

MINUTES
Executive Committee Meeting
CSUSM Academic Senate
Wednesday, February 10, 2016, 12:00-2:00 pm
Provost's Conference Room – Kellogg 5207

Voters Present: Deborah Kristan, Chair; Michael McDuffie, Vice Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU); Glen Brodowsky (ASCSU); Marion Geiger (SAC); Yvonne Meulemans (GEC); Suzanne Moineau (UCC); Karno Ng (TPAC); Moses Ochanji (NEAC); Linda Shaw (PAC Co-Chair); Marie Thomas (FAC); Robert Yamashita (BLP Co-Chair)

Ex Officio Present: Karen Haynes, President; Graham Oberem, Provost; Darel Engen (CFA)

Not Present: Kamel Haddad, Vice Provost

Staff: Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

(The meeting was called to order at 12:03 pm.)

I. Approval of Agenda

- FAC requested Item B. **FAC: Harry E. Brakebill Distinguished Professor Award Procedure Document** to be removed from the Agenda.
- Senate Chair clarified the title of Item E. **NEAC – Finalize Vice Chair Criteria, Election Rules & Procedures**

Motion #1 M/S/P*

To approve the Agenda of 02/10/16, as amended.

II. Approval of Minutes

Motion #2 M/S/P*

To approve the EC Minutes of 02/03/16, as written.

III. Chair's Report, Deborah Kristan

- The committee working on the Assigned Time for Exceptional Levels of Service to Students applications has received applications for AY 16/17 and has begun the review process.
- There was good faculty turnout for the CFA informational strike school session on 02/9/16. CSUSM chapter President Engen said the CFA has a FAQ sheet to help faculty understand strike issues. Click on the link for more information:
<http://www.calfac.org/item/faq-cfa-bargaining-possible-strike>
- Kristan continues to receive communication from faculty about the President's restructuring of the Office of Diversity, Educational Equality, Inclusion and Ombuds Services (ODEEIO) and the departure of AVP Arturo Ocampo. Kristan and McDuffie met with President Haynes on 02/9/16 to further discuss concerns.
- Kristan emailed chairs of Academic Senates at all CSU campuses to inquire if they have an office equivalent to the ODEEIO, and if so, where that office resides in their organizational structure. The data will be compiled along with information received from President Haynes into a document and posted on the Senate website.

- The VP of Community Engagement and President Haynes shared information about Diversity Offices on other CSU campuses with Kristan. Preliminary information indicates the structure, location and function of diversity offices vary greatly across the CSUs. Kristan will continue the discussion at the meeting of Academic Senate Chairs on 02/11/16 in Long Beach.

IV. Vice Chair's Report, Michael McDuffie (no report)

V. Secretary's Report Laurie Stowell (no report)

VI. Provost's Report, Graham Oberem (no report)

- Discussion ensued related to classroom space availability under the Fall 2016 schedule. Questions will be referred to Vice Provost Haddad.

VII. Vice Provost's Report, Kamel Haddad (not able to attend)

VIII. Discussion Items

A. FAC: Grant Proposal Seed Money Policy

- The policy was approved in 2002 and needed updating in terms of the names of offices and administrator titles.
- EC discussed a change clarifying eligibility, as well as the function of the selection committee.

Motion #3 M/S/P*

To place FAC: Grant Proposal Seed Money Policy on the 03/02/16 Senate Agenda as a Discussion Item for a first reading.

B. President Haynes: Office of Diversity, Educational Equity, Inclusion and Ombuds Services (ODEEIO)

- The President stated she has listened to faculty, staff and student concerns and wanted to attend the EC meeting in an effort to continue the conversation about the restructuring of the Office of Diversity, Educational Equity, Inclusion and Ombuds Services (ODEEIO).
- The President shared information regarding the diversity office and how its tasks are being handled as a result of the restructuring and the lack of an interim AVP, as well as the potential timeline of a search for a new AVP.
- The President shared the reasons behind her restructuring of the ODEEIO. She has been concerned about housing the Office of Diversity within the President's office because of the lack of operational support.
- The President stated that across the CSU system, diversity offices are commonly located within a division of Finance and Administrative Services/Human Resources, focused on training and compliance; however, this location is not suitable for our campus office, given its broader functions and portfolio.
- The President described her reasons for relocating the ODEEIO in the Division of Community Engagement; she believed that Community Engagement is the best location for an office that would reach across all campus Divisions in its interactions and scope of responsibilities.
- Discussion began with the question of why the Division of Community Engagement was chosen as the new placement for the ODEEIO. Additional discussion ensued.
- EC members described campus stakeholders' perceptions of moving the Office of Diversity to Community Engagement, noting that the decision is symbolically viewed as a demotion of the office and its importance. Additional discussion points included the quick timing of the announcement, the lack of a consultative process and the decision to keep the Chief Diversity Officer as an AVP rather than elevate it to a VP position.
- The President stated the conversation will continue.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

- C. **Senate Officers: Draft Resolutions Related to ODEEIO Restructure**
- EC discussed and offered feedback on two proposed resolutions, *Resolution in Response to Restructuring of the Office of Diversity, Educational Equity & Inclusion into the Division of Community Engagement* and *Resolution Honoring the Contributions of Arturo Ocampo, Associate Vice President for the Office of Diversity, Educational Equity & Inclusion*. The resolutions are being drafted by EC for Senate consideration.
 - Drafts of the two resolutions will be sent to Senators for feedback. Edits and suggestions should be sent directly to the Chair at dkristan@csusm.edu no later than 02/14/16 at 10:00pm. The Officers will consider all feedback and bring revised versions of the resolutions to EC on 02/17/16. If EC approves the resolutions, they will be sent out for an electronic vote of the Senate.
- D. **NEAC: Possible Spring Referendum – Article 8.4, Adoption of Amendments** (not heard, due to full EC schedule.)
- E. **Senate Chair: NEAC – Finalize Vice Chair Criteria, Election Rules & Procedures** (not heard, due to full EC schedule.)
- IX. **EC Member Concerns & Announcements** (none)

Meeting was adjourned at 2:00 pm.

Respectfully submitted by Karen Arvin, Administrative Assistant to the Academic Senate.

Approved by the Executive Committee:  _____ 2/29/16
Laurie Stowell, Secretary Date

The next meeting of the Academic Senate Executive Committee is scheduled for Wednesday February 17, 2016, 12:00 – 2:00 PM, Provost's Conference Room – Kellogg 5207

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn