

MINTUES

**Meeting of the Academic Senate
California State University San Marcos
Wednesday, May 6, 2015, 2015
1 – 2:50 p.m., Commons 206**

- Voters Present:** Jocelyn Ahlers, David Barsky, Vivienne Bennett, Jonathan Berman, Eliza Bigham, Melanie Chu, Annette Daoud, , Gerardo Dominguez, Anne René Elsbree, Marion Geiger, Merryl Goldberg, Rocio Guillen, Greig Guthey, Jeff Gutowski, Lori Heisler, Deborah Kristan, Andre Kündgen, Rebecca Lush, Laura Makey, Ofer Meilich, Suzanne Moineau, Carmen Nava, Karno Ng, Moses Ochanji, Dominica Pearl, Vincent Pham, Anthony Rosilez, Barry Saferstein, Shahed Sharif, Linda Shaw, Patricia Stall, Laurie Stowell, Paul Stuhr, Theresa Suarez, Richelle Swan, Stephen Tsui, Rika Yoshi, Jill Watts, Marshall Whittlesey, Camilla Williams, Nina Woodard, Ann
- Not Present:** Matthew Atherton, Bonnie Bade, Nicoleta Bateman, Glen Brodowsky, Palash Deb, Erica Duran, John Drewe, Chetan Kumar, Jessica Mayock, Michael McDuffie, Kenneth Mendoza, Toni Olivas, Dan Pynn, Qi Sun, Jackie Trischman, Jill Weigt, Yuan Yuan, Xiaoyu Zhang.
- Parliamentarian:** Marshall Whittlesey
- Ex Officio Present:** Regina Eisenbach, AVP-AP; Darel Engen, CFA; Rick Fierro, Assoc. Dean, CSM; Denise Garcia, Assoc. Dean, CEHHS; Scott Greenwood, Assoc. Dean, CHABSS; Arturo Ocampo, AVP-DEE & I, Ombuds; Mohammad Oskoorouchi, Assoc. Dean, CoBA; Jennifer Fabbi, Dean of Library; Darn Formo, Dean, Undergraduate Studies; Katherine Kantardjieff, Dean, CSM; Graham Oberem, Provost & VPAA; Janet Powell, Dean, CEHHS; Mike Schroder, Dean, Extended Learning; Bill Ward, Interim Dean, IITS; Adam Shapiro, Dean, CHABSS.
- Guests:** Ann Fiegen, Library Information Literacy Program; Sheryl Lutjens, Women's Studies; Jason Andera, Susan Andera, School of Nursing; Denise Boren; School of Nursing; Jacky Thomas, HSHS Social Work. Karen Arvin, Guest/Observer.
- Staff:** Adrienne Durso, Senate Coordinator
-

(The meeting was called to order at 1:09 PM.)

I. APPROVAL OF AGENDA

Motion #1 M/S/P*
To approve the Agenda of 5/6/15, as written.

II. APPROVAL OF THE MINUTES of 4/22/15

- The Provost provided minor edits for clarity, and the minutes were amended by the Secretary.

Motion #2 M/S/P*
To approve the Minutes of 4/22/15 as amended by the Secretary.

III. CHAIR'S REPORT – Laurie Stowell

- The Senate Office's new Administrative Coordinator, Karen Arvin, was welcomed by those in attendance. Arvin brings 13 years of experience as a news writer and editor at KPBS-FM, San Diego.
- Stowell welcomed new and returning Senators to the meeting, recognizing all in attendance.
- The *Great Colleges to Work For* website has been launched and will be up all summer. Feedback is needed about prioritizing next steps from the Task Force's recommendations. Reports from survey data are available on the website: <http://www.csusm.edu/greatcollege/>.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

comments. He hopes to announce the result before the end of the Spring semester.

- **LAMP:** The Provost thanked Pat Stall, Vice Provost Kamel Haddad and all those who served on LAMP this year. He noted the work of LAMP has shifted in emphasis; this year LAMP's focus has included an environmental, 'scan' of the region. LAMP's assessment of regional needs will be brought to Senate as a presentation in the Fall. Time will be taken to review the assessment and decide next steps.
 - The Provost has decided a LAMP committee will not need to be seated for the Fall. In late fall, the Senate Vice Chair, the Vice Provost and the BLP chair will determine if there is a need to seat a committee for the Spring semester.
- **Native Studies:** The Provost reported that in Fall 2014 he seated a Task Force charged with recommending to him how Native Studies could move forward in a way that best serves the campus in terms of enhancing campus curriculum, the nature of the discipline, and how best to position it organizationally.
 - Because of where we are located geographically and demographically, Native Studies meets a regional need. The Provost grouped the feedback from the Task Force Report into four recommendations:
 - The first recommendation of the Task Force was to transition from the title of Native Studies to American Indian Studies (AIS). The Provost suggested that the campus use the term 'indigenous peoples' when talking more generally about native peoples everywhere (worldwide), and emphasized that the term "indigenous peoples" includes American Indian people. The term, 'American Indian Studies' will specifically reference a study of the American Indian people in our region, and elsewhere in North America.
 - The second recommendation that came from the Task Force was that we should form a department of American Indian Studies on campus. This is also connected to one of the recommendations in the Diversity Mapping Report, in which it was recommended that the campus should "fortify" Native Studies. The Provost is moving forward with establishing a Department of American Indian Studies.
 - Additionally, the Task Force recommended that consideration should be given to where a department of AIS would be located within the campus organizational structure. Their research indicated that most AIS departments are located in colleges that are very much like our College of Humanities, Arts, Behavioral and social Sciences. The Provost has decided that the new department of AIS will be located in CHABSS.
 - The fourth recommendation of the Task Force was that the AIS should develop a bachelor's degree. There is a minor in native Studies and a P-2 form is currently under review that will transition that program from a Native Studies minor to a minor in American Indian Studies.
 - Based on these recommendations of the Task Force, the Provost made the following decisions: A Department of American Indian Studies will follow the normal process by which departments grown and become established. The current program director of NATV will be the inaugural chair of the AIS department. Resources will be provided initially by the Provost's Office for Chair course releases and operating costs. The funding will not be taken out of the existing CHABSS budget.
 - The new chair has been asked to develop the strategic plan for the new AIS department that would include such things as the mission and vision, a plan for how the department would grow in the next couple of years. Members of CHABSS, as well as others in the University community and the local community will participate in the strategic planning process.
 - As far as ongoing resources are concerned, the Vice Provost has developed a quantitative model for FTES allocation that is connected to the number of students that are expected in a department at any given time. Resources will be allocated to the college and to the department, through the college, based on the same quantitative model that is used for all other programs. The new department will

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

need to show that the number of students is growing and ultimately it will reach the point that, as with any other department, where the college will be able to justify adding tenure track faculty.

VII. ASCSU REPORT – David Barsky

- Barsky shared his written report as provided with Agenda. Barsky will be attending a Plenary session the following week.

VIII. CFA Report – Darel Engen

- Engen's written report was provided with the Agenda; additionally, he shared the following:
 - At the Spring Assembly for statewide CFA, it was announced that faculty member Anne Fiegen will serve as Chair of the Librarians Committee; Sharon Elise will serve as Co-chair of the Affirmative Action Caucus as well as Affirmative Action Representative to Statewide CFA Board; and, Robert Yamashita will be statewide delegate to the California Teachers Association State Council. Engen expressed his thanks to all three for serving in these capacities.

IX. ASI REPORT – JJ Gutowski

- Gutowski shared that Tiffaney Boyd will be replacing him as the Senate's ASI representative for 15/16, as he is graduating at the end of May. He stated she has worked tirelessly for ASI and been instrumental in ASI's reorganizing process and shared that she will be a great addition to the Academic Senate.
- Gutowski was able to participate on the Student Grade Appeals Committee recently and noted the committee has good, substantial dialogue from both sides involved.
- He shared that students are currently under a lot of pressure, especially graduating seniors, noting that if students appear disengaged, they are probably just, "stressed out".
- Gutowski thanked the Senate for continuing to provide ASI a voice and allowing students who serve on committees to feel as though they are an important part of the process. He appreciates shared governance and being able to serve this academic year.

X. STANDING COMMITTEE REPORTS (Written reports attached to Agenda.)

XI. CONSENT CALENDAR

- The Consent Calendar including NEAC Recommendations and UCC Course/Program Change Proposals was presented as attached to the Agenda.

Motion #3 M/S/P*

To approve the Consent Calendar as presented.

XII. ACTION ITEMS

A. FAC: changes to the University RTP Document

- Nava thanked FAC members for their hard work and tremendous contributions to the process of updating the University RTP document.
- Nava shared FACs rationale in response to feedback from first reading. She acknowledged Michelle Hunt and Robert Rider's input.

1) Minor Edits Based on New CBA

Motion #4 M/S/P (Approve-36; Abstain-3)

To approve FACs minor edits based on the new CBA.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

2) FAC Re-write of Guidelines for Peer Review Committees

- A detailed rationale was provided with the Agenda, including the first reading rationale and a detailed second reading rationale which addressed two points of feedback from the first reading.
- Bennett explained the feedback she provided to FAC after the first reading. Recommendations made in her feedback were not taken by FAC. Regarding Joint Appointments (Sec. 4C.):
 - Bennett expressed concern with election of the Peer Review Committee:

In the case where the joint appointment establishes that one department or unit has greater weight, the third member of the Committee shall be nominated by the candidate's majority department.

Bennett's concern is that in this passage FAC is using stronger language than the CBA provides. The CBA doesn't specify that the third member must come from the majority department. Bennett thinks that FAC's proposed wording is too constraining. She suggested that the university policy should not have more constraints than the CBA provides for. Bennett acknowledged that FAC discussed her feedback at length but chose to stick with their proposed wording.

- Bennett proposed an amendment that the language be changed to the following:

In the case where the joint appointment establishes that one department has greater weight as well as in the case of a 50/50 joint appointment, the third member shall be nominated by the candidate from either of the departments/units.

- The rules were suspended at a Senator's request in order to allow CEHHS Dean Janet Powell to speak. Powell stated that in speaking as a former AVP for Faculty Affairs, the CBA states that each department or unit elects a committee. She expressed concern that some colleges have allowed candidates to pick committee members.
- Nava stated that FAC decided that the Joint Appointment article written last year by FAC, approved by the President, and now a part of our current RTP document already addresses the concern expressed by Bennett. Faculty affiliates with a small program, whether or not they are in a Joint Appointment, already have an opportunity to make a necessary adjustment. She stated this is explained in her rationale; this is why FAC did not make the change proposed by Bennett. Additionally, Nava expressed that the language referred to by Bennett is not language addressed by FAC this year.
- Bennett stated that she was referring to a situation that would require a Joint Hire to go to their dean to make a case for an exception and so would still like to see the rationale response addressing this concern. Bennett recognizes that it is not what FAC was addressing, but she believes it should be addressed now as there are now faculty who are Joint Hires.
- Jocelyn Ahlers expressed support for Bennett's proposed changes and seconded Bennett's motion to propose an amendment.

Motion #5 M/S/P (Yes-19; No-12; 6-Abstain)

To accept the proposed amendment as part of the Guidelines for Peer Review Committees instead of what is currently in the document. New wording, as follows:

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

In the case where the joint appointment establishes that one department has greater weight as well as in the case of a 50/50 joint appointment, the third member shall be nominated by the candidate from either of the departments/units.

Motion #6 M/S/P (Yes-28; No-2; Abstain-5)

To accept FAC's updated PRC Guidelines as part of the University RTP Document as amended.

B. FAC: Retention, Tenure, and Promotion Standards for the Department of Social Work

- No feedback received since the first reading.

Motion #7 M/S/P (Yes-32; No-0; Abstain-2)

To approve the policy document, *Retention, Tenure, and Promotion Standards for the Department of Social Work*.

C. UCC/BLP: Cybersecurity Master of Science

- No feedback reported since first reading.

Motion #8 M/S/P (Yes-29; No-2; Abstain-1)

To approve the Cybersecurity Master of Science program.

D. UCC/BLP: Certificate of Advanced Study in Professional Accounting

- No feedback reported since first reading.

Motion #9 M/S/P (Yes-31; No-0; Abstain-3)

To approve the Certificate of Advanced Study in Professional Accounting program.

E. FAC: Coach Evaluation Forms

- Typos found since first reading have been corrected. No substantive questions or comments have been received since the first reading.

Motion #10 M/S/P (Yes-30; No-0; Abstain-2)

To approve the Coach Evaluation Forms.

F. UCC/BLP: Electronics Minor

- No feedback reported since first reading.

Motion #11 M/S/P (Yes-29; No-1; Abstain-2)

To approve the Electronics Minor.

G. FAC: Wang Family Excellence Award Policy

- No feedback reported since first reading. One minor editorial correction will be made to the document before sending for signature.

Motion #12 M/S/P (Yes-32; No-1; Abstain-0)

To approve the document, *Wang Family Excellence Award Policy*.

H. APC: Syllabi Policy

- Barsky stated EC agreed with APC that there is no need for two sets of guidelines – one for the short syllabi and one for the long version.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

- APC will discuss the All University Writing Requirement to determine if it applies to graduate programs, or not. APC will address this issue in the Fall.
- APC incorporated other feedback into the document for the second reading. Discussion ensued.
- An Amendment was proposed to change, “graded standards” to, “grading course components” (Lines 83 and 84 in second reading document.)

Motion #13 M/S/P (Yes-22; No-6; Abstain-4)

Amendment: To change, “graded standards” to, “grading course components”.

- Discussion continued. There had been a suggestion to change the word, “must” to, “shall” in the document. Barsky stated he would be uncomfortable making these changes during the meeting and would hope this would not hold up the voting process. Brodowsky stated the item should be voted on without making the “must” to “shall” during the Senate meeting.
- A motion was made to call the question (ending discussion).

Motion #14 M/S/P (Yes-29; No-2; Abstain-1)

To call the question (ending discussion).

Motion #15 M/S/P (Yes-28; No-2; Abstain-1)

To approve the *Syllabi Policy* document.

I. FAC: Department of Communication RTP Policy

- No feedback reported since first reading.

Motion #16 M/S/P*

To approve the Department of Communication RTP Policy.

J. FAC: School of Nursing RTP Policy

- No feedback reported since first reading. Some minor corrections were made by FAC. FAC endorsed and encouraged Senators to approve this document.

Motion #17 M/S/P*

To approve the School of Nursing RTP Policy document.

XIII. DISCUSSION ITEMS (None.)

XIV. INFORMATION ITEMS

A. Senate Chair: Diversity Mapping – Response to President’s Memo/Action Matrix (As attached to agenda.)

- President Haynes’ Memo – Tasks and timelines for Next Steps in Diversity Mapping (w/Action Matrix)
- Academic Senate Response to Diversity Mapping Action Matrix Memo (Draft)

B. 1) Statewide Senate Chairs’ Letter to Chancellor White and Chancellor Harris – Re: Proposed CCC Baccalaureate Degree Programs (As attached to Agenda.)

- Statewide Senate Chairs’ Letter to Chancellors

2) New Proposed CCC Baccalaureate Degree Program (As attached to Agenda.)

- Solano Community College Baccalaureate Degree Pilot Program: Bio-manufacturing

C. Senate Chair: Compensating Academic Senate Service by Part-Time Lecturers on the Faculty Affairs Committee and in the Five Dedicated Senate Seats (As attached to Agenda.)

- Memorandum - Senate Chair to Provost 4/22/15
- Response to Memorandum - Provost to Senate Chair 4/27/15

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

XV. PRESENTATIONS

A. Report: University Assessment Council

- Dean Eisenbach presented an overview of the University Assessment Council that was formed last year to oversee assessment; reporting on the council's accomplishments and future plans.
- The Core Competencies team has addressed Written Communication, Oral Communication, Information Literacy/Critical Thinking, and Quantitative Reasoning during the 14/15 academic year.
- The presentation PowerPoint is found at this link:
<http://www.csusm.edu/senate/meetings/meetingarchives/acad2014.html> (May 6th Minutes Link.)
- More information may be found at: <http://www.csusm.edu/assessment> . Or, contact [Regina Eisenbach](#).

XVI. SENATORS' CONCERNS & ANNOUNCEMENTS

- Stowell thanked the Senate Coordinator for her first year of service. Additionally, she expressed special thanks to Vivienne Bennett for her guidance during the year of transition for the new coordinator.
- Stowell passed the gavel officially to the 15/16 Senate Chair, Deborah Kristan.
- Kristan presented Stowell with an honorary gavel plaque and thanked her on behalf of the Senate Officers and Coordinator for her year of excellent leadership and service as 14/15 Senate Chair.
- Bennett stated that Stowell signed on the previous year as Senate Vice Chair without realizing that Marcia Woolf would be retiring and there would be no staff support during Summer '14. She spoke highly of Stowell and stated that if one has a chance to serve on a committee with Stowell, they should do so, stating, "she is an unbelievably hard-worker who never complains...she pulls more than her weight. We feel lucky that she is staying on as Secretary."

The meeting was adjourned by Kristan at 3:00 PM

Prepared by Adrienne Durso, Senate Coordinator

Approved by the Academic Senate:



Vivienne Bennett, Secretary

8-24-2015

Date

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn