

**MINUTES**  
**Executive Committee Meeting**  
**CSUSM Academic Senate**  
**Wednesday, October 28, 2015, 12-1:50 pm**  
**Provost's Conference Room – KEL 5207**

**Voters Present:** Deborah Kristan, Chair; Michael McDuffie, Vice Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU Co-Chair); Glen Brodowsky (ASCSU Co-Chair); Allison Carr (BLP Co-Chair); Ann Fiegen (FAC); Marion Geiger (SAC); Yvonne Meulemans (GEC); Suzanne Moineau (UCC); Karno Ng (TPAC); Moses Ochanji (NEAC)

**Ex Officio Present:** Graham Oberem, Provost; Kamel Haddad, Vice Provost

**Not Present:** Darel Engen (CFA)

**Guests:** Carmen Mitchell, TPAC Member (Institutional Repository Librarian); Brian Newbury, Student Representative, TPAC Member; Barbara Taylor, TPAC Member (IITS Academic Technology)

**Staff:** Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

---

(The meeting was called to order at 12:06 PM.)

**I. Approval of Agenda, as amended**

**Motion #1 M/S/P\***

To approve the Agenda of 10/28/15, as amended.

**II. Approval of Minutes – 10/14/15**

**Motion #2 M/S/P\***

To approve the EC Minutes of 10/14/15.

**III. Chair's Report, Deborah Kristan**

- The Fall Faculty Research Colloquium Dinner is being held on 10/29 featuring a presentation by Erika Daniels, Associate Professor, SoE.
- President Haynes' Open Forum for Faculty is set for noon on 11/5/15, in Markstein 102.
- The Celebration of Faculty Scholarship and Creative Activities is scheduled for 11/10/15. Please RSVP to attend. Questions should be referred to the Office of Graduate Studies.
- Kristan requested input on two campus security issues. The procedure for lost and found items on campus brought up the question of access to items. Currently Parking Services keeps lost items for pickup but access is limited after the office closes. Parking services has been contacted and was very responsive and will report back. The second issue involved campus safety and the presence of UPD officers during evening hours. Information is requested regarding UPD's evening patrol routine.
- **Referrals – FAC: Use of "a university" in Service Credit in University Retention and Tenure Policy**
  - Since an ad hoc committee was not seated, it is referred back to FAC. The referral will focus on the phrase "a university" and early tenure as it relates to the service credit in the University RTP document.

- Discussion ensued regarding explicit language in the policy, standards to achieve tenure, and the process for revision.

**IV. Vice Chair's Report, Michael McDuffie**

- McDuffie and Kristan had a cordial and productive meeting with Neal Hoss, Vice President for Advancement, regarding fundraising strategies for CSUSM. The brainstorming session included ways to explain to potential donors the faculty's connection to student success. One such way is to highlight undergraduate research and link it to the Educate to Career Inc., report. McDuffie emphasized that faculty support needs to be considered by the advancement component of the campus.

**V. Provost's Report, Graham Oberem**

- The Provost encouraged faculty to attend the Celebration of Scholarship on 11/10/15, as well as the Fall Faculty Research Colloquium Dinner on 10/29/15.
- An announcement is expected next week about the Interim Dean appointment to CHABSS. The search for a permanent dean is on track and a specific timeline will work around the WASC visit and spring break.

**VI. Vice Provost's Report, Kamel Haddad**

- Haddad read the statement: "I have asked Dr. Wes Schultz to remain in his current role as the Dean of Graduate Studies and Research, with the "Interim" designation removed, and I am happy to announce that he has agreed. Reporting lines and job description are unchanged. This will allow Wes to continue his focus on several key initiatives that he has begun in the last 16 months and see them to fruition. These initiatives include: the setup of a new pre-award structure for grants in GSR, the implementation of a new model for IDC allocation, the design of programs to increase faculty success in external funding, and the enhancement of graduate programs at CSUSM." Haddad emphasized that his decision was made in view of Schultz's solid work as Interim Dean.
  - Discussion ensued about the decision to make a permanent appointment without a renewed search or a review process geared specifically to the question of a permanent appointment.
  - EC members emphasized that the quality of Schultz's performance as Interim Dean was not at issue; however, concern was raised about the absence of faculty or Academic Senate consultation before the permanent appointment was made.
  - Haddad explained there was a previous failed national GSR dean search and that the cost of doing another search was a consideration.
  - Haddad noted all positions are given timely performance feedback and reviews; several faculty members were included on a recent review committee for Schultz.
  - EC members observed that the routine reviews of an Interim MPP is not specifically designed to consider the merits of a permanent appointment.
  - EC discussed the pattern of promoting from within and making interim positions permanent at CSUSM could impact our ability to recruit external candidates in future searches.
- A handout listing the Spring 2016 Impossible to Place (IPC) classes was provided. Discussion about the process by which a class was designated as IPC ensued.

**VII. Discussion Items**

**A. TPAC: Open Access Policy**

- The AY 13/14 Senate passed a resolution in favor of Open Access. Following that resolution, TPAC was charged with creating an Open Access policy, and a draft was presented to EC last Spring. Responding to EC feedback, TPAC made two main changes to the draft submitted for consideration today: The FAQ section was removed and the form to be completed by faculty (Submission/Embargo/Opt Out) was included in the policy.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

- Discussion ensued regarding the policy’s readiness for Senate.
  - Ng said the committee was bringing the policy to EC for feedback and comments.
  - It was clarified that the form that faculty will use is part of the policy, but the website being developed for faculty submissions is part of the implementation workflow and not part of the policy.
  - Format and content of the document were discussed. It was observed that the policy (once finished) would need to be presented in the language of a formal motion from TPAC in order to be placed on the Senate agenda.
  - Questions were raised about multiple-author publications, the meanings of several terms, and the faculty perception of an “opt-out” system.
  - It was suggested that TPAC engage in due diligence to consult with faculty regarding the opt-in, or opt-out option.
  - Additional avenues to educate faculty about open access also were suggested. EC members encouraged TPAC to use the consultation process as an opportunity to educate faculty about Open Access, in order to gather informed feedback on the two bullet points above, in addition to any comments they receive from EC after the meeting.
  - A Word version of the policy (including the form) will be sent to EC members to provide feedback. Track changes and comments should be sent to TPAC Chair Karno Ng, no later than 11/11/15.

**B. UCC: C-form Implementation Update** (not heard, due to time constraints)

**C. FAC: Sabbatical Policy** (not heard, due to time constraints)

**D. Senate Chair: Online Course Evaluations** (not heard, due to time constraints)

**VIII. EC Members’ Concerns & Announcements** (none)

Meeting was adjourned at 2:01 PM.

Respectfully submitted by Karen Arvin, Administrative Assistant to the Academic Senate.

Approved by the Executive Committee:

  
Laurie Stowell, Secretary

11.16.15  
Date

*The next meeting of the Academic Senate Executive Committee is scheduled for Wednesday November 4, 2015, 12:00 – 1:00 PM, Library Reading Room, – Kellogg 5400*

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn