

## MINTUES

**Meeting of the Academic Senate  
California State University San Marcos  
Wednesday, March 4, 2015  
1 – 2:50 p.m., Commons 206**

- Voters Present:** Jocelyn Ahlers, Bonnie Bade, David Barsky, Vivienne Bennett, Elizabeth Bigham, Melanie Chu, Annette Daoud, Palash Deb, Erica Duran, John Drewe, Erica Duran, Anne René Elsbree, Marion Geiger, Merryl Goldberg, Rocio Guillen, Greig Guthy, Jeff Gutowski, Lori Heisler, Deborah Kristan, Rebecca Lush, Jessica Mayock, Laura Makey, Suzanne Moineau, Carmen Nava, Karno Ng, Moses Ochanji, Toni Olivas, Domenica Pearl, Vincent Pham, Anthony Rosilez, Barry Saferstein, Shahed Sharif, Linda Shaw, Patricia Stall, Laurie Stowell, Paul Stuhr, Teresa Suarez, Qi Sun, Richelle Swan, Stephen Tsui, Jill Watts, Marshall Whittlesey, Camilla Williams, Nina Woodard, Yuan Yuan; Xiaoyu Zhang
- Not Present:** Matthew Atherton, Nicoleta Bateman, Jonathan Berman, Glen Brodowsky, Gerardo Dominguez, Lori Heisler, Andre Kundgen, Michael McDuffie, Ofer Meilich, Kenneth Mendoza, Dan Pynn, Jackie Trischman, Rika Yoshi
- Parliamentarian:** Marshall Whittlesey
- Ex Officio Present:** Regina Eisenbach, AVP-AP; Jennifer Fabbi, Dean of Library; Dawn Formo, Dean, Undergraduate Studies; Kamel Haddad, Vice Provost; Karen Haynes, President; Michelle Hunt, AVP-FA; Katherine Kantardjieff, Dean CSM; Lorena Meza, VP Student Affairs; Graham Oberem, Provost & VPAA; Janet Powell, Dean CEHHS; Mike Schroder, Dean Extended Learning; Adam Shapiro, Dean CHABSS; Bill Ward, Interim Dean IITS
- Guests:** Staci Beavers, Assoc. Dean CHABSS; Matthew Ceppi, Pres. Chief of Staff/Dir. IPA; Darel Engen, CFA; Rick Fierro, Assoc. Dean CSM; Denise Garcia, Assoc. Dean CEHHS; Scott Greenwood, Assoc. Dean CHABSS; Arturo Ocampo, AVP-DEE & I; Patricia Prado-Olmos, VP-Community Engagement; Konane Martinez, Susan Andera, Denise Boren, Robert Rider, Jeff Nessler
- Staff:** Adrienne Durso, Senate Coordinator
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(The meeting was called to order at 1:05 PM.)

### I. APPROVAL OF AGENDA

**Motion #1** M/S/P\*  
To approve the Agenda as presented.

### II. APPROVAL OF THE MINUTES of 2/4/15

**Motion #2** M/S/P\*  
To approve the Minutes of 2/4/15 as presented.

### III. CHAIR'S REPORT – Laurie Stowell

- Reports have been sent from Regina Eisenbach (on behalf of Academic Programs to the Chancellor's Office) and Stowell (on behalf of Academic Senate to Statewide Senate) regarding the California Community Colleges' proposal of 15 baccalaureate programs. The reports concur that there is overlap in all but one of the proposed programs (Mortuary Science). The two chancellors will discuss. The Statewide Academic Senate may come forth with a resolution at which time our Senate will decide whether or not to add its voice.
- Per the new CBA, FAC has written a policy for Assigned Time for Exceptional Service which will be presented for a first reading (3/4/15). Their quick work on this policy is appreciated.

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**IV. CONSENT CALENDAR**

- The Consent Calendar with NEAC Recommendations and the UCC Course/Program Change Proposals were presented for approval.

**Motion #3 M/S/P\***

To approve the Consent Calendar as presented.

**V. VICE CHAIR'S REPORT – [Debbie Kristan](#) (None given.)**

**VI. SECRETARY'S REPORT – [Vivienne Bennett](#) (None given.)**

**VII. PRESIDENT'S REPORT – Karen Haynes**

- President Haynes underscored the importance of upcoming CSU trustee visits (Vice Chair of the Board of Trustees Rebecca Eisen – 3/26; Trustee Lou Monville – 4/9). She hopes everyone gets a chance to meet with them.
- The Full Professor Luncheon was hosted by the President the previous week.
- Haynes stated there are numerous points of pride about CSUSM's institutional history and 25<sup>th</sup> Anniversary of our campus.
- A Diversity Mapping Action Matrix has been developed to address areas of need resulting from Halualani and Associates' Diversity Mapping Project report. Various entities have been charged with convening groups that will assist in moving action items forward. Those charged with oversight will report to the President by 5/1/15 regarding plan of action, timeline and deliverables. Reports should include immediate funding needs for the coming fiscal year. It's possible some funds earmarked for Diversity funding could be used in support of Action Item work with approval from the University Budget Committee (UBC). Documents may be found on the Diversity Mapping website: <http://www.csusm.edu/equity/diversitymapping/index.html>.
- The groundbreaking for CSUSM's Sports Complex is scheduled for 3/23/15.
- The President stated that with her rank comes additional responsibilities and while she may not be able to attend all upcoming events and forums, she *is* attending as many functions as possible that benefit the campus.

**VIII. PROVOST'S REPORT – [Graham Oberem](#)**

- A Town Hall Meeting will be held 3/5/15 from 12N – 12:50PM in MARK 125 regarding the newly created Office of Internships. All are encouraged to attend and provide feedback.
- The final WASC Town Hall Meeting will take place 3/17/15, Noon to 12:50 PM in MARK 125. This is an opportunity to hear about the essays being compiled. Faculty are encouraged to attend or visit the website and provide feedback. Information and campus feedback may be found and provided at this link: <http://www.csusm.edu/wasc/responses/index.html>. The Provost hopes faculty will encourage colleagues to provide feedback that will aid in the campus report.
- The Office of Graduate Studies and Research has received 31 University Professional Development Grant proposals; a faculty committee begins review the week of 3/9/15.
- The Celebration of Faculty Scholarship has been moved to the Fall semester. The Office of Graduate Studies will now collaborate on this event with the Office of Community Engagement.
- Dawn Formo, Dean of Undergraduate Studies is working with a group of 25 people from across campus to create a strategic plan for her office. This office is strongly linked to Student Affairs and student success.
- The Graduation Initiative Steering Committee recently held a mini-retreat that focused on ensuring the success of transfer students. This group will also focus on sophomore level students and their success.

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- The CoBA Dean and IITS Dean searches are progressing and the Provost is pleased with the support received from the search firm. Janet Powell is chairing the CoBA search and Kamel Haddad is chairing the IITS search. SKYPE interviews of candidates will be forthcoming; candidates will be on campus at the end of April/early May. Faculty participation and feedback is welcome.

IX. **ASCSU REPORT** – [David Barsky](#) (Written report attached to Agenda.)

X. **CFA Report** – [Darel Engen](#) (Written report attached to Agenda.)

XI. **ASI REPORT** – [JJ Gutowski](#)

- ASI representatives, including Gutowski, had just returned from Sacramento where they met with local lawmakers who are interested in continuing to support higher education. Gutowski is encouraged by the discussions that took place.

XII. **STANDING COMMITTEE REPORTS** (Written reports attached to Agenda.)

XIII. **ACTION ITEMS**

**A. Student Access Initiative (SAI): Consideration of the *Approved Meeting Times Proposal*' – Main Campus**

- Senate Chair Stowell informed the Senators that in order to have a vote on the Student Access Initiative (SAI) there would need to be a motion from the floor to endorse it. Stowell stated that if Senate chooses not to have a vote, this would also make a statement.
- Stall moved (and it was seconded) that the Academic Senate endorse the Student Access Initiative. Discussion ensued.
- Suzanne Moineau stated she supports the SAI which has been discussed in depth and at length since early Fall and she asked Senators to consider:
  - 1) Currently there is a time overlap which makes student access to courses difficult. This affects time to completion and graduation.
  - 2) There are space concerns. Without utilizing classrooms on Fridays, it would be difficult to make an argument for a new building.
  - 3) The administration has been receptive to adjustments to the SAI in order to address faculty concerns. As currently written, only about 17% of the classes will be affected.
  - 4) It's not a matter of *if* we teach on Fridays, but a matter of *how*.
- Makey stated that implementing changes in pedagogy and course design needed in response to schedule changes as proposed by the SAI (specifically for MWF classes) would be very difficult to do for a Spring 2016 implementation because Winter break does not provide enough time to make such substantive changes. Makey proposed an amendment to Stall's motion, that the SAI be implemented in Fall of 2016. This was seconded.
- JJ. Gutowski asked Senators to consider if implementing the SAI sooner would help give students better access to classes for additional students.

**Motion #4** M/S/P (In favor – 19; Opposed – 17; Abstain – 4)  
(Amendment to Motion to be voted on after Motion #4) That if the Academic Senate endorses the proposed schedule changes put forth by the Student Access Initiative today (3/4/15), these changes be implemented in Fall 2016.

**Motion #5** M/S/P (In favor – 25; Opposed – 15; Abstain – None )  
The Academic Senate endorses the Student Access Initiative (SAI) with a recommendation that the SAI and its proposed schedule changes be implemented in Fall 2016.

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#### **XIV. DISCUSSION ITEMS**

##### **A. Program Suspension of P.E. Option**

- An ad hoc committee was convened to review the program suspension of the P.E. Option in Kinesiology, as opposition to that decision was filed in Spring 2014. The committee met three times with all parties involved, including the appellant, and agreed to uphold the suspension. This recommendation was forwarded to the Senate Officers and the Senate Officers submit a memo to the Senate to suspend the P.E. Option.

##### **B. Certificate in Applied Geographic Information Systems (GIS) (CHABSS)**

- BLP and UCC presented their reports to Senate as a first reading. This GIS Certificate is a 12-unit program of study with four upper division courses, two of which already exist. This is a stand-alone certificate. BLP noted this certificate would be funded through Extended Learning. A GIS lab already exists on campus. BLP and UCC recommend approval of this certificate program.

##### **C. Certificate of Specialized Study in Military Science (MILS)**

- BLP and UCC shared their reports on the Certificate of Specialized Study in Military Science (MILS) as a first reading. This program was originally proposed in Fall 2014. Since then, syllabi have been revised to comply with academic standards. The proposer worked closely with Regina Eisenbach and Melissa Simnitt to incorporate those changes. This certificate program comes with no resource implications as it is paid for by the US government.

##### **D. FAC: History Department RTP Standards**

- FAC Chair Nava stated that this RTP document, which is the result of a 4-5 year collaborative effort among History department faculty, has been carefully reviewed.
- Goldberg commended the History Department for its excellent work in setting the standard for other departments in writing their RTP Standards.

##### **E. FAC: Assigned Time for Exceptional Levels of Service to Students**

- FAC Chair Nava presented the Assigned Time for Exceptional Levels of Service to Students document noting the importance of implementing this proposal quickly to meet the letter of the CBA. The document addresses a new benefit available to all Unit 3 faculty in the new CBA. Assigned time will be awarded this Spring and will be based on work done in the 14/15 academic year. Awards will be in the form of WTUs and may be banked for use in the 15/16 academic year. If approved, the Senate officers will work with the Provost's office to determine timeline. (The timeline will not have to go through FAC.) Discussion took place and feedback was received by FAC. A revised document, based on Senate feedback, will be shared at next Senate meeting as an Action Item (4/8/15).

##### **F. Masters in Public Health (CEHHS-SoN)**

- BLP and UCC shared their reports on the proposed Masters in Public Health program that includes 23 new courses and would be offered through Extended Learning. This is a two-year program that includes summer coursework and a capstone seminar. Students will write a research thesis or conduct a Graduate Project as a culminating experience.
- It was suggested that with 25-50 students graduating annually this would overburden faculty who chair Theses or Projects. Each Thesis will require at least two faculty from within the program.

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**G. Professional Certificate in Specialized Study in Cultural Competency in Healthcare (CHABSS)**

- BLP and UCC shared their reports on the Professional Certificate in Specialized Study in Cultural Competency in Healthcare. This program is designed to increase cultural and linguistic competency for healthcare students and consists of six courses, 2-units each. Students must obtain a grade of B or better to earn the certificate. Registered nurses and other healthcare workers trained 10-15 years ago will need this certification to meet federal mandates. It will appeal to RNs, as well as to Junior and Senior level students interested in healthcare careers.
- This program will be offered online only via Extended Learning.

**H. BLP: Moving Self-Support Academic Programs to State Support**

- Stall shared that this document was a policy approved by Senate last year but the Provost requested some changes. It has been revised by BLP to read more like policy rather than merely a set of procedures.

**I. APC: Academic Freedom Policy**

- APC shared its proposed Academic Freedom Policy, designed to meet the WASC review criteria that addresses integrity and transparency.
- This policy states a commitment to academic freedom. In writing this policy, a task force met with many people from across campus to make certain the policy reflects shared views. Feedback should be sent to [David Barsky](#).

**XV. INFORMATION ITEMS**

**A. GEC: Proposed GE Assessment Plan**

- GEC shared its plan to assess GE Program Learning Outcomes.
- Information about the assessment process will have to be shared with instructors on a short timeline; a schedule is forthcoming. The plan is to begin the first assessment in Fall 2015 with all GE courses being assessed over a three-year cycle. GEC will try to make assessment minimally intrusive for instructors. GEC will develop a common broad rubric or means of assessment and provide it to instructors whose students are being assessed.
- GEC will be tasked with determining how each GE Learning Outcome will be measured within each area. It is possible that GE will have to break into sub-groups to complete assessments as outline in the plan.
- Associate Deans have been asked to assist in determining which courses will be assessed within their colleges for each GE PSLO.
- Regina Eisenbach stated that it is likely faculty are already doing assignments in their classes that will serve the purpose of this assessment process.
- Goldberg stated the plan should include a focus on the School of Arts, which is currently missing.
- It was suggested GEC may be charged with carrying out some of the work that will come from items on the Diversity Mapping Action Matrix. EC will confer on this matter.
- Graduate Student Learning Outcomes will be developed next.

**XVI. PRESENTATIONS (None)**

**XVII. SENATORS' CONCERNS & ANNOUNCEMENTS**

**A. Diversity Mapping**

President Haynes clarified the Diversity Mapping Project was a consultant's work and that the findings are from the consulting group's eyes; it is based on what they saw when they collected data in 2014. Their report is one layer of information and not a directive. It contains

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recommendations for us to put in our context and our timeline. Haynes stated this would be multi-year work and budget implications will be taken into consideration.

Stowell asked that when faculty read the Diversity Mapping Action Matrix, they also read the 16-page report from Halualani and Associates; both documents are on the Office of Diversity website. Any feedback will be welcomed by the Senate Officers who will consult with Arturo Ocampo, who in turn will share information with President Haynes.

- Rosilez stated that it is important to look at the inclusion of the topic of power inequities within GE coursework. He believes there is a difference between institutional values and ideas versus what actually gets into coursework. It needs to be seen from the outside that, “this is who we are, not just what we are teaching.”

The meeting was adjourned at 2:59 PM

Prepared by Adrienne Durso, Senate Coordinator

Approved by the Academic Senate:

*Vivienne Bennett* 5-4-15  
*Vivienne Bennett, Secretary* *Date*

**The next meeting of the Academic Senate will be held Wednesday, April 8, 2015, 1:00 p.m. to 2:50 p.m.,  
Commons 206**

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