

MINUTES
Executive Committee Meeting
CSUSM Academic Senate
Wednesday ~ September 16, 2015 ~ 12-2 pm
Provost's Conference Room– KEL 5207

Voters Present: Deborah Kristan, Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU); Glen Brodowsky (ASCSU); Suzanne Moineau (UCC); Karno Ng, (TPAC); Marion Geiger (SAC); Linda Shaw, (PAC Co-Chair); Allison Carr, (BLP Co-Chair); Moses Ochanji (NEAC); Yvonne Meulemans, (GEC); Ann Fiegen, (FAC and CFA);

Ex Officio Present: Graham Oberem, Provost; Kamel Haddad, Vice Provost

Not Present: Michael McDuffie, Vice Chair; Darel Engen, (CFA represented by Ann Fiegen);

Staff: Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

(The meeting was called to order at 12:02 PM.)

I. Approval of Agenda

Motion #1 M/S/P*

To approve the Agenda of 9/16/15, as presented.

II. Approval of Minutes – 9/2/15 and 9/9/15

- The Vice Provost requested to amend a portion of his 9/2/15 report in the Draft Minutes for clarification

Motion #2 M/S/P*

To approve the EC Minutes of 9/2/15, as amended. (Yes-9; No-zero; Abstain-3)

Motion #3 M/S/P*

To approve the EC Minutes of 9/9/15, as presented.

III. Chair's Report, Deborah Kristan

- EC members were asked to volunteer to serve on the President's Outstanding Faculty Awards committees. The policy calls for representatives from EC. Please indicate your interest to the Senate Coordinator by Monday, September 21, 2015, 5:00 PM.
- The Chair and the Vice Provost discussed the creation of a faculty handbook for campus. Several CSU campuses already have handbooks in place, which offer comprehensive information for all issues related to faculty. The Chair will meet next week with Elisa Grant-Vallone, Faculty Center Director, to discuss possible ways to move forward with this project.
- Since the last Senate meeting the Chair has had discussions with faculty regarding Full Time Equivalent Students (FTES) target. The Chair is gathering information and hearing concerns about over-enrollment and will report back to EC.
- Per discussions with the Provost, there has not been recent discussion about the California Community Colleges Baccalaureate programs. David Barsky stated there was a short discussion at the recent Statewide Senate meeting (ASCSU) regarding program input.
- Sonoma State University's Senate recently called for an open and transparent search process for a new president. CSU Academic Senate chairs uniformly support the inclusion of faculty input in

the search process and moving from a closed to an open search process for campus presidents.

- In a presentation about campus sustainability at the 9/9/15 Senate meeting the idea of incorporating sustainability across the curriculum was mentioned. The Chair will meet next week with the sustainability group to ask for clarification.
- Officers created a draft document “Senate Ad Hoc Working Group: Language Clarification for Retention, Tenure and Promotion Documents”. The Chair asked for comments and suggestions on the draft. A call will go out this afternoon to seat the ad hoc working group.
- **Referrals** (as listed on agenda)
 - NEAC: Ex-officio Participants on Standing Committees and Use of, ‘or Designee’
 - FAC: PSCI RTP Document

IV. Vice Chair’s Report, Michael McDuffie (no report)

V. Provost’s Report, Graham Oberem

- The Provost met with the faculty and staff in CHABSS to discuss the transition in the Dean position, including the appointment of an Interim Dean effective Spring 2016. There will be a national search this academic year to fill the permanent Dean position. A call is going out this week for an internal search for an Interim Dean. There is campus policy that defines how a college dean search committee is structured and convened. For the permanent Dean search, a recruitment firm will be used which is the firm that was used AY 14-15 for the CoBA Dean and IITS Dean searches.

VI. Vice Provost’s Report, Kamel Haddad

- Regarding data on reassigned time that was distributed at the EC retreat, the Vice Provost indicated that the data were presented for information purposes only. He was assessing where resources go and wanted to consider costs of teaching after reassigned time was removed and in the process generated data about the amount of reassigned time in the different units. The data were generated only to provide information related to work in the college. EC members had several questions about the data itself, i.e. did it include sabbaticals, supervision units, etc. The data raise important issues and questions that invite further conversation.
- The Provost, Senate Chair, and LAMP Co-chairs will meet at the end of Fall Semester to revisit the status of LAMP.

VII. Committee Reports (none given)

VIII. Discussion Items

A. Senate Chair: University Assessment Council

- Regina Eisenbach, Dean, Academic Programs, brought a question to the Chair regarding the University Assessment Council. One of the reasons the Council was initiated was in preparation of the Spring 2016 visit by the Western Association of Schools and Colleges (WASC) but Eisenbach is interested to have the council continue and asked if Senate wanted to be involved (e.g., as a senate committee, or seated via NEAC, or have no change in how the council is seated/run) Discussion ensued. It was agreed that the UAC is important to keep intact in some form. Linda Shaw suggested she could ask the UAC for input/feedback and inform the UAC on the EC discussion. Shaw to bring feedback from the UAC back to EC.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IX. EC Members' Concerns & Announcements (none)

Meeting was adjourned at 1:05 PM.

Respectfully submitted by Karen Arvin, Administrative Assistant to the Academic Senate.

Approved by the Executive Committee:  _____
Laurie Stowell, Secretary Date

The next meeting of the Academic Senate Executive Committee is scheduled for Wednesday, September 23, 2015 12:00 – 1:50 PM, Provost's Conference Room – Kellogg 5207.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn