

Preliminary “ADD ON” Mild/Moderate & Moderate/Severe Education Specialist “Program - Supplemental Application

Thank you for your interest in Preliminary Mild/Moderate & Moderate/Severe Education Specialist “ADD ON” Program at California State University San Marcos. This program is designed for candidates who already hold a preliminary credential and are seeking to earn the Mild/Moderate Education Specialist credentials. These candidates also have the option to earn the Moderate/Severe Disability Education Specialist credentials and a Master of Arts in Special Education.

Applying to the School of Education is a two-part process. Part one of the application process is to apply to CSUSM through a system called CSU Mentor. Part two of the application is to submit this Supplemental Application to the School of Education. Applying to the Program requires one application fees: \$55 fee to complete the CSU Mentor application.

The **Priority Deadline for applying to the Master of Arts in Special Education is May 11, 2019**. The School of Education will continue to accept applications until all seats are filled, however, we encourage the timely submission of applications once all required information is available. Once your Application has been received, you will receive a confirmation email.

Application Checklist:

- CSUSM Application via CSU Mentor
- Supplemental Application
 - Completed Supplemental Application Packet
 - Official Transcripts
 - Teacher Credential
 - Letters of Recommendation
 - Statement of Purpose
 - Tuberculin Clearance
 - Media Release Form
 - Permission to Communicate Academic & Dispositional Growth Form
 - Acknowledgement Page

Return Completed Supplemental Application packet to:

CEHHS Student Services
Attn: Andi Shibata
California State University San Marcos
333 South Twin Oaks Valley Road
University Hall, Room 221
San Marcos, CA 92096-0001

For questions or assistance with the Preliminary “ADD ON” Mild/Moderate & Moderate/Severe Education Specialist Process, please contact Andi Shibata at ashibata@csusm.edu

Part Two - Admissions Documents

1. Graduate Application: Complete CSUSM graduate application online at www.csummentor.edu

Application submitted Date submitted: _____

2. Official Transcripts: Please list all colleges and universities. All applicants must submit **two** sets of official transcripts from each college or university attended in order to be considered for admission. **NOTE:** It is not necessary for matriculated CSUSM students to submit transcripts for courses taken at CSUSM.

Name of Institution	Dates of Attendance/Graduation

There are two ways to submit official transcripts:

OPTION ONE: Request official transcripts from all institutions and have them sent directly to CSUSM Office of Admissions & Recruitment and the School of Education.

- | | |
|---|---|
| <p>a. Send <u>one</u> set to:
 Admissions & Recruitment
 California State University San Marcos
 333 South Twin Oaks Valley Road
 San Marcos, CA 92096-0001</p> | <p>b. Send <u>second</u> set to:
 CEHHS Student Services
 University Hall 221
 California State University San Marcos
 333 South Twin Oaks Valley Road
 San Marcos, CA 92096-0001</p> |
|---|---|

OPTION TWO: Request official transcripts from all institutions to be sent directly to you, and then deliver them (UNOPENED, with the stamp and/or seal still intact) to CSUSM Admissions & Recruitment and the School of Education.

- | | |
|--|---|
| <p>a. Deliver <u>one</u> set to:
 CSUSM Cougar Central
 Craven Hall 3700 (third floor)</p> | <p>b. Deliver <u>second</u> set to:
 CEHHS Student Services
 University Hall, Suite 221</p> |
|--|---|

3. Credentials: Please list type(s) of credentials received and include copies of credentials with this application (do not include an emergency or substitute permit).

List type(s) and include copy _____

List type(s) and include copy _____

Were you out-of-state prepared? Yes No

If yes, you may have the following requirements to finish along with the credential program:

- | | |
|-----------------------------|--|
| ➤ Basic Skills Examination | ➤ U.S. Constitution |
| ➤ Subject Matter Competence | ➤ Non-Special Education Pedagogy – 3 units |
| ➤ English Language Skills | ➤ Field Experience |

4. **English Language Learner Authorization or CLAD/BLA:** Evidence of authorization to teach English language learners (ELL) through SB2042 basic credential or CLAD or BLA certification is required as a contingency for the MA degree. Applicants must submit a copy of their CLAD/BLA certificate or equivalent evidence or include English language learner authorization coursework as part of the Level I program.

- ELL authorization evidenced on basic credential or copy of CLAD/BLA certification is attached
 Copy to follow
 Include ELL authorization coursework as part of Masters and Level I program sequence

Part Three - Additional Admissions Documents

5. Three Letters of Recommendation from faculty or others who are knowledgeable about your personal qualities and potential are required. At minimum one letter must be from a person in the field of education on letterhead stationary. Letters of recommendation are considered non-confidential.

Included To follow (must be received or postmarked by May 11th)

6. Statement of Purpose Please submit a typed, double-spaced, one to two page statement that tells more about you and why you wish to pursue this credential. Topics you might include are goals, ideals, experiences, special skills, community service, etc.

7. Tuberculin Clearance. This is different than the proof of immunization required for admission to the University. The TB Risk Assessment is required prior to enrollment of fall 2019 coursework. For those testing positive please refer to

<http://www.csusm.edu/soe/currentstudents/formsandresources.html>

Copy of TB results is included Copy will be submitted on _____

Immunization Record – Please check with the Office of Enrollment Services at 760.750.4848 to provide sufficient proof of immunization to avoid registration holds. Please note that this is different than the TB clearance above.

Part Four - Interview

Successful passage of an interview for qualified candidates is required. Information regarding interviews will be emailed to you after the application deadline. Expect to participate in a group interview and submit a writing topic. You will be notified to make arrangements for the interview in April or May.

If you have a disability and will need reasonable accommodations to take part in the interview and/or admissions process for an academic program within the School of Education, please contact Disability Support Services at 760.750.4905 or by email at dss@csusm.edu. Specific questions regarding the application and interview process for any of the School of Education programs should be directed to Education Services Center at 760.750.4277

Part Five - Corequisite Requirements

Co-requisites are requirements that can be completed during a credential program but must be completed before issuance of initial credential.

7. EDUC 422 or EDST 630 Computer Based Technologies in Education OR SB2042 Credential

- Completed course at CSU San Marcos – Semester Completed _____
- In progress at CSU San Marcos – Anticipated Completion _____
- To be taken at CSU San Marcos – Anticipated Completion _____
- SB2042 Credential – Semester Completed _____
- Equivalent course completed or in progress at _____
Year/Semester completed or anticipated completion _____

8. Health Education Requirement (college level course) - All applicants must complete this requirement to be recommended for credential. The course must cover:

- a. Nutrition
- b. Physiological and sociological effects of abuse of alcohol, narcotics and drugs
- c. Use of tobacco

- Completed at/In Progress at _____ (college/university)
Semester/Year completed _____
Course number: _____

Once you complete any work in progress at an institution other than CSUSM, you must mail official transcripts directly to the university.

9. CPR Certification: Prior to issuance of initial credential, CPR Certification must be completed which covers infant, child, and adult. You must submit a photocopy (front and back) of your CPR card to the CEHHS Student Services – UH 221 and be prepared to show the original document.
10. Subject Matter Competency: State law requires evidence of satisfying NCLB compliant subject matter competency before special education clinical practice.

Part Six - Media Release Form

Media Release Form



As a part of the CSUSM Teacher Credential and Masters programs, videotaping of teaching performance is often required for the purpose of assessment. Additionally, still images are frequently taken to document candidate accomplishments and special events. The purpose of this release is to inform you of the purposes for capturing the images and the intended use.

I, _____, do hereby give the CSUSM, School of Education the irrevocable right to use my image in still or video form for the purpose of assessing my progress in the program as well as to publicize accomplishments of teacher candidates in print, video, and Web-based media.

I HAVE READ THIS RELEASE AND FULLY UNDERSTAND ITS CONTENTS.

CSUSM Teacher Candidate (Print) _____

CSUSM Teacher Candidate (Signature) _____

Date Signed: _____

CSUSM ID Number _____

If you do NOT want your image accessible for assessment or acknowledgement purposes, please sign below. If video has been assigned for assessment purposes, you will need to make alternative arrangements to meet the necessary requirements.

CSUSM Teacher Candidate (Print) _____

CSUSM Teacher Candidate (Signature) _____

Date Signed: _____

CSUSM ID Number _____

Part Seven - Permission to Communicate Academic & Dispositional Growth

PERMISSION TO COMMUNICATE ACADEMIC and DISPOSITIONAL GROWTH and DEVELOPMENT REGARDING CREDENTIAL AND MASTER'S COURSES/ CLINICAL PRACTICE

The School of Education considers many aspects of a person's continuation in credential and degree programs and placement in field experiences. In order to fairly evaluate students and support their preparation for careers in education, we use a variety of data to gain a sense of the academic and professional performance of the student. To protect the student's right to privacy, we seek your permission to freely communicate to program coordinators and faculty about your progress in a program course or field experience. If for any reason you do not wish such information to be shared, please indicate below.

Please check one: _____ I give my permission for instructors to communicate _____ concerning my academic and/or professional performance and development during my enrollment at California State University, San Marcos.

_____ I do not give my permission for instructors to communicate concerning my academic and/or professional performance and development during my enrollment at California State University, San Marcos.*

*In the event the student does not want to have her/his information shared among faculty and program coordinators, instructors in prerequisite courses will instead share feedback and/or concerns with the Associate Dean of the School of Education as per University policy.

CSUSM Teacher Candidate (Print) _____

CSUSM Teacher Candidate (Signature) _____

Date Signed: _____

CSUSM ID Number _____

Part Eight - Certificate of Clearance and Tuberculin Clearance

Certificate of Clearance and Tuberculin Clearance

As a part of CSUSM's legal agreements with school districts and the liability issues associated with working on school sites, I understand that I must have fingerprint and TB clearances prior to registering for student teaching.

I understand that I must have a Certificate of Clearance and a TB Risk Assessment prior to registering for coursework.

Print Name _____

Signature _____

Date _____

Part Nine - Acknowledgement

I attest that the information included in this application is accurate and complete to the best of my knowledge. My signature below also confirms that each of the program requirements for admission has been or is being completed as indicated.

Print Name: _____

Date: _____

Signature: _____

