

**AGENDA**  
**Executive Committee Meeting**  
**CSUSM Academic Senate**  
**Wednesday ~ September 9, 2015 ~ 12-1 pm**  
**Library Reading Room – KEL 5207**

**Voters Present:** Deborah Kristan, Chair; Michael McDuffie, Vice Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU); Glen Brodowsky (ASCSU); Suzanne Moineau (UCC); Karno Ng, (TPAC); Marion Geiger (SAC); Linda Shaw, (PAC Co-Chair); Allison Carr, (BLP Co-Chair); Moses Ochanji (NEAC); Yvonne Meulemans, (GEC); Ann Fiegen, (FAC);

**Ex Officio Present:** Darel Engen (CFA); Kamel Haddad, Vice Provost

**Parliamentarian:** Jackie Trischman

**Not Present:** Graham Oberem (Provost)

**Staff:** Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

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(The meeting was called to order at 12:02 PM.)

**I. Approval of Agenda**

**Motion #1 M/S/P\***  
To approve the Agenda, as written.

**II. Chair's Report, Deborah Kristan**

- The Executive Committee minutes from the 9/2/15 meeting will be delayed one week due to Labor Day holiday.
- Chair is drafting the charge for a task group that will examine FAC discussion item, "a University in RTP Documents" brought up at 9/2/15 EC meeting.
- Chair met with ASI President Tiffaney Boyd. Another ASI officer will be attending Academic Senate meetings due to a conflict in Boyd's class schedule. Priority issues for ASI include cost and availability of parking and textbook costs.
- President Haynes' Open Forum for entire campus community is set for October 1. An Open Forum for faculty will be scheduled later in the semester
- Chair met with Arturo Ocampo about the Diversity Strategic Plan; the taskforce is being seated and will include faculty representation
- Chair requests work priority lists for the year from each of the committee chairs before next EC meeting on 9/16/15.
- Referrals (none)

**III. Vice Chair's Report, Michael McDuffie (none given)**

**IV. Provost's Report, Graham Oberem (traveling, not able to attend)**

**V. Vice Provost's Report, Kamel Haddad**

- The Vice Provost requested an update on the Quality Online Teaching (QOLT) recommendations from TPAC and APC. APC member Talitha Matlin is taking the lead on drafting a response to the Provost's and Vice Provost's comments. APC Chair David Barsky clarified the consultative

relationship between TPAC and APC regarding the policy. APC was originally charged with updating an older online instruction policy in light of the new system-wide course modalities for online instruction. Both committees are working on one document. TPAC Chair Karno Ng has scheduled a meeting on 9/14 for new TPAC members to review the Online Instruction Policy draft.

**VI. Consent Calendar (attached)**

**Motion #2 M/S/P\***

To place the Consent Calendar on the 9/9/15 Senate Agenda, as presented.

**VII. Committee Reports (none given)**

**VIII. Discussion Items**

**A. FAC: Assigned Time for Exceptional Levels of Service to Students**

- The first reading of the document is scheduled for 9/9 Senate meeting but is a carryover from previous year. This policy is being created to comply with a new provision in the Collective Bargaining Agreement and is time sensitive to be completed before the end of the current contract.. Funds are for assigned time for exceptional service to students performed by any faculty Unit 3 employee. Discussion ensued regarding formation of the committee that will evaluate applications, how assigned time could be reported on the faculty activity report (FAR), and timing for implementation of the policy.
- This item placed on the 9/9/15 Senate Agenda for a first reading.

**IX. EC Members' Concerns & Announcements (none)**

**Meeting was adjourned at 12:57**

**Respectfully submitted by Karen Arvin, Administrative Assistant to the Academic Senate.**

Approve by the Executive Committee:

  
Laurie Stowell, Secretary

9.20.15  
Date

*The next meeting of the Academic Senate Executive Committee is scheduled for Wednesday, September 16, 2015 12:00 – 1:50 PM, Provost's Conference Room – Kellogg 5207.*

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn