

**MINUTES**  
**Executive Committee Meeting**  
**CSUSM Academic Senate**  
**Wednesday, February 17, 2016, 12:00-2:00 pm**  
**Provost's Conference Room – Kellogg 5207**

**Voters Present:** Deborah Kristan, Chair; Michael McDuffie, Vice Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU); Allison Carr (BLP Co-Chair); Marie Thomas (FAC); Marion Geiger (SAC); Yvonne Meulemans (GEC); Suzanne Moineau (UCC); Karno Ng (TPAC); Moses Ochanji (NEAC); Linda Shaw (PAC Co-Chair)

**Ex Officio Present:** Graham Oberem, Provost; Kamel Haddad, Vice Provost; Darel Engen (CFA)

**Not Present:** N/A

**Staff:** Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

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(The meeting was called to order at 12:01 PM.)

**I. Approval of Agenda**

- Chair added to Agenda as a referral item: Rescinded: *BLP – Determine if a policy is needed for formation of new departments.*

**Motion #1 M/S/P\***

To approve the Agenda of 02/17/16, as amended.

**II. Approval of Minutes**

- As noted on Agenda, review of EC minutes of 2/10/16 delayed one week.

**III. Chair's Report, Deborah Kristan**

- Kristan gave an update on faculty concerns regarding the restructuring of the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services (ODEEIO). Since President Haynes moved the ODEEIO back within the President's office, some faculty are pleased but other faculty feel that this most recent decision is not sufficient. There is some discussion of whether to consider a vote of no confidence in the President.
- Referrals: (as amended)

**IV. Vice Chair's Report, Michael McDuffie**

- McDuffie reported having collegial meetings with Neal Hoss, Vice President for Advancement and Mike Schroder, Dean of Extended Learning. Hoss shared information regarding fundraising during the silent phase of the *Forward Together: The Campaign for California State University San Marcos*. (Click on the link for more information: <http://www.csusm.edu/giving/forward-together/index.html>) The campaign is prioritizing needs and establishing fundraising goals. McDuffie and Hoss have discussed student research, specifically undergraduate research, as a potentially attractive target for donor funding, which could provide indirect benefits to faculty as well. McDuffie reported that he and Schroder discussed the long-range academic vision for operations on the CSUSM Temecula campus; Schroder shared information on the work of a task group focused on that topic.

V. **Secretary's Report, Laurie Stowell (no report)**

VI. **Provost's Report, Graham Oberem**

- Oberem stated his support for efforts to pursue funding available through Assembly Bill 798, the College Textbook Affordability Act of 2015. The bill's Open Educational Resources Adoption Incentive Program offers grants up to \$50,000 per campus for increasing student access to high-quality open educational resources. A committee is being seated to develop a plan. An OER day on campus is scheduled for 03/04/16 to encourage faculty to identify courses that satisfy requirements. Stipends are available for participants.
- A Spring Academic Affairs Staff Open Forum is scheduled for 03/08/16.
- The Assistant Professor Luncheon is set for 04/07/16.
- The President, as hiring officer, is seating a search committee for a new AVP for Diversity, Educational Equity & Inclusion, and Ombuds Services.
  - The process follows the campus policy for non-academic Administrators.
  - The search committee will be comprised of the Provost, a faculty member, a student member, the Dean of Students, one of the FSA presidents, a staff member and an EEO/D Representative.
  - The President has identified a search firm with experience in recruiting Diversity Officers, to assist in the search process.
  - Discussion ensued regarding the process of selecting a search firm.
  - Barsky said that statewide Senate has gone on record opposing the practice of having faculty representatives chosen by administration from a slate of names, rather than being directly decided by faculty.
- Stowell thanked the Provost for encouraging the participation of junior faculty in Senate service.

VII. **Vice Provost's Report, Kamel Haddad**

- The UBC Academic Affairs subcommittee continues to make progress toward a final AA budget submission.
- Department Chairs and Coordinators continue to work on fine tuning data from the Degree Planner, which will provide useful information for enrollment planning.
- The development of a CSUSM Faculty Handbook is moving forward. The Faculty Center Advisory Council assigned a workgroup to continue efforts over the summer. The online organizational document of policies and procedures is intended to clarify how CSUSM functions. Discussion ensued about the differences between the handbook and binding language in the Collective Bargaining Agreement.

VIII. **Discussion Items**

A. **Senate Officers: Draft Resolutions**

- Resolution Honoring the Contributions of Arturo Ocampo Associate Vice President for the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services.

**Motion #2 M/S/P\***

To approve the **Resolution Honoring the Contributions of Arturo Ocampo Associate Vice President for the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services** and send forward to voting Senators as a second-read item, for electronic vote.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

- Resolution in Response to Restructuring of the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services into the Division of Community Engagement.
  - Discussion ensued regarding the President’s recent decision to return the ODEEIO to the President’s office.
  - Discussion ensued about the structure and role of the ODEEIO at CSUSM. Members of EC emphasized the importance of elevating the Diversity Officer from AVP to VP.

**Motion #3      M/S/P\*      (Yes-11, No-zero, Abstain-2)**  
To approve the **Resolution in Response to Restructuring of the Office of Diversity, Educational Equity & Inclusion, and Ombuds Services into the Division of Community Engagement**, as amended, and send forward to voting Senators as a second-read item, for electronic vote.

**B. TPAC: DRAFT Senate Resolution in Support of AB-798 – College Textbook Affordability Act of 2015**

- EC amended the resolution to include language required by the Chancellor’s office reflecting Assembly Bill 798.

**Motion #4      M/S/P\***  
To place **Draft Senate Resolution in Support of AB-798 – College Textbook Affordability Act of 2015** as amended on the 03/02/16 Senate Agenda as a Discussion Item for a first reading.

**C. NEAC: Criteria for Referendum Process**

- NEAC considered the number of voters needed to constitute quorum, in order to complete voting on a referendum. Based on data from four previous referendums, NEAC decided to retain the current criterion to meet quorum for a referendum, and will not propose a referendum to change these criteria.
- NEAC noted that referendums held in the Fall have tended to meet quorum more often. EC discussed why this may occur; one member noted that the same referendum had been seen by Senators in a previous Spring semester when the referendum failed to meet quorum, and their familiarity with the item might have facilitated participation in the Fall referendum.

**D. Senate Chair: Finalize Vice Chair Criteria, Election Rules & Procedures**

- Uncoupling the Senate Chair and Vice Chair positions prompted an examination of the qualifications for candidates for Senate Vice Chair and Secretary.
- Qualifications for nominees for Vice Chair and Secretary were changed from *2 out of 3 most recent years* to *2 out of 5 most recent years* of service to the Senate.
- Senate Officers will finalize the language and EC members will vote on the final revised document at the 2/24/16 EC meeting.

**E. FAC: Faculty Grants Review Committee Policy (FGRC)**

- FAC made minor changes to update terminology in the policy.
- FAC also brought forward the Faculty Grants Review Committee’s own recommendation to alter the committee composition: The FGRC is currently composed of seven faculty members, with two faculty from CHABSS (one from Social/Behavioral Sciences and one from Arts/Humanities); the FGRC recommended that henceforth there be only one faculty member from each of the colleges (i.e., six total members). EC discussed the implications of eliminating the second CHABBS seat and whether it sets a precedent.
- Thomas will take the policy back to FAC for further discussion.

*\*All motions were passed unanimously unless stated otherwise.*

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**IX. EC Member Concerns & Announcements**

- Barsky discussed a conflict with the new class schedule and EC and Senate meeting times in AY 16/17.
- EC will review the calendar and consider adjusting EC and Senate meeting times, updating the draft to be discussed at the next Senate meeting.

Meeting was adjourned at 1:35 pm.

Respectfully submitted by Karen Arvin, Administrative Assistant to the Academic Senate.

Approved by the Executive Committee

  
Laurie Stowell, Secretary

2/29/16  
Date

*The next meeting of the Academic Senate Executive Committee is scheduled for Wednesday February 24, 2016, 12:00 – 1:50 PM, Provost's Conference Room – Kellogg 5207*

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn