**Leadership Council**

AGENDA – October 09, 2018

1:30 - 2:45 PM in UNIV 449

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|  | Pat Stall, Director  School of Education |  | Lorna Kendrick, Director  School of Nursing |
|  | Anne Rene Elsbree/Annette Daoud Associate Directors, School of Education |  | Wendy Hansbrough, Associate Director  School of Nursing |
|  | Teru Toyokawa, Director  Human Development Department |  | Emmanuel Iyiegbuniwe, Director  Public Health Program |
|  | Jeff Nessler, Chair  Kinesiology Department |  | Emiliano Ayala, Dean  CEHHS |
|  | Blake Beecher, Chair  Social Work Department |  | Deborah Kristan, Associate Dean  CEHHS |
|  | Lori Heisler, Chair  Speech-Language Pathology Department |  | Shannon Cody, Assistant Dean  CEHHS Student Services |

Guest(s): Time Certain: 1:40-2:00pm: Sean Briner (Annual Programs and Alumni Engagement)

1. Approval of Agenda (EA)

Approved

1. Approval of Minutes from 09/11/18 (EA)  
   Motion to approve minutes, Beecher, 1st; igiebuniwe 2nd
2. Updates/Notices
   1. Chair request for student evaluations (DK)
      1. Debbie reported that is chairs want evaluations when they are writing, they can contact Steven Newberg in IP&A to have him send them before they are in the portal and before the lecturers receive them; ask that Steven also copy the lecturer on the email when sending to chair
   2. Lecturer entitlement/confidentiality (DK)
      1. Chairs need to make sure that lecturers do not see each others’ entitlements; the contract information is confidential and should not be shared
      2. If lecturers are working on anything that might contain this information, they need to be sure they do not have access to other lecturers’ entitlement information
      3. Emmanuel asked when Tama sends information on a recommended lecturer salary, do chairs have any flexibility in that amount? Debbie recommended that chairs check with Tama to have a conversation because she may be reading experience or other qualifications differently; ultimately, the decision is up to Tama
   3. UH Space requests (EA)
      1. Information was collected and submitted to Graham; the information went to Executive Council which is where the decisions are made; used to be the Provost, but no longer
      2. Lori commented that Ann Dickensen asked at the President’s faculty forum about private space for faculty to meet with students; The President said that space would be opening up in University Hall; Emiliano countered that we made a strong case that we are allowed to keep all of our space that is being vacated by programs moving to EL
      3. Debbie said one of the justifications for space is hiring of tenure track faculty;
3. Time Certain: 1:40-2:00pm: Sean Briner (Annual Programs and Alumni Engagement
   1. Snapshot and review of what is happened in the past
   2. How things were promoted
   3. Ideas for the future
   4. Do we want to continue to have multiple items that we promote?
4. Action/Decision Items
   1. 3 Year Rolling Plans (EA)
      1. Emiliano proposed that we do the 3-year rolling plan process with a critical eye on does this process work, why are we doing it this way, etc.;
      2. Pat commented that during her service on BAPC as the committee chair, the committee spent some time cleaning up and streamlining the 3-year rolling plans; Sue Moineau, Academic Senate Chair, commented that CEHHS has the longest 3-year rolling plan of all of the colleges
      3. Debbie asked whether the college wants to put all of the units needs per category in the 3-year rolling plan? Or do we want to have BAPC consolidate the information and roll it up into a college “ask”
      4. Pat asked for guidance to the units on what to include in the 3-year plans
      5. Emiliano said units need to include both new stateside and EL funding requests, even though the rolling plans focus specifically on stateside requests
      6. Debbie reported to the LC that the spreadsheet includes space/lines for indication whether the requests are EL or stateside
      7. Mike Schroeder indicated that the new EL budget model will lean towards more revenue to the programs; at this time, CEHHS does not have specific details of the new EL budget model
      8. Emiliano said he needs specific priorities for the next year and horizon issues for the following two years
      9. Blake commented that requests in the past have not been connected to any objective data (e.g. tenure track faculty request based on faculty/student ratio data) and they should be
      10. Jeff commented that the report has been awkward and not well-structured in the past and no feedback was ever given; it would be nice to have some feedback because in the past the requests have just been laundry lists of requests
      11. Emiliano is going to follow up to confirm whether the President’s announcement that FY 20 will only include 7 new hires; the question is whether this number includes replacement hires
      12. LC agreed to submit 3-4 items and identify the category the request belongs to; the request will also indicate whether it is EL or Stateside, and that they are prioritized
      13. Debbie will send the call on 10/10/18; units will submit requests by the end of October; BAPC will provide their recommendations to the Dean’s Office in December; the Dean’s office will be submitting the college requests in February
5. Discussion Items
   1. Student dismissal policies (SC)
6. Announcements (All)
7. Future Items
   1. Budget transparency
   2. Review headcount handout (DK)
   3. Lecturer entitlements spreadsheet (DK)
   4. PeopleSoft Demonstration (DK)