**Leadership Council**

MINUTES (Approved)

February 6, 2018

1:30 - 2:45 PM in UNIV 449

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| --- | --- | --- | --- |
| X | Pat Stall, Director  School of Education |  | Lorna Kendrick, Director  School of Nursing |
| X | Moses Ochanji, Associate Director  School of Education | X | Amy Carney, Associate Director  School of Nursing |
| X | Teru Toyokawa, Director  Human Development Department | X | Emmanuel Iyiegbuniwe, Director  Public Health Program |
| X | Jeff Nessler, Chair  Kinesiology Department | X | Janet Powell, Dean  CEHHS |
| X | Blake Beecher, Chair  Social Work Department | X | Deborah Kristan, Associate Dean  CEHHS |
| X | Lori Heisler, Chair  Speech-Language Pathology Department | X | Shannon Cody, Director  CEHHS Student Services |

Guest(s): Mike Schroder

1. Approval of Agenda (Powell)

* Approved.

1. Approval of Minutes from Dec. 5, 2017 (Powell)

* Approved.

1. EL/CEHHS BUDGET (Mike Schroder)

* Accreditation / WASC is not being referred to in this discussion
* Overall, accountability and responsibility fiscal authority of self-support programs. Fiscal sustainability or viability of program Mike Schroder makes decisions
* EL currently uses an ALL FUND budgeting model approach
* Moving forward, they will treat each budget individually. Enrollment and tuition will need to cover all expenses, including IDC and component pieces. This could change, but right now it will not change.
  + Factor in attrition
  + Tuition
* Those that are fully self-support, are more difficult
  + Example: KINE and SON have flex that faculty can teach overload
  + Consider 55 to 60 percent for benefit packages for faculty
  + Prefer to not have costs go up for IDC. (6 years they have remained constant)
  + EL has depleted their reserves to fund other campus components
  + Working with Provost on plan from the Institutional Perspective
  + By the end of this fiscal year the reserves will be at zero
  + Within EL, some staff have not returned and not been replaced. (They have had to lay off some staff.) Continuing to make adjustments
  + Going through exercise, evaluating the whole business model for self-support. Where are other models going, approx. 37 models across campuses. Some campuses have staff covered under other funding.
  + Modifications: how to make cuts? Example: MPH: initial option was to split loss with college / decision was to shift to EL to absorb 100% loss. / MSW will look at 100% of college. Helps lessen or allows everybody manage the budget piece.
  + EL will conduct financial assessments of each budget. IDC will still be the same.
  + Currently working on dash boarding system to give update on budget. (Snapshot of where program is on budget, plus projection.)
  + Equity: There is not a firm line from Institutional perspective. They have followed a gray line of equity. (Example: Why does X dept get unlimited, why do we only get X funds?)
  + 5% return to from EL to college; then recent practice in the college is to share this return with 50% going to department.
  + Avoid trying to balance budget with funds from self-support.
  + The goal is not to gouge the student. Nevertheless, we need to keep in mind the student needs to pay for the program.
  + Next couple years will be difficult on all.
  + CSUEU approved retro pay to staff and bonus.
    - Budgets will not receive additional funds to offset.
    - Costs will need to be worked out in current and future budget.

**DISCUSSION**

* Powell: CEHHS is not funded enough stateside. We would use EL funds to balance across budgets.
* Q: EL has fiscal authority?
  + If enrollment or tuition would need to go up to balance, Mike would make that decision.
  + Example MPH: currently doing 2 starts. One may go online. Once faculty determines what they want to do, EL would do scenarios for tuition, online vs. in class. They come up with different scenarios to project best financial outcome. EL will take it into advisement but will make the final decision based on the best scenario.
* Q: Online programs with Academic Partners. Was there a discussion with the SOE? Does this program, want to carry this program on it’s back?
  + No, it was not asked.
* Scenario of occurrence: Pre-req courses done through EL. Capped at 30. One instructor has 13 people to run course. No permission codes provided to faculty to give out to students for enrollment. Asked to open another section or 1.5 units over the cap. Can’t do it, per EL.
  + Schroder: This scenario, should be brought to Mike or Janet’s attention. For exception.
  + Program/faculty need some control over permission codes.
* Q: Classes run through EL Summer Program, what is the impact?
  + Don’t expect them to be affected.
  + Pay scale for Faculty summer is 1/30th. It will not change and is good for the 18/19 year.
  + Summer Intercession, straight forward.
  + Intercession, enrollment below 12 typically they would be cancelled.
    - Mike evaluates personally and permits some courses to move forward, especially pre-req courses.
    - Colleges need to look at student base. Consider offering courses through EL.
* Q: Tiered pay Summer/Intercession?
  + Individual course outside of session, there is some flexibility.
  + Cannot pay less than the rule or higher.
* Calendar, can do any individual course start 2nd /8-week course. Specific to pre-reqs.
  + Let Mike know if you have
* Low enrolled in teach out. In an unprecedent piece, last year the CO made determination that those programs (RN, BSN, etc.) are discontinued. Discontinued via academic partners, cannot be offered face-to-face, online,
  + Currently in teach out, by Dec. 2018.
  + Hardcore press to reinstate programs. Answer could come as early as this month.
    - If bad news outcome, arbitrator meeting scheduled.
* Q: The gain loss between the college and EL?
  + 50 / 50 on the loss for the 16/17 courses for revenues given to the college in 17/18. Conversation piece laid out. Running scenarios and numbers.
  + The current profit share is unfair.
  + What makes it viable, for profit or self-support?
    - Self-support. Can leverage one thing off another.
* Q: IDC is there any other CSU that has a higher IDC?
  + Yes. (Names not available.) One CSU at 39% (however, have separate fund for benefits, etc.) / Another CSU 48.5% (plus reimburse to College (53.5 – 56.5%) / There are three CSUs with higher IDCs than CSUSM.
* SOE Tuition differential.
* Will this impact the new building or Temecula?
  + The building should not be affected and we know our contribution.
  + The are contingencies in place.
  + Future in Temecula is being addressed. $1.00/year for lease. Eventually a joint bldg. with Mt. San Jacinto, 8,000- 12,000 students.
* If EL has designated space, do programs contribute to costs?
  + No. EL trying to cover those costs.

1. Announcements (All)

None.