

MINUTES
Executive Committee Meeting
CSUSM Academic Senate
Wednesday, April 27, 2016, 12:00-1:50 pm
Provost's Conference Room – Kellogg 5207

Voters Present: Deborah Kristan, Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU); Allison Carr (BLP Co-Chair); Marion Geiger (SAC); Yvonne Meulemans (GEC); Suzanne Moineau (UCC); Karno Ng (TPAC); Linda Shaw (PAC Co-Chair); Marie Thomas (FAC)

Ex Officio Present: Graham Oberem, Provost; Kamel Haddad, Vice Provost

Not Present: Michael McDuffie, Vice Chair; Moses Ochanji (NEAC)

Staff Present: Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

(The meeting was called to order at 12: 06 p.m.)

I. Approval of Agenda

Motion #1 M/S/P*

To approve the Agenda of 04/27/16, as written.

II. Approval of Minutes – 4/20/16 EC Meeting

- A minor typographical correction was made in XI. Discussion, Item B.

Motion #2 M/S/P*

To approve the EC Minutes of 04/20/16, as amended.

III. Chair's Report, Deborah Kristan

- CSU Chancellor White visited the campus on 04/25/16. His itinerary included participation in "learning environments" by interactions with two faculty labs, one in Biological Sciences and one in Kinesiology. The Chancellor's Open Forum was well attended. After his initial remarks, there was time for three audience questions. CFA President Engen asked about the need to rebuild trust between faculty and administration after the prolonged contract dispute; another question referred to the need for increased space due to classroom impaction, and the final question from a student asked about the connection between student fees and CSU Presidents' salaries.
- The second of two faculty forums to discuss the Draft DISP Goals and Objectives is scheduled for 04/28/16. Kristan commented that the format of the discussion on 04/26/16 created some difficulty for faculty to provide feedback. Feedback on the document may also be submitted on the DISP Website.
- The Full Professor Lunch on 04/21/16 was well attended. Discussion focused on the effects of campus growth on faculty responsibilities, and on engaging in collegial conversations to work on campus issues, including the topic of diversity and inclusion.
- Kristan and McDuffie have a final meeting with the President for AY 15/16 on 05/02/16.
- Year-end standing committee reports are to be completed and sent to the Senate Coordinator.

IV. Vice Chair's Report, Michael McDuffie (not present)

V. **Secretary's Report, Laurie Stowell** (no report)

VI. **Provost's Report, Graham Oberem**

- The first of three candidates for the CHABSS dean search visited the campus on 04/26/16 and participated in a campus Open Forum. The next two candidates are scheduled to be on campus 05/03-04 (Open Forum on 05/03 at 2:30-3:15 p.m. in the Kellogg Reading Room) and 05/05-06 (Open Forum on 05/05 at 9:45 – 10:30 a.m. Kellogg Reading Room.) Candidates for the AVP of the Office of Diversity, Educational Equity & Inclusion and Ombuds Services will be on campus the week of 05/09/16.
- Oberem updated the status of the Academic Freedom Policy. The Chancellor's office agreed to revisit the issue and a response is forthcoming. Kristan thanked Oberem for following up on the policy.

VII. **Vice Provost's Report, Kamel Haddad**

- The Vice Provost shared further data and information in regard to questions the Senate Officers posed after an earlier (9/2/15) presentation about 15/16 faculty reassigned time. Haddad stated he was presenting the handout/data with no judgement. (4/27/16 handout: Reassigned Time Data and Tenure-Track Density Computations.)
- Haddad stated that for every college and department, the number of WTUs that are reassigned are considered funded or unfunded, and charts split out funding sources among internal, external or from Extended Learning.
- Discussion ensued regarding what is considered a full load for faculty and how it relates to tenure-track density. Haddad noted that 75% tenure-track is a goal put forth by the California legislature (Assembly Concurrent Resolution 73) and supported by the statewide Academic Senate.
- Haddad answered a series of questions previously sent by the senate officers.
- Kristan thanked Haddad for the extensive data compilation and information provided.

VIII. **Discussion Items**

A. **Black Student Center Workgroup, Ruttanatip "Dang" Chonwerawong, AVP, Student Academic Support Services**

- The President charged the Black Student Center (BSC) Workgroup with providing recommendations on the feasibility of a Black Student Center. Chonwerawong explained the purpose of the center, the resource expectations, the organizational structures, and a timeline for implementation. The structure of the Latin@ Center was used as a template. The BSC workgroup analyzed similar centers at nine campuses across the nation. When completed, CSUSM's BSC will be the second such center in the CSU system.
- Research indicates that a racially diverse student body provides educational benefits to all students in areas such as complex thinking, career preparation, communication skills, and engagement in social actions. Although the current CSUSM freshman enrollment continues to grow, the percentage of African American students remains steady at 3%. It is hoped that the creation and presence of the BSC will help CSUSM attract more African American students, faculty, and staff.
- Chonwerawong said grounding the project in research and best practices is essential. Once the report is submitted and space identified, faculty will be involved in the search for a Director and will help to create a BSC Advisory Board. Additionally, Chonwerawong said it is hoped that faculty will continue to provide feedback/input and play a key role in the center's programming and activities.
- The BSC Workgroup report will be delivered to the President on 05/01/16. Phase one of the implementation timeline will be completed this summer when a location is identified. The Director search will take place in Fall 2016 with an expected opening for the center by Spring 2017.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

B. Election of Senate Parliamentarian for AY 16/17

- Voting members of EC received paper ballots to select a Senate Parliamentarian for AY 16/17.
- EC elected Marshall Whittlesey as Senate Parliamentarian for AY 16/17.

C. NEAC: Proposed Changes to Election Rules and Procedures (presented by Chair Kristan)

- A faculty member on the Promotions and Tenure Committee suggested that NEAC conduct a second call for contested seats on the PTC during the Spring semester, as opposed to Fall, so PTC will have enough members to review files for completeness in early Fall.
- NEAC shared proposed changes to the Election Rules & Procedures document, to reflect this needed change.

Motion #3 M/S/P*

To approve NEAC's proposed Changes to the Election Rules and Procedures.

- Item V. D. Elections for Promotion and Tenure Committee (PTC), number 3 in the Election Rules and Procedures will now read:

"If there are fewer than two candidates per seat in the Spring Election, NEAC will put out a call for nominees subsequent to the reporting of Spring Election results and hold an additional election to seat the PTC by the end of the Spring semester. This special election does not require a sample ballot. (Every effort should be made to fully seat the PTC for initial review of files at the start of the Fall Semester.) NEAC will conduct an election once a minimum of two candidates per seat is secured."

D. TPAC: Memo to Senate Chair Re: Open Access Policy Referral

- TPAC provided a memo from the committee as an Information Item to EC on the proposed Open Access Policy.
- The committee indicated that after the faculty education process, 32.67% of the tenure-track faculty responded to the survey. Based on faculty feedback, TPAC revised the draft of the policy to reflect current faculty preference for an opt-in procedure. However, the committee stated that because of the low response rate, TPAC voted 4-1 not to move forward with the policy. Discussion ensued and EC members pointed out that a ~33% response rate is actually high for a survey.
- TPAC also stated that they did not believe that a policy is needed to participate in the initiative because the resolution (Resolution in Support of Open Access for Faculty Publications, 2013-2014) already allows faculty to opt-in to sharing their research through the University's institutional repository (ScholarWorks). Discussion ensued regarding the broader issue of the differences between non-binding resolutions and specific procedures and guidelines in policies. It was clarified that a resolution is simply a statement of sentiment and does not have any authority to drive campus activity. This is in contrast with a policy that is approved by the administration and comes with the expectation that the policy will be followed by the campus and may be enforced if the policy is not being followed. Resolutions and policies are very different types of documents and one does not substitute for the other.
- The Library will continue a pilot program using the opt-in option. Previous meetings with Senate officers and Dean Fabbi reflected that all were in agreement that the pilot program by the library is a library issue, and not in the purview of the Senate.
- TPAC recommendations will be included in the committee's year-end report.

**All motions were passed unanimously unless stated otherwise.*

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IX. EC Member Concerns & Announcements (none)

Meeting was adjourned at 1:20 p.m.

Prepared by Karen Arvin, Administrative Assistant to the Academic Senate.

Approved by the Executive Committee:


Laurie Stowell, Secretary

5.9.16
Date

*The next meeting of the Academic Senate Executive Committee is scheduled for
Wednesday May 4, 2016, 12:00 – 12:50 PM, Library Reading Room – Kellogg 5400*

**All motions were passed unanimously unless stated otherwise.*

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P = Passed

L = Lost

W = Withdrawn