



# CSUSM HOUSING CHECKLIST

the **QUAD**

    @CSUSMHOUSING



## APPLY AND PAY

Complete an application online at your desired property's website after submitting your intent to enroll at CSUSM. Ensure to complete both student and guarantor sections. To submit an application, the non-refundable \$300 administration fee must be paid.



## SIGN

After your application has been submitted, our team will review your application. Once it's approved, license documents will be sent to student and guarantor(s) to sign electronically via applicant portal.



## CONFIRM

After our team has received the license documents signed by both student and guarantor(s), it will be countersigned. Upon countersignature, student and guarantor(s) will receive a copy via email.



## ROOMMATES

Students choose roommates using RoomSync. Access will be emailed by June 9th. Students may receive early access to RoomSync by making their 1st installment payment. RoomSync will close on July 15th.

## The QUAD

[www.TheQUADSanMarcos.com](http://www.TheQUADSanMarcos.com)  
200 E. Barham Drive  
San Marcos, CA 92078  
(760) 750-3730  
[quad@csusm.edu](mailto:quad@csusm.edu)

## UVA

[www.UVASanMarcos.com](http://www.UVASanMarcos.com)  
305 Campus View Drive  
San Marcos, CA 92078  
(760) 750-3711  
[uva@csusm.edu](mailto:uva@csusm.edu)



## PAY INSTALLMENT

The first installment is due no later than August 1st, 2017. If you are expecting financial aid, you will need to complete the deferment form on your property's website. Any payment made after August 1st is not eligible for discounts.



## ROOMMATE INFO

Roommate information will be sent via email by August 1, 2017. The email will include assigned roommates and bed spaces, along with links to submit a change request. All change requests must be submitted by August 6th at 11:59 PM.



## MOVE-IN INFO

Move-in information will be sent via email by August 18, 2017. The email will include an assigned move-in time, with an overview of move-in day. If you are unable to arrive at your assigned time, you may move-in after 6PM.



## MOVE IN

Move-in day depends on which property will be your new home! UVA residents move-in on Friday, August 26th and QUAD residents move-in on Saturday, August 27th. Apartment numbers are revealed on move-in day.

Have a different question? Email us at [uva@csusm.edu](mailto:uva@csusm.edu) or [quad@csusm.edu](mailto:quad@csusm.edu).

# FAQ

## FREQUENTLY ASKED QUESTIONS

### Can I bring a car? Where do I park?

Yes! You can bring your vehicle with you. All parking is on campus, and parking permits are required at all times. You can purchase your parking permit online at <http://www.csusm.edu/parking/moveininfo.html> or in person at the Parking and Commuter Services office. Permits are \$338 for the semester and \$643 for the academic year. Overnight parking is available in PS1, Lot O and Lot K. No parking is available at The QUAD.

### How many people do I have to choose from in RoomSync?

It depends on which floor plan you've reserved and the gender ratio within that floor plan. It can range from 1 to 100+ people to choose from.

### What is RoomSync? I don't get it.

RoomSync is how you can choose roommates. It's an app through Facebook (so you'll need a FB account to use it). You'll receive an email with a link to join (it's specific to floor plan and bedroom type that you selected) by June 9th. If you pay the first installment early, then you'll get RoomSync access sooner. You can browse the profiles of those who are in your floor plan and contact them via the app. The apartments aren't co-ed, so you'll only be able to request roommates that have the same gender identification as you.

If you already have a roommate in mind, make sure you both reserve housing in the same floor plan. If you don't, you won't be able to live together.

### What are the payment options?

Housing offers three different payment options for your total housing cost: payment in full, two equal semester installments, or eight equal installments.

If you pay in full by August 1, 2017, you'll receive \$200 off the installment.

If you pay the two equal semester installments by August 1, 2017 and January 1, 2017, you'll receive \$50 off each installment.

Eight equal installments are due on the 1st of the month in: August, September, October, November, January, February, March and April. This is the standard payment plan, so no discounts are offered.

### I'm paying in full/the semester payments. Can I apply the discount towards the payment(s)?

Yes, as long as you make your payment no later than the due date.

### What if I don't use RoomSync? How will my roommates be assigned?

Residents who don't select roommates will be assigned based on available spaces. Housing has 14 different floor plans and 10 different bed types so assignments are mostly random due to limited availability after roommate matching is complete. It is highly recommended to select ALL roommates in RoomSync since you know yourself better than we do.

### What if I end up not going to CSUSM? How do I cancel my license agreement?

If you decide to not attend CSUSM, you'll need to cancel your license agreement. The cancellation request form is available on The QUAD and UVA's websites under the Forms and Info tab. There are fees associated with cancelling. You can view your property's cancellation policy in your license agreement.

### How do I know how much I owe?

Your payment information is on the first two pages of your license agreement. It can be download in the Resident Portal under the "Documents" section.

### What if I'm getting financial aid? How does that work with housing?

Financial aid is dispersed directly to the student at various times and depends on when all information is completed and processed by the Financial Aid department. It is the student's responsibility to make their payment to housing. Payments can be made in the Resident Portal. For any questions specific to your financial aid, please contact the Financial Aid Department directly.

You will need to complete the Housing Installment Deferment form on your property's website under the "Forms and Info" tab to defer your payment. More information is available on the form.