool of Nursing |
|  | Moses Ochanji – Sabbatical Fall 2021 School of Education | x | Christina HolubAt-Large |
| x | Rebecca Brooks – Sabbatical Spring 2022School of Education |  | Jennifer Ostergren, DeanCEHHS ***(Non-voting)*** |

**10:45am CALL TO ORDER**  (SCHMIDT)

 Establish quorum

 **APPROVAL OF AGENDA** (SCHMIDT)

 Approved as written

 **APPROVAL OF MINUTES FROM LAST MEETING** (SCHMIDT)

Approved with 1 update

 **OLD BUSINESS UPDATE**

 **DEAN UPDATE**  (OSTERGREN)

Faculty morale – what can we do to support faculty and make them feel connected.

 What are some common themes coming from CEHHS that Jenn could share with a broader group? CEHHS will have an end of year appreciation celebration on December 7th. Jenn hopes to have faculty share what they are doing in each department like “speed dating”.

 The campus is still working on positions telecommuting.

 Events during Fall/Spring could be pre-activities to help CEHHS move toward strategic planning.

 TT faculty searches being posted, <https://careersmanager.pageuppeople.com/873/sm/en-us/filter/?job-mail-subscribe-privacy=agree&search-keyword=&category=tenured%2ftenure-track>

**10:50am SENATE UPDATE**  (SCHMIDT/OLSON)

 **CCC UPDATE -** college strategic planning.

**11:00am DISCUSSION** (ALL)

* Summer Mentorship Workgroup report – ideas, input, and next steps

What could we do to welcome faculty? Whether meeting to get together, or putting a sign on their office door, or a swag bag. Some departments within CEHHS already have their own traditions.

How are we informing faculty? WPAF, RTP…how is this information getting to new faculty? Invite faculty to FDPC meetings. Onboarding binder, digital or hard copy. LAC has an onboarding binder they share with new lecturers.

Faculty guides/mentors, how do we continue to support faculty throughout the year. Onboarding buddy. Piggyback on the new faculty institute.

Procedural Orientations - Simple set-up for new faculty, Office set-up (how to get a chair), Ergonomic set-up... Coordinate RTP support with what NFI is doing.

Set aside time during FDPC meetings for Jr faculty to attend and ask questions. Bonnie will share the sociology and communications departments lists.

* Discuss possible CEHHS community building social event, maybe a lunch get-together for faculty and staff, December and Spring semester? Informal with more social time. Spring – first week in February informal lunch.

December 7th – jeopardy game or “speed dating” departments would share what they are doing. Poster session to encourage people to mingle.

* Discuss School of Nursing revisions to Policy FAC 332-08 Evaluation of Temp Faculty Unit 3 Employees - will discuss at next meeting.
* Discuss if number of items to be added to CEHHS Lecturer RTP evaluation document

**11:40am FUTURE DISCUSSION ITEMS** (ALL)

* Addressing Faculty morale (list of possibilities) –short-term and long-term goals
* Finalize school director evaluation tool; feedback from stakeholders –from last AY

**11:45am ANNOUNCEMENTS/ADJOURNMENT** (ALL)

 Grace McField has volunteered to served on FDPC for SOE faculty that are on sabbatical.

Upcoming Meetings: Dec. 2, 2021; Feb. 3, Mar. 3, April 7, May 5, 2022