

MINUTES
Executive Committee Meeting
CSUSM Academic Senate
Wednesday, December 2, 2015, 12:00-1:00 pm
Library Reading Room - KEL 5400

Voters Present: Deborah Kristan, Chair; Michael McDuffie, Vice Chair; Laurie Stowell, Secretary; David Barsky (APC, ASCSU); Glen Brodowsky (ASCSU); Allison Carr (BLP Co-Chair); Ann Fiegen (FAC); Marion Geiger (SAC); Yvonne Meulemans (GEC); Suzanne Moineau (UCC); Karno Ng (TPAC); Moses Ochanji (NEAC); Linda Shaw (PAC)

Parliamentarian: Jackie Trischman

Ex Officio Present: Graham Oberem, Provost; Kamel Haddad, Vice Provost; Darel Engen (CFA)

Not Present: N/A

Staff: Adrienne Durso, Senate Coordinator; Karen Arvin, Senate Administrative Assistant

(The meeting was called to order at 12:02 PM.)

I. Approval of Agenda, as amended

- BLP Co-Chair requested to create a new section titled 'Information Items' and to move Discussion items VIII. C., D. and E. to IX. Information Items. (Items H. and I. became Items E. and F. in Discussion Items, respectively.)

Motion #1 M/S/P*

To approve the Agenda of 12/2/15, as amended.

II. Approval of Minutes – 11/4/15 and 11/18/15

Motion #2 M/S/P*

To approve the EC Minutes of 11/4/15, as written.

Motion #3 M/S/P*

To approve the EC Minutes of 11/18/15, as written.

III. Chair's Report, Deborah Kristan (Report to be heard at 12/2/15 Senate meeting, due to full EC agenda)

- Referrals (as attached to agenda)

IV. Vice Chair's Report, Michael McDuffie

- McDuffie met with Neal Hoss, Vice President, University Advancement, regarding the *Forward Together: The Campaign for California State University San Marcos* fundraising campaign. Hoss is preparing a brief summary on contributions to the first, "silent" phase of the campaign, to be shared at an upcoming Senate meeting.

V. Provost's Report, Graham Oberem (Report to be heard at 12/2/15 Senate meeting, due to full EC agenda.)

VI. Vice Provost's Report, Kamel Haddad (no report)

VII. Consent Calendar

- NEAC Recommendations
- UCC: Programs/Courses Approved at UCC
- UCC: Program/Course Changes Approved on UCC Consent Calendar

Motion #4 M/S/P*

To place the Consent Calendar on the 12/2/15 Senate Agenda.

VIII. Discussion Items

A. FAC: Evaluation for Athletic Coaches Policy

- FAC clarified the language in the policy with regard to EC comments from 11-18-15. Policy changes include a timeline for student evaluations and the addition of a peer input form. Feedback should be forwarded to Fiegen for FAC Consideration.

Motion #5 M/S/P*

To place FAC: Evaluation for Athletic Coaches Policy on the 12-2-15 Senate agenda as a Discussion Item for a first reading.

B. SAC: Internship Policy

- SAC addressed the changes proposed at the 11-18-15 EC meeting to include a second document which gives Senators access to all forms and documents involved in the internship process. Feedback should be forwarded to Geiger for SAC consideration.

Motion #6 M/S/P*

To place SAC: Internship Policy on the 12-2-15 Senate agenda as a Discussion Item for a first reading.

C. FAC: University RTP Document

- The University RTP was revised and approved by the President in Summer, 2015. However, the Provost requested that the Senate address two items: service credit at another university; and refereeing of a book, journal article, monograph or conference paper recognized as evidence of research. Discussion ensued regarding:
 - The variability between department standards and university standards in RTP documents.
 - The language in the proposed service credit wording to allow for flexibility during the hire negotiation period.
 - The need to clarify the role of service credit for early tenure requests.
- Fiegen will take EC comments back to FAC for review.

Motion #7 M/S/P*

To place FAC: University RTP Document on the 12-2-15 Senate agenda as a Discussion Item for a first reading.

D. APC: Curriculum Proposers Policy

- APC proposed language that lecturers should have a multi-year appointment to propose curriculum.

Motion #8 M/S/P*

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

To place **APC: Curriculum Proposers Policy** on the 12-2-15 Senate agenda as a Discussion Item for a first reading.

- E. **APC: Proposed Revision of Graduate Probation, Disqualification & Reinstatement Policy** (not heard due to lack of time)
- F. **APC: Proposed Revision of Undergraduate Probation, Disqualification and Reinstatement Policy** (not heard due to lack of time)
- IX. **Information Items**
 - A. **BLP: A-form Report – Undergraduate Degree in Wildfires**
 - B. **BLP: A-form Report – Undergraduate Degree in Chican@ Studies**
 - C. **BLP: A-form Report – Undergraduate Degree in American Indian Studies (AIS)**

Motion #9 M/S/P*
To place the three **BLP: A-form Reports** on 12/2/15 Senate agenda as Information Items.

- X. **EC Members' Concerns & Announcements** (none)

Meeting was adjourned at 12:56 PM.

Respectfully submitted by Karen Arvin, Administrative Assistant to the Academic Senate.

Approved by the Executive Committee:


Laurie Stowell, Secretary

12/14/15
Date

The next meeting of the Academic Senate Executive Committee is scheduled for Wednesday December 9, 2015, 12:00 – 2:00 PM, Provost's Conference Room, – Kellogg 5207

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn