**Academic Affairs**

**FALL 2019**

**Business Operations
“AABO” Meeting**

**DATE: Thursday, November 7, 2019**

**KELL 5400: Reading Room**

**8:30 Coffee & lite breakfast**

**9:00 Welcome - Maria Rasimas**

 **Updates – Kris Roberts**

 **Ice Breaker**

**PRESENTERS**

**9:30 Accounts Payable Updates – Veronica Roman**

 **Hospitality, Travel, Independent Contractors/Guest Lecturers**

**10:30 BREAK - 15 minutes**

**10:45 Presentation - Culture**

**12:00 Lunch**

**The PAR website includes all Academic Affairs guidelines, links and forms for Travel, Hospitality, Budget Resources & Training and Onboarding Resources**

<https://www.csusm.edu/par/resource_operations/index.html>

Questions? Contact Maria Rasimas at x4059 or mrasimas@csusm.edu